

# Cawdor Clay Pigeon Club AGM

Cawdor Tavern on Wednesday 11<sup>th</sup> January 2017, 7.00 PM

## 1.0 Election of committee members

Position	Name	Proposer	Seconded
Chair	Charlie McIntosh	David Ashburn	Julian Coupland
Vice chair	George Andrews	David Ashburn	Bob Dunn
Secretary/ Treasurer	David Ashburn	Bob Dunn	Julian Coupland
Shoot Organiser, Coach & Maintenance Supervisor	Ray Leitch	Charlie McIntosh	Leigh Junor
Health & Safety office/ Young Person Supervisor	Bob Dunn	David Ashburn	Julian Coupland
Committee Member	Julian Coupland	Bob Dunn	David Ashburn
Committee Member	Robert MacDonald	Julian Coupland	David Ashburn
Committee Member	Norman Ross	Andy Bochel	George Miller
Committee Member	Gordon Ross	Charlie Barclay	Andy Huggett
Committee Member	Charlie Barclay	Stephen Murray	Tyler Mackenzie
Committee Member	Brian Duncan	Andy Huggett	Charlie Barclay
Committee Member	Wayne Stuart	Bob Dunn	Norman Fraser
Committee Member	Norman Fraser	Brian Duncan	Bob Kling

**2.0 Present:** Leigh Junor, Tyler Mackenzie, Norman Fraser, Brian Duncan, Andy Huggett, Bob Kling, Andy Czaja, Andy Bochel, Fiona Holmes, Roddy Ross, Robert MacDonald, Julian Coupland, Mike Nott, Stephen Murray, Charlie McIntosh, Ian Jessop, Drew Taylor, John Brunton, Neil Pead, Neil Gatward, Anna Gatward, Ray Leitch, Charlie Barclay, Carolina Cunningham, Bob Dunn, Wayne Stuart, Lachy Melvin, Peter Hooper, John Ross, George Miller, Phil Watson, Mark Neil, Nina Neil, Graham Allan, David Ashburn

**3.0 Apologies for absence:** Norman Ross, Gordy Ross, George Andrews, Keith Wood, Scott Cunningham, Pat Bradley

**4.0 Minutes of the previous meeting (25/01/16):** accepted

## 5.0 Matters arising

- 5.1 Brian O'Connell plaque – A plaque has been bought to go on the picnic bench which needs to be painted before mounting the plaque.
- 5.2 Social event – planned for September but was cancelled it is intended that an event is planned for April or May
- 5.3 Section 11(6) exemption – this is now held by D Ashburn and expires 04/05/17. The application to renew to be completed.
- 5.4 Safety course – BASC course completed by Bob Dunn
- 5.5 Disclosure Scotland – despite completing forms this was not followed through. D Ashburn to complete this.

## 6.0 Secretary/ treasurer's report

6.1 Membership: Following an alarming fall in membership from 138 members in 2013 to only 75 members in 2015, as at 31<sup>st</sup> December 2016 membership had risen to 104. Female and junior membership increased to 8 and 9 respectively. Although encouraging we should not become complacent and everyone was asked to bring along potential new members.

Category	2013	2014	2015	2016
<b>Full (including HLM)</b>	110	87	55	75
<b>Junior</b>	11	7	5	9
<b>Senior</b>	17	15	15	20
<b>Total</b>	138	109	75	104
<b>Membership fee</b>	£2,781.00	£2,117.00	£1,436.00	£1,945.00

6.2 Weekly attendance: As might be expected from the higher membership, weekly attendance has also increased. More non-members have attended especially on compak days. There is a regular stream of visitors who just want to try clay shooting and some of these have gone on to become members and attend on a more regular basis.

Attendance	2013	2014	2015	2016
Minimum: members			4	6
Minimum: non-members			0	0
<b>Minimum: TOTAL</b>	<b>N/A</b>	<b>8</b>	<b>4</b>	<b>8</b>
Maximum: members			19	32
Maximum: non-members			10	12
<b>Maximum: TOTAL</b>	<b>N/A</b>	<b>32</b>	<b>27</b>	<b>35</b>
Average attendance		17	15	18

The number of members who never come to the club has not changed. The number of people coming up to 10 times and between 10-20 times has increased but those coming more has not decreased so again, the higher numbers probably reflect people joining and coming back a few times or may be new members who joined part way through the year. Hopefully these people will continue to come in 2017.

