

For Secretary

**Minutes for CTT South Wales District AGM Friday 29 September 2017 at 19.30**  
**Venue - TRW Club Resolven**

<p>20 Delegates from 16 of the 74 Affiliated clubs were present: The Chairman declared the meeting to be quorate as stipulated in Standing Order 7 p83 of the current CTT Handbook. <b>Apologies</b> for absence have been received from Ystwyth CC, Maindy Flyers, Merthyr CC and Hereford &amp; Dist Whs.</p>	<b>ACTION</b>
<p>1. <b>Minutes of AGM 2016.</b> The Minutes were read aloud by the Chairman and <b>CONFIRMED AS A TRUE RECORD.</b> Proposed Alf Williams <b>Seconded</b> Frances Field <b>All in favour</b></p>	
<p>2. <b>Matters Arising.</b> Sharon Preddy agreed to audit the accounts due to the non availability of the appointed auditors</p>	
<p>3. <b>Reports</b></p> <p>3.1. <b>Treasurer</b> The Balance Sheet to year end 31 March had been circulated beforehand and <b>Accepted</b> without comment. The Treasurer then gave an up to date account indicating that changes to the balance sheet were due to late receipt of Club Levies. Printed copies of this report were then circulated</p> <p>3.2. <b>Hon Secretary Report.</b> A written report was circulated and some expansion and clarification of points given. The report was <b>Accepted.</b></p> <p>A vote of thanks to both Officers was given</p>	
<p>4. <b>Election of Officers 2018.</b> The retiring DC had agreed to a new post of Hon Assistant Secretary (Open Events) being created.</p> <p>4.1. Chairman <b>Norman James (Re-elect)</b></p> <p>4.2. Hon Secretary <b>Robin Field (Re-elect)</b></p> <p>4.3. Hon Treasurer <b>Phyl Harradine (Re-elect)</b></p> <p>4.4. Hon Asst Secretary (Open Events) <b>Martyn Heritage-Owen</b></p>	

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<p>4.5. Hon Asst Secretary (Club Events) <b>Alf Williams (Re-elect)</b></p> <p>No other nominations were received</p>	
<p><b>5. Election of Committee (up to 10)</b> the following 7 retiring members agreed to stand: Mrs F Field, A Grist, T Harradine, I McDonald, P Robinson, J Shehan, T Thomas. And were re-elected en bloc. The following new nominations were received. Stephen Landeg, (Ogmore Valley Whs), Simon Kinsey (Acme Whs (Rhondda) CC), Andrea Parish (VeloSistas Race Team). There were no further nominations. All nominations to the Committee were <b>ACCEPTED</b></p>	
<p><b>6. Appointment of Auditors:</b> Sharon Preddy,</p>	
<p><b>7. Election of National Council Delegates (4)</b> Robin Field (CTT Board Member), Norman James, Tudor Thomas, Martyn Heritage-Owen</p>	
<p><b>8. Proposals from Bush Healthcare. In CTT Handbook 2017</b></p> <p><b>8.1. Regulation 7 Who may compete P338</b>  Add a new section d) 'Members of UCI Continental, UCI Pro Continental and UCI World Tour Teams.' <b>CARRIED 13f, 3a, 4ABS</b>  REASON: <i>to do away with the need for Professional teams to affiliate to CTT. The revenue is negligible and high-profile professional riders riding the odd TT enhance the reputation of the sport.</i></p> <p><b>8.2. Regulation 11 Entry to Events P340 (a) (ii)</b>  after 'machine' add the following 'in a Type A event' <b>CARRIED UNANIMOUSLY</b>  REASON <i>In 2017 there have been significant improvements in the CTT website ensuring that riders' times are accurately and reliably updated. These events are carried out on measured, legal courses with CTT approved timekeepers which means that the information is easily accessible to all event secretaries, allowing those who have handicapped or over-subscribed events to quickly and reliably check information provided by riders.</i></p> <p><b>8.3. Regulation 11 Entry to Events P340. Note 1 WITHDRAWN</b>  Delete existing note and replace with: Note 1: Standard Entry Form dated 2017 or later, or the Cycling Time Trials Internet Entry System  REASON: <i>to encourage riders to use the current entry form and quote their CTT id which will become increasingly important with the introduction of the National Ranking System. Also, to reduce the burden on organisers having to look up rider's Ids' in order to add a paper entry to the CTT Internet Entry</i></p>	

System. WITHDRAWN (Not Competent - Notes are not part of the Regulation and are at the gift of the CTT Board)

**8.4. Regulation 12 Null & Void Performances P340. WITHDRAWN**

Add new note (c) (i) 'A solo ride in an Open Team Time Trial or (ii) a two person team in a 3 or 4 Up Team Time Trial.

