

BERE FERRERS PARISH COUNCIL

At a meeting of the Finance and General Purposes meeting held in the Council Chamber Bere Alston on Tuesday 19th November 2019.

Present:

Cllr. R. Leithall	Chairman
Cllr. B. Lamb	Chairman of Council
Cllr. P. Crozier	Cllr. Pengelly
Cllr. Dennis	

299. Apologies

Apologies were received from Cllr. Wager due to business.

In Attendance

Cllr. A Spry.

300. Notification of items for information at the discretion of the Chairman. No action can be taken on these items.

1) Cllr. Lamb informed the Committee that he and the Chairman of Finance and General Purposes will be reviewing the Financial Regulations in January.

2) Cllr. Lamb asked the Clerk if there had been any enquires about the Toilet Cleaners position. The Clerk stated that 1 person had enquired, but was only able to do Bere Alston, as she had no transport. Discussions took place. Consideration may have to be taken about going out to contract.

301. Matters Arising from the minutes from 22nd October.
Matters Arising.

Minute 211.

Cllr. Crozier asked if Cllr. Pengelly had spoken with the Parishioner who asked about a litter bin in Pilgrim Drive by the recycle bank. He had not seen anyone.

Cllr. Crozier – The Parish Council would have to supply the bin and pay for emptying.

Minute 220.

Cllr. Lamb stated that with regards to the work at the Cemetery this has not been brought to the conclusion that both Cllr. Dennis and I were happy about.

Minute 267.

Parish Hall lighting - Adam Smith has come back to Cllr. Lamb regarding Parish Hall Lighting. He would recommend an LED flood style to the side of the building at an approximate cost of £225. Cllr. Lamb proposed that Mr. Smith goes ahead with the lamp.

302. To accept the accounts for payment.

The Clerk sent the Accounts for payment sheet to Councillors. Cllr. Lamb proposed payment, seconded by Cllr. Crozier. The Clerk brought forward a letter from CAB seeking a donation. Discussions took place. Cllr. Crozier proposed a donation of £110, seconded by Cllr. Dennis.

303. To accept the reconciled bank statement.

The Clerk stated that she has reconciled the bank statements for July, August and September. It was noted that the donation to Wembury Open Award Group was picked out as not being cashed and is not against donations as expected. Cllr. Pengelly proposed acceptance of the reconciled bank statements, seconded by Cllr. Lamb.

304. To accept the Financial Statements.

The Clerk distributed the statements. Discussions took place regards to the Accountancy package and when the Clerk is going to get them down to train the Assistant Clerk. Cllr. Leithall proposed accepting of the statement as received; we can see no glaring errors, a qualified acceptance seconded by Cllr.Dennis.

305. To set a Preliminary Precept

Cllr. Leithall talked to the budget sheet. Discussions took place on the figures and a basic preliminary budget was set.

306. To review Internal Control system.

Cllr. Lamb proposed the document fit for purpose, seconded by Cllr. Leithall.

307. To receive a report on the Property Inspection.

Cllr. Dennis has completed the Property Inspection with only one problem. Cllr. Leithall proposed acceptance, seconded by Cllr. Lamb.

308. Agenda items for next meeting.

Cllr. Lamb feels we need to start a 3 year review on the Cemetery, the Public Toilets and the Parish Hall.

There being no further business, the Chairman thanked members for attending and declared the meeting closed at 9.43pm

Signed this 26th day of November 2019.

Chairman.....