

## Minutes of Southbourne Tennis Club Committee Meeting

Monday 4 July 2016 – 7.00pm

### Present

Keith Mitchell as Chair (KM), Martin Cavey (MC), David Sanger (DS), Jane Carter (JC), Adam Spicer (AS), Sarah Stout (SS) and Peter Richardson (PR)

### 1. Apologies

Zoltan Horvath (ZH), Helen Henshaw (HH), Richard Henshaw (RH) and Don Greaves (DG)

2. Minutes of last meeting – 10<sup>th</sup> May 2016 were approved

### 3. Matters arising

**DG** - sign writer for the champions board (TBC)

**KM, ALL** - Extra courts - KM said he had met with Ed Alexander from the council. Land is allocated for sports so shouldn't be a problem. Will need to look at the trees as they would need to be removed. KM was asked about the position and type of surface and if DS was happy with the proposal. KM said there wasn't much choice in the position and the surface would be carpet which DS confirmed. The council and parks would expect the courts to be available for pay and play. KM met with Colin C from the LTW. Two courts would cost approx £150,000. LTA will help with 50%(possibly part grant and part loan) and LTA would support the expansion of the club. Still leaves us with £75K to find. JC asked if this sort of commitment would have to be voted on by all members. KM said would need to consult and possibly go to a vote. **ALL** to consider possible ways of funding an expansion.

**SS** - Written survey. Work in progress due to computer issues

JC – Reminder to be sent to members about using the booking system. JC said now they have access to the system in the clubhouse they should always be able to book a court.

MC, HH – Discuss league fees. HH will pay them into the bank and MC will pay league fees.

**ALL** – Junior and Adult Open. Help needed especially at the weekend. HH is doing food. Confirmed 14/08/ to 19/08.

**KM/MC** – Court light to be fixed. Put on hold at the moment.

KM – New benches and chairs have been purchased.

KM/DS – Electrician has been in and completed all testing and certifications.

ALL – Next maintenance day was on the 12/06 did not happen.

**ALL** – Arrange help for the next RB Tournament. Catering yet to be confirmed.

SS – Taking forward upcoming events. Will be discussed under agenda item number 8.

### 4. Junior Club Items

DS had nothing specific to mention but confirmed they do ask the juniors for feedback. They all seem happy with the range of programmes currently available.

### 5. Chairman's Report

- Chairs have been purchased and assembled.
- Local tennis league - STC is now part of the Bournemouth and Christchurch Tennis League. MC explained the purpose is to get people playing singles who normally

wouldn't. Cost is £15 per league. SS said people split the visitor fees. DS asked what was the format. MC confirmed it is 3 sets.

- CCN - KM networked and talked about our disability work.
- Dementia Stand - KM asked how the dementia event went. Was quiet but a very worthwhile event. There was a talk on dementia and the mayor attended.
- GB Tennis Weekend - DS said we had 52 at the previous event. He expects this event to be as busy. KM asked for help to run the event. He will email all members to see if we can get some volunteers to help.
- RB Tournament - meal in the evening will be at Abdul's. ,SS asked if it's a set menu. KM said it would be and will cost £15 and it will be BYO wine, etc. KM asked if it was reasonable to ask for payment in advance. **SS** said she would arrange this and KM would provide support. KM raised about the woman's draw and how competitive it has become. This is good as RB would be pleased to see the competition but it is a social and relaxed event. Club will try to get the right balance.
- Club championships - entry forms are in the clubhouse and Zoltan has emailed the members with all the details. KM asked the committee to help promote the event.
- Junior Open - DS said we normally get gift vouchers for Priory Sports but as they are closing so we will have to source the prizes from elsewhere. DS explained we would normally buy £400 and be given a further £100. Intersports would support Priory. **DS** is looking at PWP Sports taking over but they won't offer the same deal.
- Adult Open - event is confirmed
- AGM - Presentation for the club championships will happen at the AGM to make it a more social event. If the winners don't attend they can pick up the award after. Like previous AGMs there will be cheese and wine after. KM asked if all the committee were happy to stand again. All said yes. DS asked if there was a committee meeting before the AGM. AS confirmed this would take place in September.
- Court maintenance - KM asked if any help was needed to maintain the courts. DS said No as usually the courts just need brushing. KM said moss killer will need to be done. SS asked about its use given kids use the courts. All agreed to double check instructions/risks before use.
- Mower – KM said this was coming to the end of its life. Pete said this had been given a clean and its okay for now.
- Maintenance List – Pete asked about the list displayed in the clubhouse. KM confirmed this was RH's responsibility. Pete asked when and how often it was best to brush the courts. DS said we do this once a month. Pete offered to try and get this done every couple of weeks. He had also arranged a rota for the mowing. KM thanked Pete for his help.

