

## Bere Ferrers Parish Council

At a meeting of the Bere Ferrers Parish Council held in Council Chamber, Bere Alston on Tuesday  
26<sup>th</sup> March 2019

### Present

Cllr. H. Boot-Handford	Chairman of Council
Cllr. D. M. A Chapman	Cllr. R. Leithall
Cllr. P. Crozier	Cllr. D. Pengelly
Cllr. P. Dennis	Cllr. H. Rogers
Cllr. S. Hanson	Cllr. G. R. Reed
Cllr. B. Lamb	Cllr. E. K. Wager

### 3183. Apologies

Apologies were received from Cllr. Maycock and Cllr. Page-Bailey due to business.  
Cllr. Boot-Handford asked if Council accepts these apologies, nearly all agreed.

### 3184. Chairman's Report.

I will be delivering a bouquet of flowers for David and Beryl Mills' Golden Wedding Anniversary this week.

### 3185. Notification of items for information at the discretion of the Chairman. No action can be taken on these items.

1. Cllr. Dennis – Fore Street, Bere Alston was closed from Monday for 2 days with no pre warning notices until Monday night. Re-surfaced on Tuesday.  
Cllr. Lamb – boards should be up 7 days ahead; this is the third time this has happened. It was agreed that the Clerk write to the Chief Executive Devon County Highways to find out why this is happening.
2. Cllr. Pengelly – Reported fly tipping on the way to the Sarah Park play area. The Clerk reported this to West Devon Borough Council Locality Officer.
3. Cllr. Pengelly Reported that the wall into Tamar Close from Cornwall Street is starting to crumble and the slates on top of the wall are falling off. Clerk has reported this to West Devon Borough Locality Officer.
4. The Clerk spoke with the Locality Officer today who was filming the gentleman at the bookshop photographing the refuse lorry in Fore Street; he then swung around and photographed her and the bus. The Locality Officer did not know it was in the hands of the Enforcement team and will investigate what is going on.
5. Cllr. Reed – Has collected the Mayoral Award on behalf of Mr. John Harris.

### 3186. To approve and adopt the minutes of the Footpaths and Environment meeting held on the 26<sup>th</sup> February and taken as read, to deal with matters arising.

Cllr. Chapman proposed approval of the minutes of the Footpath and Environment meeting, seconded by Cllr. Hanson.

#### Matters Arising

Minute 3126 – The Clerk read the following from Peter Guy the Rights of Way Warden; “we are undertaking a project of work as we speak to prevent further damage to footpath 51 and the section of footpath 77 on the slope beside the sewerage works. This involves fencing to keep livestock off the footpath on the steep slopes. New gates will be installed. This should be completed by the end of next week. I hope the surface will then consolidate. If we need to put steps in I will do this in the new

financial year but I am hoping we will not have to. I have spoken with the landowner regarding footpath 89 and expect this temporary measure to be completed soon. I will chase them next week on this.

I have also spoken with Mount Edgcumbe Estate about the fallen trees and am confident that the trees have been cleared. Their contractor is one of mine and he tells me he has been out clearing trees. If you get any more specific reports please send them to me and I will chase them up.

I have double checked the definitive line of footpath 35. It appears that the steps are not on the correct line of the footpath. So we should not be maintaining them. I am not sure how why they went in where they are but I have been guilty of repairing them in the past. The legal line runs diagonally up through the triangle of trees. This route is a bit gullied out but is still ok to use at present.

Footpath 47 will be looked at in due course.

The diversion on footpath 93 at Mr. Derrick's residence is now completed and in use".

The Clerk also had an email from Mount Edgcumbe Estates stating that one of the paths I queried was not theirs, but all the reports of trees down have been dealt with.

Cllr. Reed has done some re-search into the footpath tags and it seems we need about 100 at a cost of £3-£4 each. Refer back to Footpaths and Environment.

Cllr. Chapman proposed adoption of the minutes of Footpaths and Environment, seconded by Cllr. Hanson.

**SO RESOLVED.**

**3187. To approve the minutes of the Full Council held on the 26<sup>th</sup> February as a true record and taken as read.**

Cllr. Boot-Handford proposed approval of the minutes of Full Council, seconded by Cllr. Reed.

