

**Annual Report of the Trustees**  
**And**  
**Financial Statements**  
**Of the**  
**Parochial Church Council**  
**Of**  
**St.Andrew's Church, Kenn**  
**For the year ended 31/12/2019**

Rector  
The Revd. J.D. Williams

Banks  
Natwest Bank St. Thomas Centre, Exeter  
National Savings Bank, Glasgow

Hon: Independent Examiner  
Mr. J. Richardson Marden House Kennford

**The Annual Report for the year 2019 of the Trustees of St. Andrew's Church, Kenn, EX6 7UR in the Diocese of Exeter; known as Kenn PCC**

This report is produced by the PCC as trustees in accordance with the guidelines set out in "The Charities Act and the PCC 1993 revised 2006"

The trustees are elected for the whole of 2019 unless otherwise shown and are as follows:

Chairman	The Revd. J.D. Williams
Churchwarden	Mr. S.N. Preece
Churchwarden	Mr. J.P. Bassett
Hon Treasurer	Mr. R. Harbottle
Hon Secretary	Mrs. A. Lovell (Non Voting)
Deanery Synod	Mrs. L. Clay
Elected Laity	Mrs. S Hales
	Mrs. M.P.L Bate
	Mrs. A. Hawken
	Mrs. H. Mortimer
	Mr. P. Reader
	Mr. G. Hawken
	Mrs. A. Jinks
	Mrs S. Chalmers

The PCC's main role is to Promote the Ecclesiastical Parish of Kenn: the whole mission of the Church: and to co-operate in this with our Mission Community of Kenn, Kenton, Exminster, Mamhead and Powderham.

There are four sub-committees; The Standing Committee, The Buildings Committee, The Social Committee and the Mission Committee. These committees meet as required and make recommendations for the PCC to agree at their bi-monthly meetings.

## **Treasurers Report on the Receipts and Expenditure statement - 2019**

### Overview

St.Andrew's has had an improved financial year. An excess of Receipts over Expenditure has been returned resulting in an overall **surplus** of **£6536**

### Core Receipts

St.Andrew's core receipts (Cash Collections, Gift Aid Collections, Parish Giving Scheme, Planned Giving, PCC fees and Income tax recovered) improved by £1747 largely due to an increase in PCC fees (+£1521 for weddings/funerals) but again remains below the core income level that is required to keep St.Andrew's financially viable in the long term.

### Social Receipts

The continued enthusiastic work of the Social Committee brought in receipts of £8447 (net) from 9 events and all receipts (with the exception of Lent Lunch returns) have all been placed into the general funds.

St.Andrew's is very fortunate to have such an active Social Committee working on the Church's behalf.

### Legacies

St.Andrew's received no legacies in 2019.

### Grants

St.Andrew's received a grant of £1000 from Kenn Parish Council for maintenance of the Churchyard.

### Investment Receipts

Investment Receipts remain in line with the general investment market.

### Common Fund

The common fund contribution (£18491) was down slightly over 2018's contribution as the reduction in number of qualifying attendees adjusted the Diocese's demand. This was paid in full to the Diocese. Funding this level of contribution remains a significant concern to the PCC.

## General Expenditure

Utility costs have seen no untoward increases.

## Social Expenditure

All social expenditure was related to the cost of the fund raising events held.  
(Note: This year's the accounts reflect a presentation change in that a breakdown of social expenditure is provided and a Net result table is included for information)

## Charitable Expenditure

This year all proceeds from the Lent Lunches (£824) was donated on an equal basis to four charities: Sight Savers, Mercy Ships, British Red Cross and Water Aid. St. Andrew's also continued to support the Children's Society with a donation of £126 and Samuel Sarkar with donations of £450 for his missionary work. £50 was given to other local causes and £175 was donated to Bibles for Children.

## Payments Outstanding

As at 31/12/2019 there were no unpresented cheques.

## Foreign Currency

As at 31/12//2019 overseas currency of \$132.00 and €20.00 is held pending exchange in 2020.

## Fisherman

Reimbursement of £225.60 for payments made on behalf of the 'Fisherman' magazine in 2018 was received

## General Donations

It should be noted that general donations contains a single generous donation of £2500 received following the funeral of Mr Sankey. No conditions were placed on this very welcome donation and it was placed in general funds. Receipts of £380.40 from the superb Bacon and Bap feast (not a Social Committee event) organised by Kate Richardson and Sally Gaydon were also placed in general funds.

