

WEST CHILTINGTON NEIGHBOURHOOD PLAN COUNCIL

APPROVED Minutes of meeting in West Chiltington Church Hall At 7.30 pm on Monday 9 March 2015

Present:

Muriel Astley
William Marsden
Robert Thornton
Ann Bush
Carol Hudson

Norman Kirby (Chairman)
Judy Fryer
Phil Tapsfield
Lawrie Hudson
Sean Davis

1. Apologies for absence – Sarah Fooks, Clive Needham, Jane Needham

2. Draft Neighbourhood Plan

The Chairman thanked Phil Tapsfield for his work on editing the latest draft and initiating a design format.

The non-statutory sections of the draft pre-submission version of the plan were reviewed and the following issues were identified for attention

Policy TI 1 – It was agreed to strengthen the policy by clarifying that the degradation that was feared emanated principally from increased traffic. The Chairman commented that in responding to the Storrington Neighbourhood Plan the Parish Council had emphasized its concern to prevent Storrington shifting its problems onto West Chiltington.

Policy TI 2 – It was agreed to add bridleways to the reference to footpaths, to emphasise the importance of links between The Common, the school and the Village and to include enhancements to the footpaths and bridleways.

It was also agreed to give further exposure to the interests of equestrians if further text were to be forthcoming.

Policy TI 4 – It was agreed to add “semi-rural” to the descriptor of the roads.

A discussion on the Community Infrastructure Levy led to agreement to expand the potential list of projects on the lines of the paper circulated previously.

It was agreed not to pursue any detailed policy on energy renewal and to rely on the HDPF policy.

It was agreed to use the form “youth facilities” rather than any specific reference to a building.

The action plan would be revised as necessary when the rest of the text had been finalised. It was emphasized that this would be very much a blueprint for the Parish Council to develop once the plan had been finalized.

Phil presented his design proposals for the cover (generally approved), an insert describing the village (generally approved) and the layout of the main text. There was some discussion of the latter and of the orientation (portrait or landscape) of the final version. Phil agreed to provide pdfs of his samples. A further review would be made of the publication format including any considerations for disadvantaged readers.

3. Contributions from non-active members

In response to a question the Chairman confirmed that the plan would be presented and promoted to the community as a whole once it was completed and would be subject to the statutory consultation, recording of feedback and vote.

4. Matters arising from minutes of meeting 9 March 2015

The indicative timetable for the future of the plan was as follows:

March	Finalisation of development proposals and pre-submission version
April	Approval of pre-submission version by WCNPC and Parish Council
May	Specialist review
June	Final design, printing and promotion logistics
July	Launch of plan immediately before and during Village Show
July/Aug	Publication and consultation period
September	Review of feedback and preparation of final submission plan ready for examination

A process was underway to receive proposals from three specialists from whom to choose someone to advise on the draft pre-submission plan

Phase 1 of the neighbourhood planning process was coming to an end. After that the nature and format of the WCNPC work would change radically. Consideration would be given to reviewing the active membership to ensure that it included those who were willing to help with the promotion of the plan.

5. Any other business

There was none

The meeting was closed at 9.10pm