**Matters Arising**

Minute 3132 Tom Lee Devon County Highways – Thinks the reason we did not get the notice for the Denham Bridge road closure was that it went to Buckland; from now on he will make sure we get notified too.

Minute 3137 (3111) Cllr. Lamb asked if Mrs. Poulton has signed her contract. The Clerk confirmed that she had.

Minute 3137. (3111) Cllr. Hanson – The Review of the Toilets did not come up at the last meeting of F. & G.P. please can we make sure they are an agenda item for April's meeting.

Minute 3140. Cllr. Lamb reported that West Devon Borough Council has had a thorough Audit by Devon Audit and have been given recommendations for the future.

**SO RESOLVED**

**3188. To approve & adopt the minutes of the Plans meeting held on the 5<sup>th</sup> March and taken as read, to deal with matters arising.**

Cllr. Reed proposed approval of the minutes of the Plans meeting, seconded by Cllr. Crozier.

**Matters Arising**

Minute 3150 (2) – Cllr. Lamb has investigated the enquiry made by a parishioner from Chapel Street asking for the 'keep clear' sign to be repainted, he agrees that the parishioner has a case. This has been put on the HATOC agenda as double yellow lines.

Minute 3148 –Cllr. Hanson asked if there was any further information on the equipment needed to deal with the changes on receiving the plans. There is no update as yet.

Cllr. Reed proposed adoption of the Plans minutes, seconded by Cllr. Crozier.

**SO RESOLVED.**

**3189. To approve and adopt the minutes of the Open Spaces meeting held on the 12<sup>th</sup> March and taken as read, to deal with matters arising.**

Cllr. Dennis proposed approval of the Open Spaces minutes, seconded by Cllr. Leithall.

Matters Arising

Minute 3152. –The Clerk reported that the Dog Exercise Gate had been left open by the grave diggers and the lock has gone missing. A new one has been purchased.

Minute 3155 (b) – Cllr. Pengelly visited the Social Club and asked the steward what the problem was with the basket swing. He never once mentioned the smoking shelter or climbing on the roof, but did say they thought the children would jump off the wall to the swing.

Cllr. Pengelly explained that he and the two other Councillors had visited the site and had discussions with Rhino but at no time were there any discussions about the orientation of the direction it should swing. Cllr. Crozier disagreed with Cllr. Pengelly, discussions were held, the Clerk read the following email from Garry Doye of Rhino Play;

We have received a letter today from the Council regarding the swing at Sarah Park.

I appreciate the Councillors comments about the direction the swing is moving.

Whilst on site the possible locations w

here the swing could be located were discussed. It was concluded that there was only one suitable place because of the gradient of the land.

On the attached photo the line left by my measuring wheel can clearly be seen. It runs away from the fence approximately 4m down from the existing Bark Pit. Once it was established that there was sufficient room to site the swing here no other location was discussed. At no point was it discussed that the direction of the swing should be the other way, and could not have been located in a perpendicular direction as the ground slopes away too much.

Our installers will be hanging the swing tomorrow. If no safety surface is in place it will be cable tied to the frame until such time as a surface is in place.

Refer back to Open Spaces with a site meeting.

Minute 3158. Cllr. Dennis stated that there will be a Cemetery Subcommittee meeting on Monday the 15<sup>th</sup> April to discuss the three options, and come up with one option to put before Full Council.

Minute 3156. Cllr. Lamb reported that last week at Southern Links the grant for the bus shelter was agreed. Once Council receives the formal letter, the Clerk will have the three quotes she can select the lowest quote and go ahead and place the order. After discussions with the group Cllr. Lamb to investigate any services in the area where shelter is to be placed, also they have to have chapter 8 signage put out. Subject to all that, Peter Crozier to mentor all documents to make sure all is ok and in place to collect grant money.

Cllr. Lamb proposed that this goes ahead, seconded by Cllr. Hanson.

Minute 3161. The Clerk has had an email from Dan Meek summarising our discussions on Community Composting on the Bere Alston Allotments. As discussed, the request to use part of the land as a community green waste composting facility, and the need to take legal advice on this matter, ‘lifted the lid’ and released the proverbial ‘can of worms’!

Refer back to Open Spaces.