## Tours

It should be noted that the receipts from coach party tours exceeded £4000 in 2019 for the first time. St.Andrew's benefits from a third party choosing Kenn

as a 'double attraction' combining a meal at the Ley Arms with a historical tour of St.Andrew's. These receipts are by means guaranteed and should the tours be discontinued it would be a significant loss to St.Andrew's annual finances.

### Outlook

Current reserves remain adequate to meet St.Andrew's immediate financial needs but despite returning a surplus this financial year St.Andrew's core receipts remain inadequate to support our level of outgoings in the longer term. St.Andrew's continues to remain dependent on the extra receipts generated by social events and to a now quite significant extent the receipts generated from historical tours.

**Receipts and Expenditure Statement**  
**For the Year Ended 31-12-2019**

<b><u>General Account Receipts</u></b>	<b><u>2019</u></b> <b><u>Unrestricted</u></b> <b><u>Receipts</u></b>	<b><u>2019</u></b> <b><u>Restricted</u></b> <b><u>Receipts</u></b>	<b><u>2018</u></b> <b><u>Unrestricted</u></b> <b><u>Receipts</u></b>	<b><u>2018</u></b> <b><u>Restricted</u></b> <b><u>Receipts</u></b>
Cash Collections	3053		2735	
Gift Aid Collections	2078		1711	
Planned Giving	7879		7530	
<u>Other Collections</u>				
<i>Children's Society</i>		203		126
<i>Remembrance Sunday</i>		268		
<u>Social Event Receipts</u>				
<i>May Fayre</i>			4070	
<i>Lent Lunches</i>		822		1205
<i>Quiz Nite</i>	810		567	
<i>Words for Voices</i>	1486		22	
<i>Picnic in the Park</i>	1536			
<i>Cream Tea</i>			569	
<i>Xmas Fayre</i>	2261		2183	
<i>Christmas Tree Festival</i>	136			
<i>Sausage Sizzle</i>	350		500	
<i>Coffee &amp; Bap Morning</i>			500	
<i>Scarecrow Festival</i>	2047			
<i>Barn Dance</i>	624			
<i>Cheese and Wine</i>	527			
Income Tax Refund	2673		2721	
Grant Receipts	1000		1945	
PCC Fees	3909		2388	
<u>Donations Received</u>				
<i>General</i>	4348		923	
<u>Other Receipts</u>				
<i>Wall Box and Tour Visits</i>	4280		3372	
<i>Coffee Morning Receipts</i>	492		501	
<i>Coffee Donations</i>	89		76	
<i>Flood Lighting</i>	320		180	
Investment Receipts	1913		1910	
<b>Sub Total Receipts</b>	<b>41811</b>	<b>1293</b>	<b>34403</b>	<b>1331</b>
<b>Total Receipts</b>	<b>43104</b>		<b>35734</b>	

**Receipts and Expenditure Statement**  
**For the Year Ended 31-12-2019**

	<b><u>2019</u></b> <b><u>Unrestricted</u></b> <b><u>Expenditure</u></b>	<b><u>2019</u></b> <b><u>Restricted</u></b> <b><u>Expenditure</u></b>	<b><u>2018</u></b> <b><u>Unrestricted</u></b> <b><u>Expenditure</u></b>	<b><u>2018</u></b> <b><u>Restricted</u></b> <b><u>Expenditure</u></b>
<b>Total General Receipts b/f</b>	<b>41811</b>	<b>1293</b>	<b>34403</b>	<b>1331</b>
<b>General Account Expenditure</b>				
Rector Locum	1260		1260	
Common Fund	18491		19166	
Insurance	4121		4138	
Heating	1660		2005	
Lighting	1698		1338	
Water	246		239	
Altar Requisites	585		360	
<u>Donations to Charities</u>				
<i>Children's Society</i>		126		238
<i>Overseas Mission</i>	450		400	
<i>Water Aid</i>		206	0	
<i>Sight Savers</i>		206	0	
<i>British Red Cross</i>		206	0	
<i>Mercy Ships</i>		206	0	
<i>St.Petrocs</i>				1205
<i>Bibles for Children</i>	175		199	
<i>Royal British Legion</i>		268		
<i>Other</i>	50		50	
Fabric repair/renovations	2883		5909	6268
Organists	990		320	
Churchyard		900	1083	
Social Event Payments			1411	
<i>Lent Lectures</i>	80			
<i>Picnic in the Park</i>	890			
<i>Quiz Nite</i>	240			
<i>Xmas Fayre</i>	200			
Office Expenditure	431		742	
<b>Sub Total Expenditure</b>	<b>34450</b>	<b>2118</b>	<b>38620</b>	<b>7711</b>
<b>Total Expenditure</b>		<b>36568</b>		<b>46129</b>
<b>Excess of Income over Expenditure 2019</b>		<b>6536</b>		<b>-10395</b>
<b>Paid To Reserves</b>				

