

Southbourne Tennis Club

Committee Meeting Highlights 18/01/16

Christmas Party was a success. Thanks to everyone who came along. It was a fun evening and we raised £1,200 for the club! There is still one prize remaining which is the villa in Spain. If you would like to put in a bid please let one of us know.

Social secretary is now appointed. We're very pleased and delighted to have Sarah take up the role. She has been contributing in all areas of the club so we're really pleased to have her on the committee.

Social media is becoming increasingly important to us. If you use Twitter, Face Book or Instagram please follow us and contribute content. The club's success is a good news story and it is one we want to shout.

Tennis Bubble was something we considered to have dry courts for some of the year. Unfortunately following informal discussions the planning permission would be very difficult to obtain.

Mudford Masions have donated £300 to the club who are impressed with all our work especially in the area of our disability programmes. Many thanks to them!

Next Maintenance Day is to be held on the 21st February. If you can get involved and help even for just an hour it would be appreciated.

Missing Tennis Balls continue to go missing! You can help spread the word that people need to return any balls which are used in sessions or private play. We're trying to keep this cost under control as it is a significant one for us every year.

Feedback and ideas are always welcome. You can get in touch with any of the committee or contact me. adamspicer72@gmail.com 07846 862746

Minutes of Southbourne Tennis Club Committee Meeting

Monday 18th January 2016 – 7.00pm

Present

Keith Mitchell as Chair (KM), Don Greaves (DG), Martin Cavey (MC), David Sanger (DS) and Adam Spicer (AS), Helen Henshaw (HH) and Richard Henshaw (RH), Sarah Stout

1. Apologies

Zoltan Horvath (ZH), Jane Carter (JC), Juniors

2. Minutes of last meeting

The Minutes of the last meeting on 23rd November 2015 were agreed by all. A big thank you to Sarah for doing the minutes and really accurate ones too!

3. Matters arising

Court lights – bottom courts have been done before Christmas. Remaining lights which aren't working plan to be repaired Thursday. MC

DBS – DS said Annie from the LTA is coming to the club on 13/02/2016. Everyone who is involved children and vulnerable adults will have to complete a form online beforehand. Annie will verify each person's ID. DS

Email system – continue to look at this to see how it can be improved KM

Lighting – MC to arrange a quote for the exterior lighting of the club on Thursday MC

Benches – New benches all done. Need to investigate how to attach the plaques KM

Xmas party – Done!

Coach exchange – RH to update. Currently this is with the funding group at the LTA. Will chase. RH

Maintenance Spreadsheet – Still to do RH

Fencing – was with KM. John has done this.

Gutting – to be done maintenance day

Yellow stripes on the stair edges – to be done maintenance day RH

Mouse – DG has been trying to catch the mouse. Apparently he has gone on a holiday... the mouse that is. Will continue to attempt in relocating him. RH

Fencing – done DG

Balls – DS and MS continue to monitor the situation. Balls continue to go missing.

Cardio session – DS said this took place at Christmas. Was a success and a lot of fun!

Alarm – DS has obtained a quote for an alarm and key fob system. £1,000 for 200 fobs. If we did this would suggest a deposit of £5 per fob. One issue the doors are old and would need to be replaced as they aren't very secure. This would be a further £1,000. KM said he preferred the option of working DS

out how to change the code of the current lock. MC mentioned we may have to do this for insurance purposes. The recent break in cost £60 to repair the window used for entry and the fencing has been repaired. This combined with extra lighting and a camera will hopefully reduce the likelihood of another attempt. KM

Junior Cardio – has started and is going well

Plaque for Steve Skilton – currently with HH to be arranged

Trail membership – how this will work is still to be decided DS

Previous minutes – KM thanked SS for the great minutes for the previous meeting HH

DS

4. Junior Club Items

All continues to go well.

5. Chairman's Report

- **New social secretary** – Sarah has taken up the post. KM invited all of the committee to help her settle into the role
- **Tennis bubble** – RH was right, would need planning permission. Spoke to Steve Davis at the council. There would be a 5% chance of being granted planning permission because it would block views and the land is green belt. KM and RH is planning to meet with the council. The bubble was to be the main point but still have other issues to discuss such as the lease and wider opportunities for the club. Decided not to go ahead with this project.
- **Dorset LTA dinner dance** – This is to be at Bournemouth FC. Would be good if we had a table or two. Due to be held on 29/04/2016. This will be a fun informal event with a buffet not a sit down meal. A great band has been booked for the event. More details will following.
- **Social media** – SS is working with ZH on this. Work has been done to the front page of the site. Thanks to them for their hard work. All coaches are working at promoting Face Book. A new item is being posted every day. Need to encourage more Google reviews as these will show when people find us on Google Maps. Matt is doing Twitter and we also have an Instagram account.
- **Christmas Party 2015** – This was a great event and we raised £1200 for the club. Only one auction item is remaining which is the villa in Spain. Need to encourage some bids for this item.
- **Christmas Party 2016** – Will again hold this on 26th November. It was mentioned some people would like to consider holding the party elsewhere. If anyone was interested in helping to organise the event at another venue we would love to hear from them. KM said people do have a good time at the club and any move would mean the costs going up.
- **2016 Calender** – This is now up on the website and wall. In April we have the Australian Open fun tournament and we need someone to oversee this. Will be held on a Sunday. SS to confirm if the Sunday group happy for this to be on a Sunday. Alternative is a Saturday.
- **AGM prize giving** – The AGM follows the club championships and KM suggested we move the prize giving to the AGM. Would make the process neater and all the prize giving would be done in one go. All agreed this was okay. RH mentioned other club awards. KM agreed but this would only be done when it was warranted to do so and it would have to be someone who isn't on the committee. We also try to give awards to different people.
- We have received £300 from the Mudeford Masions. This is our 3rd award from them. KM has invited the chair to see our disability session. KM told MS this has been banked.

