

## **Safeguarding and Welfare Requirement: Staff Qualifications, Training, Support and Skills**

At least one person who has a current paediatric first aid certificate is on the premises at all times when children are present, and must accompany children on outings.

### **Health**

The provider must ensure there is a first aid box accessible at all times with appropriate content for use with children. Providers must keep a written record of accidents or injuries and first aid treatment.

## **3.2 First aid**

### **Policy statement**

In our setting, staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one member of staff with a current first aid certificate is on the premises, or on an outing at any one time. The first aid qualification includes first aid training for infants and young children. We aim to ensure that first aid training is relevant to staff caring for young children. It is renewed every 3 years.

### **Procedures**

#### *The first aid kit*

Our first aid kit is accessible at all times, complies with the Health and Safety (First Aid) Regulations 1981 and contains the following items:

- Triangular bandages
- Sterile dressings:
  - Small x 3.
  - Medium x 3.
  - Large x 3.
- Composite pack containing 20 assorted (individually-wrapped) plasters x 1.
- Sterile eye pads (with bandage or attachment) e.g. No 16 dressing x 2.
- Container of 6 safety pins x 1.
- Guidance card as recommended by HSE x 1.

In addition to the first aid equipment, each box should be supplied with:

- 2 pairs of disposable plastic (PVC or vinyl) gloves.
- 1 plastic disposable apron.
- A thermometer.
  
- The first aid box is easily accessible to adults and is kept out of the reach of children.
- The first aid boxes are checked at the end of each term (6 times per year) by Tracy Wrench
- We keep our main first aid box in the kitchen cupboard, a second box is kept in the box in the garden.
- No un-prescribed medication is given to children, parents or staff.

- At the time of each child's admission to the setting, parents' written permission for obtaining emergency medical advice or treatment is sought. Parents sign and date their written approval.
- If any treatment is given, this is recorded in the Accident Book and countersigned by the child's parent or carer.

### Legal framework

- Health and Safety (First Aid) Regulations (1981)

### Further guidance

- First Aid at Work: Your questions answered (HSE Revised 2009)
- Basic Advice on First Aid at Work (HSE Revised 2008)
- Guidance on First Aid for Schools (DfEE)

This policy was adopted at a meeting of	Cobham Community Pre-School	<i>(name of provider)</i>
Held on	July 2023	<i>(date)</i>
Signed on behalf of the provider	_____	
Name of signatory	Joanna Robbins / Charlotte Davidson	
Role of signatory (e.g. chair, director or owner)	Committee Chair	