

CAR COLSTON & SCREVEYTON VILLAGE HALL

HIRING AGREEMENT

THIS AGREEMENT is made on the **DATE (1)** between the Village Hall Management Committee (**THE COMMITTEE**) (2) and the **HIRER (3)** named below

WHEREBY in consideration of the sum(s) mentioned at (4) on the **DATES & TIMES OF HIRE (5)**

THE COMMITTEE agrees to permit **THE HIRER** to use the **PREMISES (6)**

(1) **DATE**

(2) **Liz Brimble** of The Barn, Screveton Road, Car Colston, Nottingham, NG13 8JG, or **Jessie Drury** of Hawthorn Cottage, Screveton Road, Car Colston, Nottingham, NG13 8JG (Village Hall Treasurer and Secretary, respectively, authorised representatives of the Committee)

(3) **HIRER**

(a) Organisation:

(b) Authorised Representative / Name:

(not being a person under 18 years of age)

Address

.....

.....

Tel: / Email:

(4) **HIRING FEE:** £11 an hour daytime / £13 an hour evenings or weekends

(5) **HIRE:**

(a) Date & times of hire

(b) Description of hire

(6) **PREMISES:** Car Colston & Screveton Village Hall, Screveton Road, Car Colston, Nottingham, NG13 8JG

(7) **THE HIRER** agrees with the Committee to observe and perform the provisions and stipulations contained or referred to in the Committee's Standard Condition of Hire for the time being in force as annexed hereto (an understanding of which the Hirer acknowledges)

- (8) **THE HIRER** acknowledges receipt of and will comply fully with the EMERGENCY ACTION PLAN for the Premises a copy of which is attached and displayed at the Premises
- (9) In the event of the Premises or any part thereof being rendered unfit for the use of which it has been hired the Committee shall not be liable to the Hirer for any resultant loss or damage whatsoever
- (10) All Heating, power and lights must be extinguished at the end of the Period of Hiring. Care should be taken to:
 - (a) Switch off the heating timer
 - (b) Switch off the water heater in the kitchen, the kitchen cooker and hot water boiler
 - (c) Switch off all lights, including the cloakrooms

Failure to switch off lights and appliances will make the Hirer responsible for additional costs for electric at £10 an hour. The number of hours to be calculated from 1 hour after the event is due to end to the time the live power is discovered.

- (11) The Committee can accept no responsibility for loss or damage to any valuables, property or articles belonging to those using the Premises and brought onto the premises, such articles to be at the owner's risk. Similarly, the Committee can accept no responsibility for damage to vehicles in the car park or for the security of goods left therein. Cars parked in the car park are at the owner's risk.
- (12) The key combination will be given to the Hirer prior to the first hire date but the Hirer is responsible for returning the key to the safe at the end of each session, failure to do so may result in costs associated with refitting locks, cutting keys and all resulting locksmiths charges.

AS WITNESS BY:

SIGNED

By the person named at 2 above on behalf of the Village Hall Committee at 2 above

SIGNED

By the person named at 3 above