6. Treasurers Report

MC handed out copies of the latest report.

- **T-shirts** – SS mentioned the cost of the T-shirts. KM suggested we should try for a better deal to improve the profit margins. KM thanks SS for promoting the sales of clothing. SS also looking into a team kit for the kids/juniors. ZH has suggested the adults too but SS will see how this goes with the kids first.
- **Member fees** - RH raised membership fees appears to to be down. MC explained this was due to the previous year being longer which was a 14 month year.
- **Reporting** - KM asked for the reports to be handed out prior to the meeting but understood MC was very busy but if this was possible that would be ideal.
- **Utility costs** - HH mentioned utility costs were up. KM asked if these were fixed costs. MC said yes they are fixed from Nov/Dec last year for 2 years. It was the best deal available at the time.
- **Priory Sports** – Owner will be retiring soon so will have to source balls from elsewhere.

SS

7. Coaching Report

- Seven teams will be playing across ages 8 and under to mens.
- Road to Wimbledon coming up
- Only 10 players down for the coaching programme which is good for this time of year. Had 35 people this Saturday. All sessions are busy.
- Davis Cup Legacy – Can apply for funding for free 6 week courses. £150 to get 10 new people playing. Only 10 clubs will have access to funding. Potentially this is a lot of work if we don't get the funding. RH said this could generate positive press if we won. DS said this was aimed at 5-8 year old children. Problem is trying to get them to return after the free period. KM said we could perhaps subsidise the costs for a period after. RH said we need more information which DS said he would follow up with

<p>Annie from the LTA. KM understood this was a lot of work but it would be good if this could be pursued further.</p> <ul style="list-style-type: none"> • KM thanked DS for all his hard work and how busy the programmes are. • RH asked about junior performances. DS said the challenge was to get the juniors playing at higher levels such as regional and national level. • KM mentioned Liana was having difficulty getting SM into tournaments as not enough girls playing. 	
<p>8. Secretary's Report</p> <ul style="list-style-type: none"> • Nothing to report 	
<p>9. Membership Secretary's Report</p> <ul style="list-style-type: none"> • AS gave the figures in JC's absence. • At 31.12.15 - 178 Adults and 63 Juniors (down on 31.12.14 which was 185 Adults and 71 Juniors) • At 17.1.16 - 181 Adults and 65 Juniors 	
<p>10. Match Secretary's Report</p> <ul style="list-style-type: none"> • Teams - HH said matches are ticking along. Few re-arranged though we are struggling to get men for the mixed team. RH suggested getting the juniors involved. With Mixed 1 people have limited time so having to choose which teams they can play in. Men are finding it hard to commit until days beforehand. RH said we are missing some juniors at the moment but it is important we guide and encourage them to be involved with the adult teams so they have a path into adult tennis. HH said matches start at 18:30 which is sometimes hard to meet if you have work commitments. MS was underpinning a lot of the teams and his loss has had an impact. • Match fees – all going well. 	
<p>1. Maintenance & H&S Report</p> <ul style="list-style-type: none"> • Maintenance day – RH would like this moved to 14th or 21st Feb. KM suggested the 7th. SS suggested we involve the kids; get them and families involved. DS said the 21st is end of half-term so there would be no coaching. All agreed the date would be 21/02/2016. KM said we could perhaps involve the children after their sessions. DS said would think how this could be done. Committee suggested the sweeping of the court. DS said we would have to be careful balancing membership duties. • KM said we need a list of jobs and we could go from there. • HH suggested junior fund raising event as way of them contributing to the club. • KM asked DG about Health and Safety. Nothing to report. • DG said he is sorting the names of club champions on the wall. Up to 2014 is done. Will chase on getting 2015 completed. 	RH
<p>15. Any Other Business</p> <ul style="list-style-type: none"> • SS suggested we have some books in the club about tennis. SS to liaise with DS on this. KM suggested a budget of £50. 	SS, DS
<p>Next meeting – AGM 19th October 2015 at 19:00</p>	
<p>Summary of main action points – not a conclusive list!</p> <ul style="list-style-type: none"> • MC – remaining court lights to be repaired • DS – Liaise with Annie from the LTA on the DBS checks • KM – Updates on the email system improvements to be provided • MC – Arrange a quote for the exterior of the clubhouse • KM – Investigate the best way for the plaques to be attached to the benches • RH – Coach exchange funding to be chased • RH – Maintenance spreadsheet • RH – Maintenance Day – Guttering and stairs to be done. Also provide a list of jobs which need doing • DG – Continue to pursue the elusive mouse! • DS – Report on the loss of tennis balls (ongoing) • KM – Find out how to change the code on the door locks • DS – Arrange the ?Junior Cardio sessions • HH – Plaque for Steve Skilton • SS – Negotiate better rate for T-shirts • DS – Trial membership details 	

- DS, SS – books for the clubhouse