

# Bere Ferrers Parish Council

## Notice of conclusion of audit Annual Return for the year ended 31 March 2018

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes	
<p>1. The audit of accounts for <b>Bere Ferrers Parish Council</b> for the year ended 31 March 2018 has been completed and the accounts have been published.</p>	<p>This notice and Sections 1, 2 &amp; 3 of the AGAR must be published by 30 September. <b>This must include publication on the smaller authority's website.</b></p>	
<p>2. The Annual Governance &amp; Accountability Return is available for inspection by any local government elector of the area of <b>Bere Ferrers Parish Council</b> on application to:</p>		
<p>(a) The Clerk P.M.Taylor (Mrs) _____ Council Offices _____ <u>Station Road</u> Bere Alston PL20 7EJ _____</p>		<p>(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR</p>
<p>(b) <u>Monday, Wednesday and Friday 9.30am - 12 Noon.</u> _____ _____</p>	<p>(b) Insert the hours during which inspection rights may be exercised</p>	
<p>3. Copies will be provided to any person on payment of £____ (c) for each copy of the Annual Governance &amp; Accountability Return.</p>	<p>(c) Insert a reasonable sum for copying costs</p>	
<p>Announcement made by: (d) <u>P.M. Taylor (Mrs)</u></p>	<p>(d) Insert the name and position of person placing the notice</p>	
<p>Date of announcement: (e) <u>27th November 2018</u></p>	<p>(e) Insert the date of placing of the notice</p>	

Mrs P M Taylor  
Bere Ferrers Parish Council  
Council Office  
Station Road  
Bere Alston  
Yelverton  
Devon  
PL20 7EJ

Our ref DV0027  
Your ref SB00767  
Invoice no: SB201804876  
VAT no: GB 440 4982 50

Email [sba@pkf-littlejohn.com](mailto:sba@pkf-littlejohn.com)

22 November 2018

## INVOICE

Professional services rendered in connection with the following:

Limited assurance review of Annual Governance & Accountability Return for year ended 31 March 2018

Additional charges (where applicable) as detailed on attached appendix A

Additional fees (where applicable) as detailed on attached appendix B £0.00

TOTAL NET £0.00

VAT @ 20% £0.00

TOTAL PAYABLE £0.00

### PAYMENT IS DUE ON RECEIPT OF INVOICE

**For payments by cheque, please return the remittance advice with your payment to:  
PKF Littlejohn LLP, Credit Control (SBA), 2<sup>nd</sup> Floor, 1 Westferry Circus, Canary Wharf,  
London E14 4HD**

**For payments by credit transfer, our bank details are:-**

**HSBC Bank plc Sort Code: 40-02-31**

**Account number: 11070797**

**Account Name: PKF Littlejohn LLP**

**Please include DV0027 or Bere Ferrers Parish Council as the reference.**

**For account queries, contact [creditcontrol@pkf-littlejohn.com](mailto:creditcontrol@pkf-littlejohn.com).**

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22 November 2018

## REMITTANCE ADVICE

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