## 6. Treasurers Report

- Junior Memberships – MC mentioned ClubSpark states there have been over £2K in memberships but he has not been able to reconcile the bank figure which shows £1,400. The total amount is correct but MC doesn't understand the split between adult and junior payments. Will investigate further.
- Sink fund- MC said we can probably transfer some funds to the sink fund. KM said shall we move £10K? MC was of the view this could be £15K. If we need some of the funds later in the year we can always move some back.

- Accounts – All confirmed they were happy with the accounts.

## 7. Coaching Report

- David Cup Legacy Programme – 20 new players funded by the LTA. Within the first week people were asking about next term. DS will carry on a sessions at the same time September. This means they have a time they know and can make arrangements to attend with ease.
- Victoria Education Centre – Sports event has been a big success.
- Mini Tennis – Now have 130 membership, highest renewals for a while
- Funding – DS has put in applications for funding with the LTA to expand girls tennis and their work at the Victoria Education Centre. Dorset LTA see the girls project as the same as the current programme. DS has said this is an expansion. DS will update on this. KM asked about the Tennis Foundation . DS said they continue to support us and have provided us with £3K this year.
- Dan Gilbert – is here with us for the summer. Doing about 10 hours paid and 5-6 hours volunteering. Pete asked about insurance. DS said the LT take care of this when they licence coaches.

## 8. Social Secretary's Report

- Adult double fun tournament – took place in June. Not as many as the previous event. Still good but needed more women to attend.
- Wimbledon Fun Greens Tournament – Was good fun! Zoltan is trying to get another club involved so the kids get to play different players.
- Pre-school sessions – St Catherines School has asked if STC do preschool sessions at the club. DS confirmed he does sessions but we to the schools rather than hold them at the club.
- Fun Singles Tournament – still looking at possible dates. **SS**
- Bowling – still being arranged. **SS**
- Survey – as mentioned earlier still to be completed. **SS**
- Davis Cup event – in Bournemouth gardens 1<sup>st</sup> September. Zoltan wants to take mini tennis to the event.
- Team Kit – **SS** will know the size of the order soon and will let MC know.
- Open Finals in the Clubhouse – SS asked about the possibility of arranging events around finals of major tennis events. SS will take this forward.

## 9. Secretary's Report

Nothing to report

## 10. Membership Secretary's Reports

- JC gave an update on the current memberships: 159 Adults (9 new) 50 Juniors (4 new) So far for the year we are down 43 adults and 26 juniors.
- DS mentioned people who have not renewed or are members maybe using club facilities. We need to remind people to renew.
- It was brought up that one of the reasons some had not renewed was the high level of skill on the Wednesday night. This is a combination of people becoming better

players but some from the Monday nights were also playing which maybe taking the level a bit too high. Was confirmed Monday players should not be playing on a Wednesday.

- KM asked about ClubSpark. JC confirmed all okay. Some still without emails but this is a small number (8).

#### 11. Match Secretary's Report

- **MC** said Dorset LTA had yet to give money for Wimbledon tickets which were refunded. Will ask RH to chase this.
- Wimbledon Ballot – DS raised some people who won tickets were no longer members. JC confirmed the only way to prevent this is by taking the ballot in-house. **KM** asked for this to be put on the agenda for the next meeting.

#### 12. Maintenance Health & Safety Report

Nothing to Report

#### 13. Any other business

- Tennis balls on a Thursday - JC said the state of the balls on a Thursday were not always very good as they never seem to get the open to use new ones. DS will see about leaving out some new balls for them.
- Visitor book – JC suggested this should be more prominent. KM will add it to the newsletter highlighting that people need to sign in and pay their fee and guests can come up to 6 times.

**Next Committee Meeting – 05/09/2016**

**Proposed AGM Date – 07/10/2016**

#### **To Do for the Committee**

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|-----|---|
| DG  | sign writer for the champions board                                       |
| KM  | Provide update on extra courts  |
| ALL | Consider ways of raising funds for tennis club expansion                  |
| SS  | Written survey  |
| ALL | Junior and Adult Open – Help need especially at the weekend               |
| ALL | RB Tournament help required   |
| DS  | Confirm arrangements for the sponsorship of prizes for the STC Open       |
| SS  | Arranging advance payment for the meal at Abdul's after the RB Tournament |

- SS        Confirm dates:  
          - fun singles tournament  
          - bowling evening
- SS        Arrange survey
- SS, MC   Purchase of Team Kit
- MC, RH   Chase refund money from LTA for Wimbledon tickets
- AS        Add to the agenda how to manage the ballot for Wimbledon next year.
- DS        Leave new balls out for Thursday on a more regular basis
- KM        Next Chairman's update to highlight guests must sign in and pay their fee.
- MC        Move £15k to sinking fund