No. attendance	Number of members			
	2013	2014	2015	2016
0	N/A	N/A	13	12
<10	N/A	N/A	41	62
10-20	N/A	N/A	9	16
20-30	N/A	N/A	5	8
>30	N/A	N/A	7	7

N/A = data not available

- 6.3 Feedback: several people both members and non-members have commented that there has been a noticeable change in the club during the past year e.g. friendliness, flexibility, openness and in driving change. These sentiments were echoed by the meeting which supported the committee in continuing to develop the club.
- 6.4 Accounts/ financial position – at the time of the meeting the end of year bank statement had not been received to confirm some payments made directly into the bank; figures presented at the meeting were therefore close approximations. Figures reported in this minute have been confirmed as accurate as at 31<sup>st</sup> December 2016.
- 6.5 Stock take

<b>Stock at 31/12/16</b>	<b>Approximate value</b>
Cartridges (19,000 x 12g, 27g 7.5)	£ 3,420.00
Cartridges (500 x 12g, 21g 7.5)	£ 85.00
Cartridges (250 x 12g, 28g 7.5)	£ 44.00
Cartridges (250 high pheasant extreme)	£ 80.00
Cartridges (1750 x 20g, 27g 7.5)	£ 390.84
Clays (12.7 pallets, standard orange)	£ 5,914.00
Clays (18 boxes)	£ 153.68
Diesel (estimated 490 litres)	£ 225.40
<b>Stock value</b>	<b>£10,312.92</b>

6.6 Purchases & running costs

<b>Non-recurring</b>	<b>Amount</b>
Brushcutter & helmet	£ 462.30
Chainsaw	£ 111.96
CPC - 2 x 350 pro traps, 4 x trap trolleys, 4 pallets clays [FOC]	£4,905.60
CPC (B210 control card for DTL)	£ 127.20
DTL system	£ 695.00
Laptop & mouse (Currys)	£ 289.98
Mobile phone (PAYG phone & credit)	£ 59.99
Steam cleaner	£ 39.99
Vacuum cleaner	£ 11.00
<b>Sub-total</b>	<b>£6,703.02</b>

<b>Recurring</b>	<b>Amount</b>
Battery (quad)	£ 60.00
Cartridges	£12,823.00
CPC (clays - 13 pallets and 33 boxes orange std, 20 boxes a/rabbit)	£ 7,218.22
Insurance	£ 601.55
Other expenditure	£ 2,422.48
Petrol	£ 41.00
Website & domain charges	£ 90.74
<b>Sub-total</b>	<b>£23,256.99</b>

## 6.7 Summary

Carried forward from 2015	£ 9,857.97
Income	£32,861.53
Non-recurring expenditure	-£ 6,703.02
Recurring expenditure	-£23,256.99
<b>Profit</b>	<b>£ 2,901.52</b>
Bank account 31/12/16	£11,522.16
Cash/ cheques not banked	£ 1,176.00
Petty cash	£ 61.33
<b>Carried forward to 2017</b>	<b>£12,759.49</b>
Outstanding invoice (cartridges)	£ 4,144.00

## 7.0 Membership/ fees

- 7.1 Increased membership and attendance during 2016 has provided a sustainable income for the club and therefore it was suggested that membership fees and the cost of clays for members remain unchanged in 2017. There was unanimous support for this.
- 7.2 In the past non-members have paid the same as members for clays and an additional £3 for insurance but several visitors have challenged this because they have insurance through BASC, SCTA etc. The annual insurance premium takes account of average attendance both of members and non-members and so it is difficult to attribute costs of insurance for non-members. Membership fees contribute towards things like ground maintenance and equipment replacement meaning non-members are getting some of the benefits of membership but without the cost. A dual fee structure for members and non-members was suggested with non-member being charged £6 per 25 clays; this was rejected in favour of £8 per 25 clays for non-members.

## 8.0 Maintenance

- 8.1 A tremendous amount of work was done during 2016: painting, cleaning the clubhouse (inside and out), groundwork and building, partly because of the need to take care of assets but also because Rachel Bromby of Cawdor Estate had commented that the ground was like a building site. Particular thanks were extended to George Andrews, Stephen Murray, Leigh Junor, Charlie Barclay, Charlie McIntosh, John Brunton and Julian Coupland for their hard work. Kevin Matheson was also thanked for servicing the quad.
- 8.2 Previously it was agreed that specific workdays would be arranged to tackle work needed to be done; one such day was arranged after shooting in May and was one of the most poorly attended shoots of the year. There was discussion about how to involve more members both in routine maintenance and further development. Drew Taylor suggested drawing up a list of tasks and posting it in the clubhouse for people to put their names against. If there is a cost associated with the work, volunteers would be asked to estimate cost of materials etc and when agreed proceed with the work. Money will be provided up front or reimbursed but receipts must be kept and given to the treasurer. If assistance is needed with work tell the secretary who will send an email to the membership.

