

9th August 2019

Finance & General Purposes

Dear Sir / Madam

You are hereby summoned to attend a Special meeting of the Finance & General Purposes Committee, to be held in the Council Chamber, Bere Alston on Tuesday the 27th August at 7.30pm.

Yours faithfully

P. M. Taylor (Mrs)

P.M.Taylor (Mrs)

Clerk to the Council

AGENDA

1. Apologies
2. Declaration of Interest. Members are invited to declare any personal or pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting. If Councillors have any questions relating to predetermination, bias or interests in items on this agenda, then please contact the Clerk in advance of the meeting.
3. Notification of items for information at the discretion of the Chairman. No decisions can be made on these items.
4. To confirm the proposed Salary range for the Ground/Work Person to be, starting at £18,085 with 2 year increments of £18,426 and £18,795.
5. To confirm the new job description for the post.
6. That the Assistant Clerk should be employed for 15 hours per week 9am – 12 pm on Monday, Tuesday, Wednesday and Friday and attendance of 36 hours per year at Committee meetings. The Salary would be NALC Scale 1 pro rata.
7. To take account of measures required under the Working Time Regulations.
8. To confirm three Councillors and the Clerk to form the Selection and Interview Panel.

MEMBERS OF THE PUBLIC ARE WELCOME TO SIT IN ON ANY COUNCIL MEETING.