

## **Parochial Church Council of Kenn**

### **Annual Vestry Minutes of meeting held on 14 October 2020 (virtually) at 7:30pm**

**Present:** Rev John Williams (Chairman), Ayesha Lovell (Sec.), Rod Harbottle, Anne Hawken, Annie Jinks, Maureen Bate, Barbara Phillipson, Ian Goodrick, Linda Smith, Simon Preece and Sarah Hales

#### **1. PRAYERS**

#### **2. APOLOGIES FOR ABSENCE**

Helen Mortimer and Samantha Chalmers and Joan Markham.

#### **3. APPROVE MINUTES**

Minutes from Annual Vestry meeting 17 March 2019 approved and signed.

Proposer: Maureen Bate Seconder: Simon Preece

#### **4. ELECTION OF CHURCHWARDENS**

John thanked Jeff Bassett and Simon Preece for all their hard work in the past 12 months. Jeff is stepping down and we are very grateful for the dedication and hard work he has put in over the years.

Nominations received: x2

One for Maureen Bate – proposed by Simon Preece, seconded by Anne Hawken

One for Simon Preece – proposed by Anne Hawken, seconded by Ayesha Lovell

Maureen and Simon elected to serve.

Vestry meeting closed

## Parochial Church Council of Kenn

### Annual Vestry Minutes of meeting held on 14 October 2020 (virtually) at 7:30pm

**Present:** Rev John Williams (Chairman), Ayesha Lovell (Sec.), Rod Harbottle, Anne Hawken, Mervyn Hosking, Jeff Bassett, Lynda Baker, Annie Jinks, Samantha Chalmers, Paul Rycroft, Liz Rycroft, Phil Reader, Lorna Clay, Helen Mortimer, Maureen Bate, Barbara Phillipson, and Carol Harbottle

#### 1. PRAYERS

Prayer had taken place at the start of the Vestry meeting.

#### 2. APOLOGIES

Helen Mortimer and Samantha Chalmers and Joan Markham.

#### 3. APPROVE MINUTES

Minutes from Annual meeting 17 March 2019 approved and signed.

Proposer: Rod Harbottle Secunder: Simon Preece

#### 4. MATTERS ARISING

None.

#### 5. REPORTS

##### 5.1 Treasurer's Annual Report and Approve Accounts

2019 accounts were approved by email earlier in the year and so this is the "rubber stamp approval" for the APM. Rod saying that his Annual Report is online.

Rod detailing a few of the key points regarding the financial holdings of St Andrews during 2019. Rod highlighting the fact that the church is kept afloat by funds raised by social events. We are currently losing approx. £1,070 a month and funds will continue to depreciate further by the end of the year. It is looking like we will have to draw on our savings account. One way to slow our losses could be to not pay the Common Fund next year – to date no request has been received to pay the Common Fund for next year but this would need to be discussed.

Annie interested to see the Diocese's position on the Common Fund.

Ian asking where funds go when 'church-owned' land is sold. Jo clarifying that it goes into a 'pot' which benefits retired clergy etc.

John saying that other parishes are in the same position as us but he does not currently know what the Diocese's position is and will be.

Annie asking that, as the Common Fund is calculated on congregation numbers, whether we can make a saving here? Rod saying that it is calculated on a 3-year basis so this would not affect the sum due for next year although we had already submitted numbers and had around 7 less people than previously which will reduce the Common Fund a little for us.

John asked members if they all agreed that the Accounts prepared by Rod could be formally approved.

Proposer: Simon Preece                      Seconder: Sarah Hales

Accounts approved and adopted (a copy of the approved accounts and Treasurer's Report has been uploaded to the website).

## 5.2 Churchwarden's Report

A copy of the Churchwarden's Annual Report (together with Churchyard Report) had been posted on the St Andrews Church website ahead of the meeting.

Simon thanking Ayesha, Rod and Sarah for keeping things ticking over and for everyone who works so hard to keep St Andrews running smoothly.

## 5.5 Deanery Synod Report

John read out the key points from his report. The full report is available on the website.

