

Bere Ferrers Parish Council

At a meeting of the Bere Ferrers Parish Council held in Council Chamber, Bere Alston on Tuesday
28th May 2019

Present

Cllr. P. Crozier	Vice Chairman of Council
Cllr. P. Dennis	Cllr. H. Rogers
Cllr. S. Hanson	Cllr. G. R. Reed
Cllr. R. Leithall	Cllr. E.K. Wager
Cllr. D. Pengelly	

61. Apologies

Apologies were received from Cllr. Lamb due to business, Cllr. Page-Bailey due to illness, Cllr. Maycock due to business, Cllr. Flicker due to business.

62. To interview a candidate for the vacant position on the Council.

Cllr. Crozier welcomed Heidi Peace to the interview and invited her to explain why she wished to join the Council.

Heidi Peace – since moving to the village 12 years ago I have been an active member in the community, I like to be part of the community. I love the environment and am an avid walker. I also like to raise awareness of the things going on in the Parish.

Councillors were invited to put their questions to Heidi.

Cllr. Dennis – What do you feel the Parish needs? Heidi replied that we need to protect the peninsula, our community and the environment.

Cllr. Pengelly what are your pet hates? Heidi replied “Dog mess. Also there is not enough in the parish for the children to do mainly because in this day and age it is difficult to get the help to run things. There is an awful lot we can do in the country.”

Heidi was then asked to leave the room. Cllr. Hanson proposed that Heidi Peace be invited to join the Council, seconded by Cllr. Dennis, a vote was taken - all present were in favour.

Heidi was asked to re-join the meeting and was duly invited to join the Council; she accepted.

Cllr. Peace signed her declaration of acceptance and was welcomed by Cllr. Crozier.

63. Chairman’s Report. (Read in his absence.)

Please accept my apologies at being absent from this important first meeting of this Council’s year, due to attending the funeral of a dear comrade that I worked with in the Police in Northern Rhodesia/Zambia.

It promises to be an inspiring and satisfying year with major capital projects which will affect so many of our Parishioners. Already we can see the first fruits (and flowers!) of the work by Helena and her team for the entry in the ‘Britain in Bloom’ competition. I am sure that we will do everything possible to support this, and it is obvious that already many of our residents have accepted the challenge.

Later tonight you will hear proposals from Peter Crozier, for the improvement of Sarah Play Park which we are planning to have completed next month. Then there is the major scheme in the cemetery which Peter Dennis and his team have been working on to provide more graves, extend the road and provide a new entrance. It is hoped that detailed proposals will come before you later this year.

A new youth shelter is proposed in the Hall grounds, and the youngsters ably led by our Youth Leader Vicki Lloyd have raised ten thousand pounds for this addition to the village. Then of course there is the Bus Stop in upper Bedford Street which has been completed in a record time from the original suggestion.

At Bere Ferrers the cycle track has been removed. This will become a picnic area, and Play Area improvements are planned.

The wonderful thing is how all of you, and Mary and our other staff, are involved behind the scenes with these works and at the same time keep up on our inspections and maintenance programmes.

What A Council!!!

We have just had a wonderful carnival week in the village with the largest attendance ever at the re-vitalised fun day. I suggest that a letter should go to Beryl, with our congratulations and thanks to her team.

64. Notification of items for information at the discretion of the Chairman. No action can be taken on these items.

1. Cllr. Hanson- I am disappointed at the turn out to-night as I am going to bring you up to date on the process for proof reading of the minutes.

Step 1: Clerk (or Asst. Clerk for F&GP/Plans) emails the draft minutes to me, with a copy to whoever Chaired the meeting.

Step 2: I do a "secretarial" proofread (spelling and grammar, dates and cross-references, check that proposers/seconders/actions are valid, resolve any ambiguities etc.), using Track Changes to highlight any mods, and then email the updated draft to whoever Chaired the meeting, with a copy to Clerk or Asst. Clerk as appropriate. I aim to complete this step on the same day that I receive the draft.

Step 3: The meeting Chair checks and updates the content/subject matter of the minutes, still with Track Changes enabled, and emails the reviewed version to the Clerk/Asst. Clerk as appropriate. This step should be completed within 1 day if possible (especially important for F&GP minutes as Full Council follows soon after.

Step 4: Clerk (or Asst. Clerk) accepts the changes (unless a reviewer error is identified – we're not perfect!), and emails the modified minutes to all Councillors for approval/adoption at the next Full Council meeting.

One or more of these steps can be done on printed paper if the Chair of meeting is not on email.

65. To approve and adopt the minutes of the Plans meeting held on the 30th April and taken as read, to deal with matters arising.

Cllr. Reed sent his apologies for this meeting.

Cllr. Lamb proposed approval of the minutes of the Plans meeting, seconded by Cllr. Wager

Cllr. Wager proposed adoption of the Plans minutes, seconded by Cllr. Lamb.

SO RESOLVED.

66. To approve the minutes of the Full Council held on the 30th April as a true record and taken as read.

Cllr. Hanson proposed approval of the minutes of Full Council, seconded by Cllr. Reed.

Matters Arising

Minute 3243 (3204) Cllr. Lamb via Cllr. Hanson has asked for a correction of the minutes, the following to be added to the last sentence 'There will be financial implications long term, which should benefit the Council'.

Council now has to prepare a lease and present it to the football club for review.

Cllr. Crozier will speak to the Borough Solicitor to ascertain whether they can help, and give some idea of the cost of preparing the lease documents.

Cllr. Leithall –can the pitch license be incorporated in the main lease?

Minute 3219 – Cllr. Hanson. Cllr. Lamb asked that paragraph two should read `the Clerk assisted by a senior Councillor`.