**Restricted Funds held in Current Account**

	<b><u>2018</u></b> <b><u>B/f</u></b>	<b><u>Received</u></b> <b><u>2019</u></b>	<b><u>Payments</u></b> <b><u>2019</u></b>	<b><u>Total C/f</u></b>
Churchyard	0	1000	900	100
Children's Society	238	126	238	126
<b>Total</b>	<b>238</b>	<b>126</b>	<b>1138</b>	<b>226</b>

**Social Events – Net Contribution by Event**

<i>Xmas Fayre</i>	2061
<i>Scarecrow Festival</i>	2047
<i>Words for Voices</i>	1486
<i>Picnic in the Park</i>	646
<i>Barn Dance</i>	624
<i>Quiz Nite</i>	570
<i>Cheese and Wine</i>	527
<i>Sausage Sizzle</i>	350
<i>Christmas Tree Festival</i>	136
<b>Net Total</b>	<b>8447</b>



**St. Andrew's Kenn**  
**Parochial Church Council Annual Accounts**

**Year Ended 31/12/2019**

**Balance Sheet**

**Current Assets**

Nat West Bank	Current Account	<b>16860.24</b>
Nat West Bank	Reserve Account	<b>33235.08</b>
<b>N.S.&amp;I</b>	<b>Post Office Investment Account</b>	<b>4546.46</b>
<b>Total Current Assets</b>		<b>54641.78</b>

**Nat West Bank**

**Current Account Reconciliation**

Balance at Bank	01/01/19	9433.28
Plus Receipts	2019	47160.27
Minus Payments	2019	39733.31
Balance at Bank	31/12/19	<b>16860.24</b>

**Nat West Bank**

**Reserve Account Reconciliation**

Balance at Bank	30/11/18	33168.88
Plus Interest	2019	66.20
Plus Deposits	2019	0.00
Minus Withdrawals	2019	0.00
Balance at Bank	28/11/2019*	<b>33235.08</b>

**\* Note: Balance taken at 28/11/2019 to avoid additional statement charge of £6**

**St.Andrew's Kenn**  
**Parochial Church Council Annual Accounts**

**Schedule of Investments**  
(Mainly held in perpetuity by the Diocese)

<b><u>The CBF Investment Fund</u></b>		
		<b><u>Current Market Value</u></b>
	£	£
Valuation @ 01/01/2019	56609.13	
Increase in Value	10599.65	
Valuation @ 31/12/2019		<b>67208.78</b>
<b><u>The CBF Deposit Account</u></b>		
Valuation @ 01/01/2019	13526.69	
Interest retained	101.68	
Valuation @ 31/12/2019		<b>13628.37</b>
<b><u>Total of Parish Investments held by the Diocese</u></b>		
Valuation @ 01/01/2019	70135.82	
Valuation @ 31/12/2019		<b>80837.15</b>
<b><u>Post Office Investment A/C NS&amp;I</u></b>		
Balance @ 01/01/2019	4510.38	
Interest Accrued 2019	36.08	
<b><u>Total held by N.S.&amp;I @ 31/12/2019</u></b>		<b>4546.46</b>

This report on the financial statements of the PCC for the year ended 31 December 2019, which are set out on the attached pages, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

#### Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the financial statements; you consider that the audit requirement of the Regulations and s.144(2) of the Act does not apply. It is my responsibility to issue this report on those financial statements in accordance with the terms of the Regulations.

#### Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

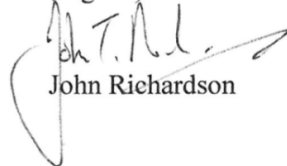
#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Act; and to prepare financial statements, which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

1. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)



John Richardson

Date: 16/2/2020