

QBMTS Data Privacy Notice

Introduction

The processing of personal data is governed by the General Data Protection Regulation (GDPR). QBMTS is committed to protecting your personal data and will use any data we collect from you in accordance with the GDPR. Further information about GDPR can be obtained from the Information Commissioner's Office (www.ico.org.uk)

QBMTS is a Data Controller under the GDPR.

What data do we collect and why?

QBMTS collects data from individuals in order to plan, organise and run the society and its activities:

- QBMTS Members: for administration, contact and marketing
Personal data is collected on joining or during membership and includes, but is not restricted to Name, Address, Telephone numbers and email address and will be for contact and for administrative purposes including recording rehearsal attendance, subscription payments and any other payments or donations and for administration of Gift Aid if appropriate.
- Photographs and images for promotional purposes to be used during marketing campaigns both online and offline but mainly facebook.
- Others: processing ticket purchase for events.
Contact data will be used for administering ticket sales. It will only be used for promotional purposes if you have consented to such use.

Sharing Data

Members' contact information is available to the QBMTS committee. It may also be shared with other society members but only where the member has expressly given permission for the information to be shared with other members.

QBMTS/QBMTYS will not share any information with any other organisation except where there is a legal requirement to do so.

How long do we keep your data?

Members' data will be removed when we no longer have a legitimate reason to keep it, usually within 3 years of leaving the society.

Other data will be deleted after use unless consent has been given for it to be used for promotional purposes.

Your rights

Under the GDPR you have the following rights over your data and its use:

- The right to be informed about what data we are collecting about you and how it is used.
- You can ask to see the data we hold about you.
- You can ask us to update or correct your data.
- You can ask us to stop using your data for particular purposes.
- You can ask us to restrict processing of your data where its accuracy or use is in dispute.
- You can ask us to delete any data we hold about you.

Requests must be made in writing by email or letter.

Contact Details

If you have a query or complaint or wish to exercise your rights please contact a member of the committee in the first instance. Contact information may be found on our web site www.qbmts.org.uk.