

## Bere Ferrers Parish Council

At a meeting of the Bere Ferrers Parish Council held in Council Chamber, Bere Alston on Tuesday  
26<sup>th</sup> February 2019

### Present

Cllr. H. Boot-Handford	Chairman of Council
Cllr. D. M. A Chapman	Cllr. R. Maycock
Cllr. P. Crozier	Cllr. M. Page-Bailey
Cllr. S. Hanson	Cllr. D. Pengelly
Cllr. B. Lamb	Cllr. H. Rogers
Cllr. R. Leithall	Cllr. G. R. Reed

### **3130. Apologies**

Apologies were received from Cllr. Dennis and Cllr. Wager due to illness, Cllr. Robin Musgrave.

### **3131. Chairman's Report.**

The Chairman has no report this month but would like suggestions for a speaker for the Annual Parish Meeting on the 26<sup>th</sup> March. Discussions took place, it was agreed that Cllr. Reed approach Port of Plymouth Marine Liaison Group and ask if they would give a talk at the APM on the idea of a National Marine Park. Action by Cllr. Reed.

Cllr. Boot-Handford proposed that we suspend Standing Order T3 (standing at committee), Seconded by Cllr. Hanson.

### **3132. Notification of items for information at the discretion of the Chairman. No action can be taken on these items.**

1. Cllr. Crozier – with regards to the Denham Bridge Road being closed for 5 days with no notification that it was only between the hours of 8pm and 17.00pm, people could have used it to return from work. The Clerk confirmed that she did not have notification of the road closure. Clerk to find out who asked for the road closure as there was no reasons given why it was closed and who sponsored the closure.

### **3133. To approve the minutes of Full Council held on 29<sup>th</sup> January as a true record and taken as read.**

Cllr. Boot-Handford proposed approval of the minutes of Full Council, seconded by Cllr. Lamb.

#### Matters Arising

Minute 3072 Cllr. Rogers Britain in Bloom- we are officially now entered into the Britain in Bloom contest in the Pennant class, which is for a small town, large village categories. People from the group are tidying up the streets and pavements. I did mention the Book Shop to the Judge but if there is nothing we can do? We would like to put flower tubs by the seat on The Down and a couple of pots by the car park. What work can we do around the Parish Hall? There was no objection to the group doing work there. Cllr. Rogers was asked when was the date of the judging, it will be between July 3<sup>rd</sup> and 17<sup>th</sup>.

Minute 3073 (3019) Locks on the new notice boards difficult to open. - The workman has found the problem and rectified it.

Minute 3076 Mayoral awards – The Clerk has put forward the nominations for Mr. John Harris and a posthumous nomination for Cllr. Benson.

**SO RESOLVED**

**3134. To approve & adopt the minutes of the Plans meeting held on the 5<sup>th</sup> February and taken as read, to deal with matters arising.**

Cllr. Reed proposed approval of the minutes of the Plans meeting, seconded by Cllr. Crozier.

Matters Arising.

Minute 3084 (3036) Changes in the way West Devon will be notifying Councils of their Planning Applications. – Cllr. Lamb has had long discussions with Cllr. Dennis who has informed him that he may have access to some second hand equipment.

Cllr. Reed proposed adoption of the Plans minutes, seconded by Cllr. Crozier.

**SO RESOLVED.**

**3135. To approve the minutes of the Special Full Council held on the 5<sup>th</sup> February as a true record and taken as read.**

Cllr. Boot-Handford proposed approval of the Special Full Council minutes, seconded by Cllr. Hanson.

Cllr. Boot-Handford proposed adoption of the Special Full Council minutes, seconded by Cllr. Hanson.

**SO RESOLVED.**

**3136. To approve and adopt the minutes of the Open Spaces meeting held on the 12<sup>th</sup> February and taken as read, to deal with matters arising.**

Cllr. Hanson proposed approval of the Open Spaces minutes, seconded by Cllr. Pengelly.

Matters Arising

Minute 3092. The Bus Shelter. - Cllr. Lamb has had a meeting with the newly formed Bere Alston Bus Shelter Group who formed to progress the work on obtaining a bus shelter on the junction of Pilgrim Drive and Bedford Street.

The Clerk has put in an application to Communities Together Funding for a shelter the same as the one Gulworthy have just put in. Cllr. Lamb will be meeting with the Devon County Highways Officer on Thursday to look at the site.

