

Parochial Church Council of Kenn

Annual Vestry Minutes of meeting held on 17 March 2019 at 11:00am at St. Andrews

Present: Rev John Williams (Chairman), Ayesha Lovell (Sec.), Rod Harbottle, Geoff Hawken, Anne Hawken, Mervyn Hosking, Jeff Bassett, Lynda Baker, Annie Jinks, Samantha Chalmers, Paul Rycroft, Liz Rycroft, Phil Reader, Lorna Clay, Helen Mortimer, Maureen Bate, Barbara Phillipson, and Carol Harbottle

1. PRAYERS

2. APOLOGIES FOR ABSENCE

Simon Preece, Jo Preece, Barry Cripps, Ann Cripps and Esme Doran (Sarah Hales had given her apologies but the Secretary only saw the email after the meeting)

3. APPROVE MINUTES

Minutes from Annual Vestry meeting 15 April 2018 approved and signed.

Proposer: Geoff Hawken. Seconder: Maureen Bate.

4. ELECTION OF CHURCHWARDENS

John thanked Jeff Bassett and Simon Preece for all their hard work as Churchwardens over the last 12 months and expressed his appreciation. John appreciates all that they do and is pleased we have them for another year.

Nominations received: x2

One for Jeff Bassett – proposed by Simon Preece, seconded by Ann Hawken

One for Simon Preece – proposed by Maureen Bate, seconded by Geoff Hawken

Jeff and Simon elected to serve.

Vestry meeting closed

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Present: Rev John Williams (Chairman), Ayesha Lovell (Sec.), Rod Harbottle, Geoff Hawken, Anne Hawken, Mervyn Hosking, Jeff Bassett, Lynda Baker, Annie Jinks, Samantha Chalmers, Paul Rycroft, Liz Rycroft, Phil Reader, Lorna Clay, Helen Mortimer, Maureen Bate, Barbara Phillipson, and Carol Harbottle

1. PRAYERS

Prayer had taken place at the start of the Vestry meeting.

2. APOLOGIES

Simon Preece, Jo Preece, Barry Cripps, Ann Cripps and Esme Doran (Sarah Hales had given her apologies but the Secretary only saw the email after the meeting)

3. APPROVE MINUTES

Minutes from Annual meeting 15 April 2018 approved and signed.

Proposer: Jeff Bassett. Secunder: Lorna Clay.

4. MATTERS ARISING

None.

5. REPORTS

5.1 Treasurer's Annual Report and Approve Accounts

Rod reading from his Annual Report.

Mervyn asking about the Common Fund and how it is calculated as he visited a church of similar size to St. Andrews recently and their Common Fund payment was only around £8,000 for the year. Rod explaining how the formula works and why ours is set so high. We receive no relief as our locality is considered 'well off'. We only get an allowance of £2,000 towards building maintenance. Rod explaining how we are dialoguing with Diocese but we do not have any way to reduce our Common Fund at present. We will continue to try and negotiate with the Diocese.

Lynda asking about the funds we have which are controlled by the Diocese. Rod saying that these monies have come to St. Andrews as legacies which have attached to them conditions on what they are to be used for. For some of them we could apply to liquidate the trust but in doing so we would lose the income we receive from them. Geoff giving an example of a legacy St. Andrew received and detailing the condition attached to it.

Lynda asking why we could not use the legacy money to pay for other things?

Carol warning that we should be careful as people may not want to leave legacies if they became aware that legacies already left to the church were not being used for the purposes which they had been intended. It might put people off leaving a legacy.

Paul asked John if there was anything we could learn from our sister churches. John saying that they are all struggling.

Mervyn asked about the regular payment made to Samuel Sarkar. Rod saying that it is not in perpetuity. At the moment it is £50 per month but we are not exactly sure what it is being used for. The PCC used to receive regular updates but we have not heard anything recently.

ACTION: secretary to ask Cathy Potter for an update.

Paul saying that our congregation needs to be made aware that more money is needed. In relation to the Parish Giving Scheme he brought up the issue of raising payments in line with inflation. Rod saying that our 38 'regular' members of the congregation do make regular payment but couple, for instance, have not doubled up their giving – which is the assumption that the current Common Fund formula assumes couples do.

Jeff thanking Rod on behalf of PCC. All agreed that Rod does an amazing job.

John asked members if they all agreed that the Accounts prepared by Rod could be approved and added to the website?

Proposer: Geoff Hawken Seconder: Lynda Baker

Accounts approved and adopted (a copy of the approved accounts and Treasurer's Report uploaded to the PCC webpage)

5.2 Churchwarden's Report

Hard copies of the Churchwarden's Annual Report (copy on PCC webpage) had been passed out. John thanking Simon and Jeff for their outstanding work and dedication.

5.3 Social Committee

Mervyn reporting on events from the year. The Summer Fayre is an event cherished by the whole Parish (a copy of the Social Committee Report uploaded to the PCC webpage).

Jeff thanking the Social Committee for their commitment and hard work.

5.4 Rector's Report

John reading out his annual report (copy on PCC webpage). Thanking everyone for their support.

Jeff saying that he has received many positive comments and messages of thanks for John's services and sermons. Thanking John.

5.5 Deanery Synod Report

Lorna had passed out hard copies of this report (copy on PCC webpage). Lorna explained what the format is for Synod meetings and went through her report.

5.6 Mother's Union Report

Anne Hawken read aloud (copy on PCC webpage).

5.7 Churchyard Report

Geoff saying that the churchyard is well maintained and in good repair. There are still plots available and these can be reserved by applying for a faculty and paying a reservation fee.

6. ELECTIONS

6.1 Report on changes in electoral roll

Jeff saying we have about 5 more members on the roll.

6.2 Election of PCC

John reading out the names from the forms submitted.

Proposed and Seconded to be elected are: Anne Hawken; Maureen Bate; Geoff Hawkin; Phil Reader; Helen Mortimer; Rod Harbottle; Sarah Hales, Samantha Chalmers and Annie Jinks . All appointed.

Ex officio: Esme Doran; Lorna Clay; Jeff Bassett and Simon Preece.

6.3 Independent Examiner

Rod confirmed that John Richardson has confirmed he is happy to be remain our auditor for this year. Proposer: Maureen Bate. Seconder: Mervyn Hosking

5.4 Sidespersons

John saying we no longer need to elect sidespersons. John thanking all those who assist in this role.

6. ANY OTHER PERMITTED BUSINESS

None.

7. NEXT MEETING

The next PCC meeting: Tuesday 21st May at St. Andrew's Church at 7:30pm.

Annual Parish meeting closed