



Job Description

Education Project – Support Worker

JOB TITLE: Support Worker

REPORTING TO: The Education Project Leader

JOB PURPOSE:

- To support learners and assist with the day-to-day operations of the educational programme, assisting with therapeutic activities and assisting with delivering training for equestrian skills in the form of ASDAN awards, work-based Diplomas level 1, 2 and 3 and functional skills.
- Supervising young people and ensuring their safety and wellbeing whilst attending the learning provision, including safeguarding responsibilities.

HOURS:

- We have part-time hours available between 8:30am and 5pm Monday to Friday, 40 weeks per year (term time + 2 weeks), with optional school holiday overtime available.

PAY:

- This position starts at £22,500 per annum PRO RATA. The job has the potential to develop to meet the needs of our growing business.

KEY RESPONSIBILITIES:

- To support and assist with educational and therapeutic sessions for disengaged participants.
- To assist with the daily activities involved in training participants in horse care and associated duties including general yard duties, feed, water and animal other husbandry duties as required by equine and animal work-based diplomas.
- To provide a safe and secure environment, treating each participant and horse / pony / animal with equal concern
- To assist the Project Leader with daily admin, half-termly reports and EHCP updates
- To work on own initiative and as part of a team with a flexible and creative approach
- To be available to take part in fund-raising activities and attend monthly staff meetings as required
- To assist with the running of the Pony Club in relation to the educational programmes
- To assist participants exercising and training the horses and ponies during sessions.
- Agree and adhere to all the organisation's adopted values, policies, principles and aims
- To supervise and work alongside project staff and volunteers where appropriate
- To supervise and assist with the school holiday programmes (optional)
- Safeguarding responsibilities

This list of responsibilities is not exhaustive, and the employee may be required to perform duties outside of this as operationally required and at the discretion of their Line Manager.



Person Specification

ESSENTIAL ATTRIBUTES:

- Relevant equine / animal experience and training
- Understanding of neurological differences and mental health issues in young people.
- Genuine desire to work in a therapeutic equestrian centre and assist the business to develop
- Energy and enthusiasm
- Patience
- Perceptive and responsive nature
- Ability to adapt to the needs of the participants
- Ability to work on own initiative and as part of a team
- Excellent communication skills
- Good organisation and administration skills
- Genuine interest in self-development in therapeutic horsemanship skills
- Effective, kind and considerate horsemanship and equestrian handling skills
- This position requires an enhanced DBS check
- Understanding of the importance of safeguarding responsibilities

DESIRABLE ATTRIBUTES:

- Experience of riding, training and working with horses
- Teaching / lecturing / assessing qualifications and experience
- Equine Facilitated Learning training or experience
- Natural Horsemanship experience or training
- Animal care experience or training
- Experience of working with disabled and/or disadvantaged young people
- Experience of working with a range of horses
- Assessment Qualification (A1 or equivalent)

FURTHER INFORMATION:

- Working at Equine Learning involves being available to work shifts to meet the needs of the business. Working days are Monday to Sunday between the times 8am to 7pm and the successful applicant may be asked to work additional shifts during these days and hours as operationally required, in addition to Bank Holidays as required.
- Monthly staff meetings may take place out of normal operating hours.

OF APPLICATIONS:

- Please note that Equine Learning CIC is unable to reimburse interview expenses.
- We are committed to equality of opportunity and encourage applications from minority, ethnic and disabled groups.
- Closing date for applications 29th March 2024