SO RESOLVED

67. To approve the minutes of the Annual General meeting held on the 7th May as a true record and taken as read.

Cllr. Reed proposed approval of the minutes of the Annual General meeting, seconded by Cllr. Dennis.

SO RESOLVED.

68. To approve the minutes of the Special Full Council meeting held on the 7th May as a true record and taken as read.

Cllr. Hanson proposed approval of the minutes of the Special Full Council meeting, seconded by Cllr. Dennis.

SO RESOLVED.

69. To approve and adopt the minutes of the Open Spaces meeting held on the 7th May and taken as read, to deal with matters arising.

Cllr. Wager proposed approval of the Open Spaces minutes, seconded by Cllr. Hanson

Cllr. Wager proposed adoption of the Open Spaces minutes, seconded by Cllr. Hanson.

SO RESOLVED.

70. To approve and adopt the minutes of the Plans meeting held on the 14th May and taken as read, to deal with matters arising.

Cllr. Reed proposed approval of the Plans minutes, seconded by Cllr. Wager.
Matters arising.

Minute 26. Cllr. Reed- It is good to see the number of Enforcement Cases reduced, we have to thank our ex-Borough Councillor for this.

Cllr. Wager proposed adoption of the Plans minutes, Seconded by Cllr. Reed.

SO RESOLVED.

71. To approve and adopt the minutes of Open Spaces meeting held on the 14th May and taken as read, to deal with matters arising.

Cllr. Wager proposed approval of the Open Spaces minutes, seconded by Cllr. Hanson.

Matters Arising.

Minute 40 (1) The Bere Alston United Youth Football Team have put in a request to use the old Rugby hut for storing their equipment.

Cllr. Wager asked the Clerk to arrange a date and time for him to meet Mr. Damon at the recreation field to discuss their request.

Minute 37- Cllr. Dennis stated that the Cemetery Road Plans are ready and he asked if the Cemetery Advisory Committee could meet in the next two weeks to discuss them. The agreed plans could then be presented at next Open Spaces meeting in June for approval, after which we could obtain quotes for the work.

Minute 38-Cllr. Leithall presented the monthly inspection reports for The Down and Sarah Park.

The Clerk reported that the bottom entrance gate and fence to the recreation field on The Down was rotten and had collapsed. The Workman was informed of this by a parishioner, and went up to help move it to the playing field.

Discussions took place - Cllr. Wager asked the Clerk to ascertain if the workman could do the job with some help; if not Clerk to obtain a costing from Mr. Hingston.

Cllr. Pengelly asked if we could modify the pedestrian gate to facilitate entry of prams and disabled buggies.

Cllr. Wager proposed adoption of the Open Spaces minutes, seconded by Cllr. Hanson.

72. To approve and adopt the minutes of the Finance and General Purposes meeting held on the 21st May and taken as read, to deal with matters arising.

Cllr. Leithall proposed approval of the minutes of Finance & General Purposes, seconded by Cllr. Dennis.

Matters Arising.

Minute 52 - Cllr. Dennis explained that our Website only has the facility to have 5 addresses used on it, but the company did suggest another site where we can have more addresses under the domain name at nil cost. Discussions took place and Councillors were advised to consider whether they all wish to have a council email address.

This to be an agenda item for next month's Full Council, at which Cllr. Dennis would explain the options in simple terms so that Councillors would understand the full implications.

Minute 49. - Cllr. Hanson asked if the bank reconciliation has been completed. The Clerk explained that the Asst. Clerk is awaiting confirmation of some figures.

Cllr. Dennis was asked if there was any update on Beregen finances. Cllr. Dennis - the Trustees will try to bring a report to the next Full Council.

Cllr. Leithall proposed approval of the minutes of the Finance & General Purposes, seconded by Cllr. Wager.

SO RESOLVED.

73. Report from Cllr. Crozier on West Devon Borough Council

Cllr. Crozier- The Annual General meeting of West Devon Borough Council took place on the 21st May, The retiring Mayor was congratulated for visiting every primary school in the Borough during his Mayoral year, out of this came his idea for a motion at Tuesday's meeting calling for action on climate change.

The new Mayor is Cllr. Tony Leach, Deputy Mayor Caroline Mott

Cllr. Neil Jory was elected as leader and Lois Samuel was elected as deputy leader.

There are plenty of new faces, with 15 new councillors joining 16 returning ones.

74. Correspondence.

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| a) | The Clerk asked for the following accounts to be paid; | |
| | 1. Miss S. Laing – Reimbursement for giving up her Allotment. | £16.00 |
| | 2. Post Office Ltd S.W.W. – Toilets BF, Cemetery and Pavilion. | £104.03 |
| | 3. Viking – Stationery. | £33.44 |
| | 4. Ricoh UK. Ltd. – Photo copier rental and copies. | £74.54 |

Cllr. Reed proposed payment of the above accounts, seconded by Cllr. Dennis.

(b) Cllr. Rogers- Britain in Bloom

Beryl Mills, very generously, bought Bere Alston in Bloom **12** brand new hanging baskets! The trouble is, I don't have any takers who want to use them! My idea was that since the judges are going to have to go

through the Parish Hall car park to get to the Youth2Youth displays, it might look really nice to have the hanging baskets hanging on the side of the Parish Hall. Peter said he was thinking of the same thing. Would you please, therefore, warn/tell the councillors that we would like permission to do this? The Parish Hall area is going to be our main display area, so the hanging baskets would be especially nice there and will brighten up the car park.

Discussions took place. It was agreed to hang the baskets on the car park side of the Parish Hall.

There being no further business the Chairman thanked members for attending and declared the meeting closed at 8.53pm

Signed this 25th day of June 2019

Chairman.....