

Privacy Policy

GDPR

Under GDPR, we have a legal duty to protect any personal information we collect from you. We use leading technologies and encryption software to safeguard your data, and keep strict security standards to prevent any unauthorised access to it.

We do not pass on your details to any third party or other government department.

Your rights

Under GDPR, you have rights as an individual which you can exercise in relation to the information we hold about you. These are;

- a right of access to a copy of the information comprised in their personal data;
- a right to object to processing that is likely to cause or is causing damage or distress;
- a right to prevent processing for direct marketing;
- a right to object to decisions being taken by automated means;
- a right in certain circumstances to have inaccurate personal data rectified, blocked, erased or destroyed; and
- a right to claim compensation for damages caused by a breach of the Act.

You can read more about these rights [here](#).

Visitors to our websites

When someone visits <http://www.welshgovernmentcssc.co.uk> we use a third party service, Google Analytics, to collect standard internet log information and details of visitor behaviour patterns. We do this to find out things such as the number of visitors to the various parts of the site. This information is only processed in an anonymous way which does not identify anyone individually. We do not make, and do not allow Google to make, any attempt to find out the identities of those visiting our website. If we do want to collect personally identifiable information through our website, we will be open about this. We will make it clear when we collect personal information and will explain what we intend to do with it.

Use of cookies by Welsh Government CSSC

Cookies are small text files sent to your computer or mobile device by the websites that you visit. They help make websites work better and provide information to the owners of the site. For instance, we use language cookies to know what language you would like the web site displayed to you in, we also use YouTube cookies to embed videos in pages and Google Analytics cookies to track users' behaviour whilst on the site. By understanding how people use our site, we can improve the navigation and content to better meet people's needs. The information collected by the Welsh Government CSSC includes IP address, pages visited, browser and operating system. The data will not be used to identify any user personally. The cookies we use on our site are:

We use the following cookies:

- **Strictly Necessary cookies** - These are cookies that are required for the operation of our Site. They include, for example, cookies that enable you to log into secure areas of our Site, use a shopping cart or make use of e-billing services.

- **Analytical / Performance cookies** - They allow us to recognise and count the number of visitors and to see how visitors move around our Site when they are using it. These cookies enable us, Create, to monitor the performance of your site (page loading speeds, etc) to ensure that everything is functioning correctly. This also helps us to improve the way our Site works, for example, by ensuring that Users are finding what they are looking for easily.

- **Functionality cookies** - These are used to recognise you when you return to our Site. This enables us to personalise our content for you. For example, greet you by name and remember your preferences within the application.

- **Targeting cookies** - These cookies record your visit to our Site, the pages you have visited and the links you have followed. We will use this information to make our Site and the advertising displayed on it more relevant to your interests. We may also share this information with third parties for this purpose.

Web browsers allow some control of cookies through browser settings. To find out more about cookies and how to manage them, visit www.allaboutcookies.org.

What information do we collect?

We monitor user activity to enhance content provided on this site. This website uses Google Analytics, a web analytics service provided by Google Inc. ('Google'). Google Analytics uses 'cookies' and JavaScript code to help analyse user activity on websites. The information generated about your use of the website (including your anonymised IP address) will be transmitted to and stored on Google servers in the United States.

Google will use this information to produce user activity reports for this website. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google's behalf.

Google will not associate your IP address with any other data previously held. You

may refuse the use of cookies by selecting the appropriate settings on your browser. Please note that if cookies are disabled, you may not be able to use the full functionality of this website. By using this website, you consent to the processing of data about you by Google in the manner and for the purposes set out above.

Read [Google's Privacy Policy](#) and [Google's Terms of Service](#) for detailed information.

This site, from time to time, links to SurveyMonkey forms for data collection. This data is processed in the US and its handling satisfies the [provisions of GDPR](#).

Your Interaction with This Web Site

We collect two kinds of electronic information direct from visitors to this website; feedback and email contact details.

Search engine

Our website search and decision notice search is powered by a Google Search Appliance (GSA). Search queries and results are logged anonymously to help us improve our website and search functionality. No user-specific data is collected by either Welsh Government CSSC or any third party.

E-newsletter

We use CSSC Head Office for our newsletter provision. Please read their Privacy Policy Here – [CSSC Privacy Policy](#)

Online Forms

We have 2 types of forms on this website our contact form and our feedback form. The site is hosted on <https://www.create.net> and a copy of your email content, email address and name are held in our website CRM and create servers. Please see Create's Privacy Policy - <https://www.create.net/about/privacy-policy>

Please note all data gathered will be reviewed after 5 years.

Facebook

We have integrated a facebook link onto our website. Please refer to facebook's Privacy Policy - <https://www.facebook.com/policy.php>

Complaints or queries

Welsh Government CSSC tries to meet the highest standards when collecting and using personal information. For this reason, we take any complaints we receive about this very seriously. We encourage people to bring it to our attention if they think that our collection

or use of information is unfair, misleading or inappropriate. We would also welcome any suggestions for improving our procedures.

This privacy policy was drafted with brevity and clarity in mind. It does not provide exhaustive detail of all aspects of Welsh Government CSSC collection and use of personal information. However, we are happy to provide any additional information or explanation needed. Any requests for this should be sent to the address below.

Links to other websites

This privacy policy does not cover the links within this site linking to other websites. We encourage you to read the privacy statements on the other websites you visit. We do link to the main CSSC website and their privacy policy can be found here - <https://www.cssc.co.uk/privacy>

Changes to this privacy Policy

If this privacy policy changes in any way, we will place an updated version on this page. Regularly reviewing this page ensures you are always aware of what information we collect, how we use it and under what circumstances, if any, we will share it with other parties.

This privacy policy was last updated on **24th May 2018**.

How to contact us

If you want to request information about our privacy policy you can email us at <mailto:WGSportsSocial@gov.wales?subject=Privacy Policy Welsh Government CSSC Website>