Minute 3097. Cllr. Pengelly has had problems with Rhino about the swing for Sarah Park, they have installed the frame on the outside of the play area on the grass they now have to put the edging around and fill with safety surfacing. Rhino has said they will supply and fit edging, but now they say they will not supply free of charge but will install at a cost of £510, and supply rubber crumb free of charge. This means there will be an over spend of £115.

Cllr. Hanson proposed that Open Spaces earmark the sum of £115 for the swing project if negotiations with Rhino are unsuccessful, seconded by Cllr. Lamb.

A vote was called for 10 for the motion and 1 abstention. Motion Carried.

Minute 3098. The Workman has met with Jeremy Maddock to discuss the tight sweep at the junction of the road and path in the Cemetery, Mr. Maddock agreed and will look into it.

Cllr. Hanson proposed adoption of the minutes of the Open Spaces, seconded by Cllr. Leithall.

**SO RESOLVED**

**3137. To approve and adopt the minutes of the Finance and General Purposes meeting held on the 19<sup>th</sup> February and taken as read, to deal with matters arising.**

The Clerk asked that the following be added to minute 3111 on the Finance & General Purposes minutes;

Minute 3111. Cllr. Lamb – has Mrs. Poulton signed her contract? Clerk confirmed she hadn't but will be in the near future.

Cllr. Lamb felt that all staff contracts should come before Full Council. Cllr. Boot-Handford stated that the Staff Sub-Committee has delegated powers.

Discussions took place. Contracts to come before Full Council before being signed.

Cllr. Page-Bailey proposed approval of the minutes of the Finance & General Purposes with the insertion, seconded by Cllr. Maycock.

#### Matters Arising.

Minute 3109. Signing of Bank Reconciliation – The Auditor has advised that the bank reconciliation should be signed by the person taking the meeting. Cllr. Page-Bailey signed it.

Minute 3111 Cllr. Lamb – should there not be a job description with Mrs. Poulton's contract for opening and closing the public toilets. Staff Sub-Committee to do a job description with duties and responsibilities. The second point is the weekend toilet opening and hours of work, does this mean the toilets are open before they have been cleaned. Cllr. Pengelly asked if we could consider leaving the toilets open especially now the Youth to Youth are hoping to put a shelter in the park.

Discussions took place.

Cllr. Leithall proposed that we accept Mrs. Poulton's contract and ask her to sign it as soon as possible, seconded by Cllr. Reed. A vote was taken all were in favour.

Refer to Finance & General Purposes for a Review of the Public Toilets.

Minute 3112. VAT. This can be collected quarterly.

Minute 3120 Cllr. Reed – The Hub Club are happy to have a defibrillator put on the outside of the building but the area is private. There is a need for a defibrillator in this location as there is a lot of leisure traffic.

Cllr. Reed asked how funding works for this. Council is happy to support in principle.

Cllr. Page – Bailey proposed adoption of the minutes of Finance & General Purposes meeting, seconded by Cllr. Maycock.

### **SO RESOLVED.**

#### **3138. Internal Audit to be carried out by Cllr. Page-Bailey and Cllr. Pengelly.**

Cllr. Page-Bailey started that both myself and Cllr. Pengelly picked two items to inspect and follow through, both were happy with the result.

#### **3139. Staff Cover for bin emptying.**

The Clerk explained that she was not sure Mrs. Poulton was up to the job of emptying litter bins while the Workman was on a week's leave. Discussions took place. It was agreed that the Clerk ask Mr. Willmott if he would be interested in undertaking this task, another possible suggestion was Mr. John Watts. Clerk to action.

#### **3140. Report from Cllr. Lamb on West Devon Borough Council**

Cllr. Lamb- I am sure you are already aware that the hotel plans were turned down unanimously.

There is a film being made next week of the Garden Waste scheme.

West Devon working with South Hams has saved 2.2 million pounds.

The new waste contract should save a quarter of a million pounds. Council tax bills are due to go up by 2.9% making a band D house increase from £231 - £263.

We are reviewing the Public Toilets this should save in the region of £50 thousand a year.

### **3141. Report by Cllr. Reed on the Port of Marine Liaison meeting.**

What does a National Marine Park mean to Plymouth?

Over the past year there has been much discussion around creating the UK's first National Marine Park in Plymouth Sound and its varied coastal spaces; and now Plymouth City Council, and partners, are keen to develop this conversation further. There is emerging agreement that a National Marine Park which recognizes the social, environmental and economic benefits of the Sound's spectacular marine environment would be very positive for communities, business and visitors. So please tell us what type of legacy you would like to create for Plymouth Sound.

The Next Step.