## **9.0 Review of constitution**

The constitution was circulated by email before the AGM. No changes were suggested either before or during the meeting.

## **10.0 Club development & future prosperity**

### **10.1 DTL shed**

10.1.1 Julian Coupland approached The Highland Council and was advised that based on the information provided we would need both planning permission and a building warrant.

10.1.2 Plans and a 3-D render site picture have been prepared by Andrew Ashburn and were available at the meeting for comment. The shed, which will sit behind the current DTL pads, has an unsupported roof span of about 2m so that supporting pillars don't interfere with shooting. To ensure structural integrity we have been advised to get a structural report which will be submitted with the planning/ building warrant application.

10.1.3 Estimated cost of timber, fixings, roofing and a trap house (which will be open from the rear for easy trap loading), is expected to be up to £8,000. Roofing material is planned for corrugated bitumen or permaroof rubber membrane (which was felt may be too expensive). Stephen Murray suggested fibreglass roofing 'seconds' available from Dalcross industrial estate and this will be presented as an option to Cawdor Estate who have to agree final plans. Although agreed at the last AGM the cost was not known at that time. There was unanimous support that this project is taken forward. Julian Coupland stated that the intention is to build the shed over the summer and ready for next autumn/ winter.

10.2 Cup competitions: there are various cups in the clubhouse but in recent years the only competition has been for the knock-out cup. Cup competitions should be for members only but there was concern that the same people would win every time which was a disincentive for others to take part. Suggestions included more than one cup for each competition differentiated either by class of shooter or handicap. Both of which can be determined from sporting scores and would be based on 10 cards, no scratches allowed.

10.3 Prize competitions: as the club continues to grow the calibre of prizes should grow too. It was agreed that not only would this give something back to members but might also encourage more people to join. Examples of prizes are:

10.3.1 Win a 'large prize' which could be 1000 cartridges either as a single or split prize, or even a gun. A gun might be ambitious this year but would definitely be considered in the future. Ultimately prizes need to be funded and it was agreed that entry criteria would be a specified number of entries prior to the competition; one entry is 25 clays on any given day.

10.3.2 DTL 100/300: the prize would be a monthly accumulator paid out to the first person to score 100/300 DTL on a single day. This was felt may be too difficult so 50/150 will be tried first.

10.3.3 Interclub competition: This is being run in conjunction with the Black Isle Wildfowling Club who will host compact sporting, Strathpeffer Rifle & Gun

Club for rifle shooting and Cawdor Clays for skeet. David Ashburn will circulate an email requesting volunteers to include one junior and 5 adult/senior members.

## **11.0 AOCB**

- 11.1 Risk assessments: Bob Dunn will be reviewing risk assessments for the club which are out-of-date and not fit for purpose. Currently it is common practice that the high pheasant, driven grouse and crossing woodcock traps are usually approached from the front which could result in serious injury if the trap was accidentally triggered. Manufacturer's guidelines state that you should treat a clay trap as you would a shotgun, i.e. loaded at all times. You don't point a firearm at a person so you don't place a person in front of a trap. Ideally traps should be connected to batteries, loaded and cocked from the rear but this is not possible for most trap. There was general discussion around the need for power to fire a trap and whether a trap might be triggered when changing a flat battery and although some felt this was not a risk, the Health & Safety Executive require all reasonably practical measures to be implemented; if it is deemed that this has not been done then the committee would be liable for any ensuing damages. Use of circuit breakers were discussed and will be considered further. Safety measures will be reviewed and appropriate control measures (e.g. documentation and safe systems of work) put in place.
- 11.2 Club guns: we have one 20g and one 12g club gun. Increasing numbers of beginners/new members who don't have guns necessitate more guns or members to allow use of their gun. David Ashburn suggested that the club buys one more 20g and 12g shotgun. Various options of new or second hand, sporter or trap gun were discussed and everyone was asked to look for suitable options. If nothing is found within the next few months then we'll look to buying new guns.