Cllr. Dennis proposed adoption of the Open Spaces minutes, seconded by Cllr. Leithall.

**SO RESOLVED**

**3190. To approve and adopt the minutes of the Finance and General Purposes meeting held on the 19<sup>th</sup> March and taken as read, to deal with matters arising.**

Cllr. Dennis proposed approval of the minutes of Finance & General Purposes, seconded by Cllr. Leithall.

Matters Arising.

Minute 3166. The Clerk asked about Standing Orders 18f; as it stands it is in bold type and so cannot be altered.

Minute 3173. Cllr. Page-Bailey has not been able to undertake the inventory, and has asked that another Councillor is appointed to do it.

Minute 3177. The Clerk pointed out that F. & G.P. reviewed all the questions from the Auditor and proposed that they be put to Full Council.

Minute 3178. Cllr. Boot-Handford is miffed as she personally sent the Financial Regulations out to all concerned.

Minute 3182. Basket swing at Sarah Park -Cllr. Pengelly asked why this was acted on in F. & G.P. Cllr. Leithall asked the question because there was a time limit as to the grant and he wished to make sure we did not lose this.

Cllr. Pengelly would like it noted that this matter was discussed in F. & G.P. and would like it referred back to Open Spaces, seconded by Cllr. Lamb.

Cllr. Dennis proposed approval of the minutes of the Finance & General Purposes, seconded by Cllr. Hanson.

**SO RESOLVED.**

**3191. Internal Audit to be carried out by Cllr. Pengelly and Cllr. Boot-Handford.**

Cllr. Pengelly followed the cheque trail A. Both Cllr. Pengelly and Cllr. Boot-Handford reported all was satisfactory.

**3192. Report from Cllr. Lamb on West Devon Borough Council**

Cllr. Lamb- the Joint Local Plan has been approved and also approved today by West Devon and South Hams. Good work by Officers and Councillors concerned.

**3193. Report by Cllr. Lamb on Southern Links.**

Cllr. Lamb reported that the Chairman hopes for a better attendance at the July Southern Links meeting. Three Parish Councils missed the deadline for applications to the Community Fund. Our application for the bus shelter was one of two applications that were accepted.

**3194. Correspondence.**

- a) The Clerk asked for the following accounts to be paid;
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| 1. Bere Alston Regeneration Partnership Ltd - Hire of Meeting room and Hall    | £32.50    |
| 2. South West Mastic Asphalt Co. Ltd - Cemetery roof & workshop area re-roofed | £1,914.00 |
| 3. Jewsons Ltd - Padlock Dog Exercise gate.                                    | £37.24    |
| 4. 1 Less Worry Payroll Services - pay sheets for February & March             | £72.00    |
| 5. C. Malham – Travel expenses for CILCA course Bere Alston/ Yeovil & back.    | £88.34    |

Cllr. Boot-Handford proposed payment of the accounts, seconded by Cllr. Leithall.

Cllr. Boot-Handford asked that this meeting of Full Council be re-convened after the Annual General Meeting to complete its business. All present agreed.

Cllr. Boot-Handford proposed that we reconvene Full Council at 8.25pm, seconded by Cllr. Reed.

Cllr. Boot-Handford proposed that committee go into part two Standing Order (p), seconded by Cllr.

Hanson.

Discussions took place.

Cllr. Lamb proposed that committee come out of part two, seconded by Cllr. Dennis.

(b) Highway Maintenance Team.

On reviewing their records, they have noticed that Bere Ferrers Parish Council have recently received funding through the Highway Maintenance Community Enhancement Fund for Health and Safety equipment and tools.

We would be grateful if you could provide us with the following for audit purposes please.

- A brief case study of the works undertaken showing the location and description of the works carried out, details of who carried out the works and any equipment and materials.
- The completed expenditure form along with copies of any supporting invoices received.

Discussions took place. Cllr. Boot-Handford felt there was a need to justify our lack of action and ask if the monies could be transferred to next year, and could it be used to purchase a new Bere Alston road sign for the junction of Pentillie and Cornwall Street.

There being no further business the Chairman thanked members for attending and declared the meeting closed at 9.04pm.

Signed this 30<sup>th</sup> day of April 2019

Chairman.....