

## **TERMS OF REFERENCE FOR THE FOOTPATHS AND ENVIRONMENT COMMITTEE**

These rules are supplemental to, and do not in any way override, The Parish Council's standing orders &/or financial regulations.

1. The Footpaths and Environment Committee will be constituted of 6 members of Council with the Chair of Council as an ex-officio member.
2. Members will be elected at the Annual General Meeting.
3. The Chair and Vice-Chair of the Committee will be chosen by the Members of the Committee.
4. The Committee will meet every three months.
5. The Committee shall work to maintain the footpaths in the Parish through the Parish Paths Partnership.
6. Members of the Committee should develop an awareness of the state of the footpaths and should do their best to walk them on a regular basis.
7. The Committee will monitor the environment within its Parish boundaries. This may include such things as waster bins, dog fouling, winter provision and any other topic relevant to the environment.
8. The Committee will regularly check their balance sheet and ensure that the precept money and any grant funds are accounted for.
9. Any matter which is decided upon by a unanimous vote of those present at the meeting and not having any financial implications, may be actioned at once.
10. The Committee will be responsible for the production of the Footpath Guide.

Last reviewed: 6<sup>th</sup> June 2023. Minute no: 78.

Next review: May 2024