## LICENCE APPLICATION FORM INSTRUCTIONS

Terms & Conditions on website www.shukokai-uk.com/resources

PLEASE READ CAREFULLY AS APPLICATION MAY BE RETURNED IF ALL SECTIONS ARE NOT COMPLETED. ALL FEES AND FINES MUST BE INCLUDED FOR LICENCE TO BE PROCESSED.



Please complete sections 2 - 15 on this form overleaf and ensure there is a contact email address for correspondence, and D.O.B. is filled in (this is required for governing body).

Do not include any return postage as it is included in the licence fee. Your club instructor will check the form once it is filled in and complete section 1

Please block print clearly and send the whole form in a standard size envelope (not large) to:

Address: SSU UK Licence Officer, 28 Coniston Avenue, Werneth, Oldham. OL8 4LZ

Contact: christopherdenny@virginmedia.com

For new memberships, fees will be calculated at the time of joining on a pro-rata basis and a licence will be issued for the remaining months up until 31<sup>st</sup> March, payable by <u>cheque</u>, <u>postal</u> <u>order</u>, or <u>direct bank transfer</u>, unless applying in February or March, in this case please apply for a 14 or 13 month licence respectively as this is more cost effective.

TICK ONLY ONE SECTION 1 BOX - EITHER SINGLE/DOUBLE OR FAMILY

For each subsequent year thereafter, a standing order can be setup whereby payment will be taken automatically from your bank and a new licence will be issued once payment has been confirmed (this ensures licences do not expire and valid member insurance).

Alternatively, payment can also be made each year by <u>cheque</u>, <u>postal order</u> or <u>direct bank</u> <u>transfer</u>. However, it is the sole responsibility of the member to ensure that their licence(s) is(are) kept up to date and renewed before expiry date each year.

Annual Single Licence £30.00

Annual Family Licence £70.00

All postage is included in licence fee DO NOT SEND ENVELOPES

See overleaf for STANDING ORDER MANDATE