Following consultations we aim to:

- Translate the work and commitment from the city and surrounding communities into a marine park.
- Develop locally and create a nationally recognized designation.
- Undertake all work collaboratively with those who live, work, protect and enjoy Plymouth Sound.

You can view the engagement document and share your thoughts here; [www.plymouth.gov.uk/marinepark](http://www.plymouth.gov.uk/marinepark)  
The engagement exercise closes on February 25 2019.

Following an event held at the National Marine Aquarium in December, Plymouth City Council has now officially started work to develop plans for Plymouth Sound to be designated the UK's first National Marine Park, after securing £75,000 national funding to move the project forward.

#### Plymouth & South West Devon Joint Local Plan:

The Examination in Public of the Plymouth and SW Devon Joint Plan was completed in Spring 2019 and the additional information requested by the Inspectors has been submitted.

#### Marine Planning:

The MMO have just completed their round of workshops as part of their engagement on the South West Marine Plan. Engagement on Iteration Three remains open through their online pages until 29<sup>th</sup> March where it is possible to see and comment on all drafted policies.

#### EMS Managing Recreational Impact Project:

In October 2018 Fiona Crouch was employed as Beth Siddons replacement. During the past 3+ months she has been familiarizing herself with the project objectives.

#### Biosecurity Plan:

A presentation at the Port of Plymouth Sailing Association, Annual General in November focused on alerting the sailing community of the Plan and the need to be vigilante.

#### Eco-mooring Project:

Work continues in Cawsand Bay led by the National Marine Aquarium. A new method of using a helical screw to replace the traditional block anchor was trailed in October/November.

#### Recreational Angling:

Options for installing the angling bins continue to be pursued at the locations reported. The main issue is who will empty the bins.

#### Water User Leaflets:

The Water Users Leaflets will shortly be reprinted for the summer season.

### **3142. Correspondence.**

- |    |  |        |
|----|--|--------|
| a) | The Clerk asked for the following accounts to be paid;                           |        |
|    | 1. 1 Less Worry Payroll Services. - February invoice.                            | £36.00 |
|    | 2. C. Malham – Travel Expenses CILCA course to Yeovil & return.                  | £95.99 |
|    | 3. West Devon Borough Council- Green waste sacks.                                | £40.00 |
|    | 4. Cllr. Reed – Reimbursement travel expenses to Port of Plymouth Marine meeting | £5.20  |

Cllr. Hanson proposed payment of the accounts, seconded by Cllr. Dennis.

b) West Devon Borough Council - Looking to the Future

South Hams District and West Devon Borough Councils have confirmed Sophie Hosking's appointment as Chief Executive for both Councils. This is a position she has held on an interim basis since joint Executive Director, Steve Jordan, left the organisation in February 2018.

25/02/2019

When both Councils started their transformation programme they created positions for two Executive Directors. Their role was to lead the Councils through the transformation and deliver savings by improving how the Councils worked.

During this time the combined staff, which serves both Councils, reduced their head count by 137 full time employees. All of the Councils' services were remodelled and new technology was introduced. The whole transformation now saves both Councils £4.4 million in operating costs every year. .

c) Devon Authorities Strategic Waste Committee. - Reuse Credit Scheme

I would like to inform you of a new consultation representing the partner authorities for the Devon Authorities Strategic Waste Committee (DASWC);

Consultation – Review of the Reuse Credit Scheme (RCS)

The consultation will be open between 25th February 2019 and the 5th April 2019 (6 weeks).

Summary of the consultation:

The Reuse Credit Scheme (RCS) is a joint funded Devon Authorities Strategic Waste Committee (DASWC) initiative which pays a discretionary financial 'credit' of approximately £60/tonne to 14 registered groups for furniture and other items recovered from the domestic waste stream for redistribution.

Whilst the positive contribution of RCS groups is recognised, partner authorities are increasingly supporting a wider range of community-based reuse activities, at a time when additional obligations are being placed on authorities through National and partner-wide strategies.

This consultation presents three options;

Option 1. (Proposed) – Discontinue the RCS through a phased reduction in allocation.

Option 2. – Continue to fund the RCS, with modifications.

Option 3. – Continue to fund the RCS under current arrangements.

This consultation is open to all and we would welcome your input.

The consultation and Impact Assessment are available at:

<https://new.devon.gov.uk/haveyoursay/categories/waste/>

There being no further business the Chairman thanked members for attending and declared the meeting closed at 9.30pm.

Signed this 26<sup>th</sup> day of March 2019

Chairman.....