

Bere Ferrers Parish Council

At a meeting of the F&G P Committee held in the Council Chamber Bere Alston on Tuesday 25th June 2019.

Present

Cllr. R. Maycock	Chairman
Cllr. B. Lamb	Chairman of Council
Cllr. P. Crozier	
Cllr. P. Dennis	
Cllr. S. Hanson	
Cllr. D. Pengelly	
Cllr. E.K. Wager	

In Attendance

Cllr. Leithall

108. To Elect Chair & Vice Chair Of committee.

Committee voted for Cllr. R. Maycock as Chair and Cllr. D. Pengelly as Vice Chair.

109. To accept the Financial Statements.

The Assistant Clerk emailed the Financial Statements to all members of Council and had hard copies available.

Cllr. Hanson asked why the staff costs had not all been put under one nominal code for confidentiality as previously agreed. Discussions took place. Assistant Clerk to action this.

Cllr. Crozier asked if £2,000 PAYE employer's rebate will be claimed. Clerk stated that it would be.

Cllr. Hanson – nominal code 4332 Notice Boards £1,300 EMR transfer to be moved to nominal code 1100 Grants & Donations received.

Cllr. Hanson – nominal codes 4336, 4430, and 4605 have expenditure against zero budgets.

Discussions took place. Assistant Clerk to check data.

Clarification on budget for nominal code 4605 workman's travel expenses. Clerk to check budget figures (cost centres 120 and 140).

Cllr. Hanson proposed acceptance of the financial statement subject to resolution of the above anomalies;

Cllr. Lamb seconded.

110. To accept reconciled bank statement.

Assistant Clerk emailed the Bank Reconciliation to all members of council for April & May and had hard copies available.

Cllr. Hanson proposed acceptance of May & June Bank Reconciliations; Cllr. Crozier seconded.

111. To discuss staff sub-committee Terms of Reference.

Cllr. Leithall has looked at the staff sub-committee Terms of Reference and has drawn up a Q&A style document for F&GP committee to consider. Discussions took place. Cllr. Leithall's document to be sent out with July F&GP Agenda. Cllr. Leithall to be invited to July's F&GP meeting. Assistant Clerk asked Cllr. Leithall if he could send a copy to her so she could send out with next month's agenda. Cllr. Lamb stated a copy would be sent to the Clerk.

There being no further business the Chairman thanked members for attending and declared the meeting closed at 9.29pm.

Signed this 30th day of July 2019.

Chairman.....