## 6. **ELECTIONS**

### 6.1 Report on changes in electoral roll

Simon has updated and the number remains at 42 people. This reflects the fact that we lost a couple of people and gained a couple of new people.

### 6.2 Election of Deanery Synod Rep

John will attend whenever he can. We will look to appoint someone later in the year.

### 6.3 Election of PCC

Ayesha reading out the names from the forms submitted.

Proposed and Seconded to be elected are: Anne Hawken; Phil Reader; Helen Mortimer; Sarah Hales. Samantha Chalmers and Annie Jinks. A form has been prepared and will be sent to Ayesha for Rod Harbottle. All appointed.

Ex officio: John Williams, Maureen Bate and Simon Preece.

**ACTION:** letter thanking Lorna for all her help over the years.

#### 6.4 Independent Examiner

Rod saying that John Richardson has confirmed he is happy to be remain our auditor for this year. Proposer: Rod Harbottle Seconder: Simon Preece.

#### 6.5 Sidespersons

John saying we no longer need to elect sidespersons. John thanking all those who greet people at the door (or dispensing hand sanitiser!).

### 7. **ANY OTHER PERMITTED BUSINESS**

7.1 John thanking everyone for all the hard work that went on in 2019 and all the amazing efforts put in. John also thanking people for their care and support in looking after the community during this difficult time.

7.2 Dates for Services: the next service is on 25<sup>th</sup> October, 1<sup>st</sup> November, 8<sup>th</sup> November (outside by War Memorial), 15<sup>th</sup> November and 29<sup>th</sup> November – all at 10am. Notices will go up in the noticeboards very soon.

7.3 Christmas: we normally have midnight mass and Christmas Day service but it is unlikely that we can have both. It was felt that Christmas Day should be the service we go with. John saying that the PCC might like to look at Wi-Fi so that we could stream the services (though there is good 4G signal which we might be able to utilise instead). John also saying we might like to look at a card reader so people can donate if they don't have cash on them. We might need to look at a booking system for the Christmas Day service to avoid having to turn people away at the door on the day.

7.4 Gift Day Letter: the letter has been written and Simon will be looking for assistance with distributing it. It will also be emailed around and put on Facebook.

7.5 Thanks to Jeff: Simon thanking Jeff for being such a fantastic character, excellent churchwarden, hard-worker and all-round lovely human being! We will miss having Jeff on the PCC. Simon is very happy to welcome Maureen as a churchwarden.

7.6 Overseas Giving: Ian explaining his concern regarding the lack of overseas giving. Ian putting it to the meeting that he and Kathy would like to explore the possibility of creating a separate source of income in order to give to overseas causes. Rod saying that it is a little bit of a conflict of interest as the funds will be coming from the same people we are approaching to support St Andrews . Rod as Treasurer cannot give his unequivocal support to this and will abstain in decision-making regarding this topic. Simon feels that we need to get through this pandemic. Annie hears the dilemma but thinks that people do generally separate giving to the church and giving to developing countries in their minds. It just needs to be clear where the money is going.

Maureen would like to support Ian whole-heartedly as long as fund-raising can be distanced enough from Kenn PCC so that people are clear that it is not St Andrews church fund-raising (i.e. not funds to keep church open).

Members support Ian in his exploration of how to set up a separate source of fund-raising for overseas causes. Ian will report back to the PCC as to his findings and ideas.

- 7.7 Music during COVID-19 times: Helen asking if it was possible to have recorded hymns played at services in the church as she misses music in the church. John will explore this.
- 7.8 Safeguarding Officer: Allyson Sykes has offered to be our new Safeguarding Officer although we still need to officially appoint her. Annie is also DPS checked and Level 3 Safeguarding and can act as our standby.
- 7.9 Fisherman: Anne Cripps has asked the PCC if it would be ok to print a Fisherman for Christmas. This received the full support of the PCC.
- 7.10 Cleaning in church: Annie thanking Anne for keeping the church clean and offering help if needed.
- 7.11 Mothers Union: Anne updating on what has been happening and misses meeting people in person very much.

## **8. NEXT MEETING**

TBC

Annual Parish meeting closed 9pm.