REASON: *to clarify the status of a solo ride or under-number team ride in a Team TT now that performances are updated to their performance record on the CTT website. They are private TT's and have no official status.*

WITHDRAWN (Not Competent - Notes are not part of the Regulation and are at the gift of the CTT Board)

**8.5. Regulation 26 Limitation of Entries P345.**

Add the words 'in Type A events' to the end of the first sentence. Thus it reads 'Unless otherwise declared to the District Council, when applying for the event\* a selection of riders shall be on the fastest performance recorded during the current and past three years at the event distance in Type A events. **CARRIED UNANIMOUSLY**

REASON: *to limit selection to performances in Type A events*

**8.6. Regulation 26 Limitation of Entries P345 In line 3 after 'in Type A events.'**

add a new sentence 'If there is no performance at the distance and the event is oversubscribed, selection will be at the organiser's absolute discretion after accepting all riders with a qualifying performance first.' **CARRIED UNANIMOUSLY**

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REASON: *To formalise custom and practice where the fastest qualifying riders are included and then the organiser accepts other riders on a best endeavours basis.*

**8.7. Regulation 26 Limitation of Entries P345 in section (b) line one**

change 20% to 30% **AMENDMENT 25%. AMENDMENT CARRIED (20 F, 1 A)**

REASON: *To increase the reserved percentage for Women in BBAR events which in the main will encourage fairer competition by increasing participation in the few BBAR events on the fastest courses.*

**8.8. Regulation 27 Duties of Promoting Secretaries P345-7**

In section (a) insert a new sentence. 'Information updated directly to the CTT website shall be considered compliant.'

In section (e) (i) Insert new sentence. 'Information updated directly to the CTT website shall be considered compliant'.

In section j) insert new sentence. 'Information updated directly to the CTT website shall be considered compliant' **CARRIED UNANIMOUSLY**

REASON: *To move towards a situation where if all the information has been added to the CTT website ("Cover sheet", Start sheet upload (the rider list) then an organiser is deemed to have issued a formal compliant start sheet or result sheet. To reduce the need for two versions of documentation.*

**8.9. Regulation 27 Duties of Promoting Secretaries P345-7**

in section e) subsection xiii) insert new bullet.

<ul style="list-style-type: none"><li>• By upload to CTT website via the approved upload template." <b>CARRIED UNANIMOUSLY.</b></li></ul> <p>REASON: <i>To move towards a situation where if all the information has been added to the CTT website ("Cover sheet", Start sheet upload (the rider list) then an organiser is deemed to have issued a formal compliant start sheet or result sheet. To reduce the need for two versions of documentation.</i></p> <p><b>8.10. Regulation 27 Duties of Promoting Secretaries P345-7</b> in section j) subsection viii) insert after the names: 'CTT id' <b>CARRIED UNANIMOUSLY</b></p> <p>REASON: <i>To move towards a situation where if all the information has been added to the CTT website ("Cover sheet", Start sheet upload (the rider list) then an organiser is deemed to have issued a formal compliant start sheet or result sheet. To reduce the need for two versions of documentation.</i></p> <p><b>8.11. Regulation 27 Duties of Promoting Secretaries P345-7</b> in section j) subsection ix) insert after the numbers:'CTT id' <b>CARRIED UNANIMOUSLY</b></p> <p>REASON: <i>To enable easier upload of the start order "called start sheet" to the CTT website if the upload template is not used. To prepare for the rankings system.</i></p>	
<p><b>9. Any Other Business</b></p> <p>9.1. Club Events. A disproportionately large amount of Committee time has been spent chasing Club Event levies hence the Committee instructs ALL clubs promoting Club Events to forward Copies of ALL signing on sheets to the District Secretary at the end of September until further notice.</p> <p>9.2. Catering in Open Events. The Food Hygiene Rating Scheme states that ANY business supplying takeaway food directly to consumers must display a rating (0 to 5) (from November 2016). This is <b>COMPULSORY</b> in Wales.</p> <p>9.3. (Discussed in the Date Fixing Meeting) It was strongly felt by a majority of delegates present that the number of Sunday events on the R25/3H course had reached saturation and a noticeable build up in traffic occurs on A465 from Rhigos to Aberdulais roundabouts from about 13:00. After a full and</p>	

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<p>frank discussion the following instructions were made with immediate effect:-</p> <p>9.3.1. Sunday events on R25/3H shall be curtailed to 12 separate dates in the racing season (from March to the end of September).</p> <p>9.3.2. The last rider to start no later than Noon.</p> <p>(Note. These instructions will be formally put to the new District Committee for adoption as District Regulations)</p>	
<p>10. There being no further business the Chairman closed the meeting at 21:05 hrs and called for a short adjournment prior to the Date Fixing Meeting.</p>	

Robin Field

Hon. Secretary