

## Approved MINUTES

### WEST CHILTINGTON NEIGHBOURHOOD PLAN COUNCIL

HELD ON MONDAY 9 JUNE 2014

IN ST MARY'S CHURCH HALL, WEST CHILTINGTON AT 7.30PM

#### Present:

Amanda Apps NPC SG	Norman Kirby NPC SG
Muriel Astley NPC	Clive Needham NPC SC
Terence Bermingham, NPC	Jane Needham, NPC SG & Secretary
Charlie Burt & Craig (Skate Park Users)	Harvie Steele, Interim Chair NPC SG
Anne Bush NPC	Phil Tapsfield NPC
Barry Drennan NPC	Robert Thornton NPC SG
David Foard NPC	Tony Thomas WCPC Clerk
Judy Fryer NPC	William Marsden, NPC
Carol Hudson	Janette Wright
Laurie Hudson	

Harvie opened the meeting at 7.30pm

#### 1. Apologies for Absence were received from:

Sarah Fooks NPC	Denis Wright
Bruce Bradbury,	Simon Booth NPC
Gillian Bradbury NPCSG	

#### 2. Matters Arising. None.

#### 3. Status of Actions from last meeting. All actions completed.

#### 4. Confirm Active Neighbourhood Plan Council Members (who have voting rights) as at 9 June 2014, a total of 19. Seven members is a quorum, SG means member of the Steering Group.

Amanda Apps – SG, Natural Environment	Judy Fryer - VDS update & Sport
Muriel Astley - Sports	Isabel Glenister – Village Show Helper
Terence Bermingham	Norman Kirby - WG& Business
Simon Booth	William Marsden - assisted/ing with T & I
Bruce Bradley	Clive Needham SG & Minerals
Gillian Bradley – T & I SG	Jane Needham, secretary & SG
Anne Bush - Natural Environment	Harvie Steele - SG
Barry Drennan - PR & Consultation	Phil Tapsfield - PR & Consultation
Sarah Fooks - Natural Environment	Robert Thornton - SG, VDS
David Foard - Sports	

#### 5. Steering Group Update - Norman

The Steering Group's first meeting on 20 May 2014 had identified a wide range of action points to deal with. Most of the Working Groups are set up and making progress. The 'Planning and the Built Environment' response is being prepared by the Parish Council as it is directly related to the results of the Housing Needs Survey. **The PC will report back to the NPC.**

An agreed reporting format for WGs to work to had been devised by Norman, to overcome some of the problems that other NPs had encountered.

The SG will meet again shortly to review progress, and to finalise what material will be available for display at the Village Show, so that Phil can do the publicity material (more on this later).

## **6. Housing Needs Survey Results – Parish Council**

The HNS report had been circulated just after the May meeting, but the PC has not completed their analysis of it. Mostly notably it is clear WC is out of step demographically with Horsham and there is quite a desire for affordable homes. Norman noted that 9 single person households were seeking help with housing. The high price of building plots within the Parish was discussed. Tony said that HDC was actively trying to assist the PC in the response to the housing need identified by the previous HNS.

The PC will have its response to the HNS ready for the Village Show Consultation Event –Jane will circulate it out to the NPC beforehand.

**7. Publicity and Consultation** (Village Show 12 July 2014) Phil had produced a draft flyer advertising the NP stall at the Village Show to be distributed beforehand, and on the day It was agreed to include the time and get it printed on yellow paper to make it more eye catching. Phil will amend the design and get a quote for 600 A5 copies.

## **8. Working Group Updates.**

**Natural Environment;** Amanda's group had completed their biodiversity study of the parish. The next steps being to complete all the surveys; collate the information, map out areas containing endangered and invasive species. They hope to get some specialists survey work undertaken. NE surveys will be available for completion at the Village Show.

**Minerals** Clive had worked his way through the vast quantity of WSCC paperwork associated with the site at Broadbridge and said that a large environment impact assessment had been carried out on land to the north of the of the sandstone ridge. This concluded that the land was of low ecological value and the NE group might like to look at the report. The impartiality and value of specialist surveys and the role of the Environment Agency was discussed.

Clive will be attending three meetings over the next few week; an HDC Oil and Gas Open Day; a Sussex Geological Society lecture on Shale Gas and WSC's Joint Minerals Local Plan Event. He will incorporate any useful information and make a presentation to the group at the July meeting.

**Transportation & Infrastructure.** Gillian had sent a brief note stating that she had completed the first part of the WG pro forma and was happy with progress. William talked about traffic – specifically speeding and speed enforcement measures, topics sure to draw comments during the consultation phrase.

**Planning and the Built Environment.** Nothing from the PC as yet, but their response to HDC's Planning Framework Proposed Submission will be circulated to NPC Action Tony and Jane

## **Business**

Norman had looked at the 60 replies from 'run from home' businesses and sent another 80 new survey forms to other businesses in and around the village. We know nothing of the Horticulture and Agriculture businesses, so please pass any information or comments on direct to Norman (or via Jane or Tony).

**9. Sports and Community Topic.** Judy, together help from Muriel and David, had been busy collating information gathered from parishioners coming into the shop, at regular activities and clubs held within the parish, and down at the Recreation Ground. A high priority is for a re-activated Youth Club, and for those with sight and hearing impairments or other disabilities. Tony will pass information to the Smythe Educational Foundation as to what grants may be available for

**re-building the Youth Club.** The wish list also included pentanque; bowls; climbing wall; gymnastics; equestrian gate maintenance. etc. (Topic notes circulated as a separate document.) Muriel agreed to take over as leader on the S&C topic. Norman said he and Jane will assist.

We were very interested to hear from Charlie and Craig regarding the Skate Park and the way the Recreation Ground is used by the skaters and BMXers. This is very well used by both groups and they co-exist happily. Discussions ranged widely and it was agreed that the Parish Council is the appropriate body to take over discussion regarding the ramp set up and maintenance with the skaters direct.

The Community Infrastructure Levy (previously known as 106 money or 'planning gain') was discussed and **Tony will seek clarification as to what this money can be spent on and report back.**

**10. Any Other Business** – David said that in September Church volunteers would start running a monthly club for less able people to include lunch and physical activities (ie wheelchair aerobics)

11. Focus of next session – Minerals Presentation

12. Date of next meeting is Monday 14 July 2014

Harvie thanked everyone for attending and closed the meeting at 9.35pm

**NB Actions are noted in yellow**

NPC\_June\_NotesMtgApproved June 2014