

# BERE FERRERS PARISH COUNCIL

The Council Offices  
Station Road  
Bere Alston  
Devon  
PL20 7EJ



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28<sup>th</sup> April 2021

Dear Sir/Madam

## **Annual General Meeting**

You are hereby summoned to attend the virtual Annual General Meeting of the Bere Ferrers Parish Council on **Tuesday 4<sup>th</sup> May at 7 pm.**

The following business is proposed to be transacted:-

### **AGENDA**

1. Apologies for absence.
2. To elect a Chair for the ensuing year. The following are the nominees for Chair;
  - Cllr. P. Crozier
3. To receive the Chair's declaration of acceptance of Office.
4. To elect a Vice-Chair and receive a declaration of acceptance of Office. The following are the nominees for Vice-Chair;
  - Cllr. B. Lamb
5. To elect the following Committees members:
  - (a) i) Open Spaces
  - ii) To elect a Chair and Vice-Chair for Open Spaces.
  - (b) i) Plans & Highways.
  - ii) To elect a Chair and Vice-Chair for Plans & Highways.
  - (c) i) Footpaths & Environment.
  - ii) To elect a Chair and Vice-Chair for Footpaths & Environment.
  - (d) i) Finance & General Purposes (all elected Committee Chairs will become members of the Committee).
  - ii) To elect Chair & Vice-Chair for Finance & General Purposes.
6. To approve and adopt the minutes from the Annual General Meeting held on 2019 as a true meeting and taken as read, to deal with matters arising.
7. To appoint a delegate to the Port of Plymouth Marine Liaison Committee (currently Cllr. Reed).
8. To appoint two delegates to the Southern Parish Link Committee. (currently Cllrs. Leithall & Lamb).
9. To appoint delegates to the Devon Association of Parish Councils (currently Cllr. Dennis).
10. To appoint a delegate to the Devon & Cornwall Rail Partnership. (currently Cllr. Lamb)
11. To appoint delegates to the Bere Ferrers Villagers Group. (currently Cllr. King)
12. To appoint a delegate to the Tamar Valley ANOB. (currently Cllr. Crozier)
13. To appoint councillors to carry out the Inspections of the Play Parks & Allotments. (currently Cllrs. Leithall, Crozier and King and appointed by Open Spaces Committee).
14. To appoint a reporter for Bere Link. (currently Cllr. Rogers)
15. To appoint a delegate to Youth 2 Youth. (currently Cllr. Pengelly)
16. To fix and authorise the Chairman's Allowance (currently £300).
17. To pass resolution authorising the signing of any legal documents on behalf of the Council.
18. To appoint two Councillors to act as Archivists (currently Cllrs. Crozier & Lamb)
19. To appoint a Road Warden.
20. To appoint a Snow Warden. (currently Cllr. Maycock)
21. To appoint a Webmaster (currently Cllr. Dennis)
22. To appoint Social media (currently Cllrs. Dennis & Pengelly)
23. To appoint a representative from Council to join the Maynard Trust (currently Phil Archer)
24. To appoint a defibrillator officer (currently. Cllr. King)

Dated this 28<sup>th</sup> day of April

Signed Caroline Metcalf  
Clerk to the Parish