

2<sup>nd</sup> December 2020

Dear Sir / Madam,

You are hereby invited to Scheduled Zoom meeting of the Finance and General Purposes Committee, Tuesday 8<sup>th</sup> December 7.30pm.

Yours faithfully

*C. Metcalf (Mrs)*

C. Metcalf (Mrs)

Acting Clerk to the Council

#### A G E N D A

1. Apologies.
2. Declarations of Interest. Members are invited to declare any personal or disclosable pecuniary interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. If Councillors have any questions relating to predetermination, bias or interests in items on this agenda, then please contact the Clerk in advance of the meeting.
3. Notification of items for information at the discretion of the Chairman. No action can be taken on these items.
4. To accept accounts for payment.
5. To accept the Financial Statements for the quarter ending 31<sup>st</sup> October.
6. To accept reconciled bank statement.
7. Audit Report ending 31 March 2020.
8. To give authority for instant payments that have been made by staff or Councillors, that have previously been authorised.
9. Preliminary Budget for 2021.
10. To note any correspondence.
11. Agenda items for next meeting.
12. Questions from any member of the public present on Zoom at the discretion of the Chairman.

This is a virtual meeting and members of the public can watch the meeting using Zoom. To do this they need to leave a message and your phone number on 01822 840748 before noon on the Monday before the meeting and we will get back to you.