

## Minutes of Southbourne Tennis Club Committee Meeting

Monday 5 September 2016 – 7.00pm

### Present

Keith Mitchell as Chair (KM), Martin Cavey (MC), David Sanger (DS), Helen Henshaw (HH), Adam Spicer (AS), Sarah Stout (SS) and Peter Richardson (PR), Don Greaves (DG) and S Grainger (SG)

### 1. Apologies

Zoltan Horvath (ZH), Jane Carter (JC)

2. Minutes of last meeting – 4<sup>th</sup> July 2016 were approved

### 3. Matters arising

- KM reminded **everyone** to think of fundraising ideas to help assist in raising money for potential new courts. This project is still very much in the early stages of discussions.
- **SS** – survey and organising a social evening bowling are still works in progress, she appreciates the former will help in gaining members' thoughts and ideas for the Christmas party. The singles tournament is also on going and ZH has started a list of interested members with a view to setting up a singles box league. Team kit is almost ready. Many thanks from all the committee to MC and his generous sponsorship.
- **MC** is in the process of chasing the LTA regarding a refund for some Wimbledon tickets that is it thought a member was overcharged for. The LTA have come back with the sum of £57 but it is believed they owe more, possibly £150. HH to check details and liaise with MC
- MC also raised the issue of match fees and explained it would be more straightforward for just one person to bank the fees and keep track of these on a list, as there can be lots of liaising when two or more people are involved and it can cause confusion. Now the winter leagues are underway, it was suggested that possibly JC could be in charge of this as it could tie in with the role of banking membership money. It was noted that team captains should take responsibility for their team's fees. HH agreed to make a list of matches and the details of who is collecting the money.
- MC also pointed out that it would be wise to fix the light on the mid court asap as it has exposed bulbs, especially now the weather is going to worsen. DS explained that it was still connected but could potentially fuse all the floodlights and suggested we get a glazier to look into cutting and fitting a new cover. MC suggested this could be done by taking the cover off another light and making a template from this. It was questioned if anyone knew who actually put the lights in as it was about 12 years ago. KM agreed to contact the floodlight maintenance person and get a price to fix this and also a quote for a new head.
- SS raised the question of whether the lights on the mini court worked. DS said he would look into this. He checked after the meeting and confirmed that they are working.

### 4. Junior Club Items

- Nothing to report – MC raised the link between juniors and the girls session could be reviewed. DS did acknowledge this was mostly boys and we need more girls to balance the session. SS mentioned some of the girls from the Friday session @ 4pm might be moving to the 5pm session which would help. KM suggested we take this

forward after the meeting as it would be difficult to find a solution now. **DS** was asked to take this away and see what is possible.

## 5. Chairman's Report

- New Courts – KM met with Ed Alexander and confirmed we are looking at two extra courts. The meeting with the LTA helped come up with a more detailed proposal. Originally we had looked at two courts length ways. Now it has been agreed it would be better to have two courts side by side joining onto the back of courts 4 and 5. Whilst any details of financing are still at a very early stage the LTA will probably give about 50% of the required funds (combination of a loan and grant). This would still leave £60k to raise. Possible but a lot of hard work. RH raised about the trees as we haven't had a formal response. KM said, informally, the trees wont be a problem. RH is having another meeting with Colin from the LTA to chase a commitment on funding.
- Championship Boards – **KM** has found someone to look at the boards on 06/09
- Wimbledon Ballot – HH was not at the previous meeting but JC had raised concerns about people winning tickets and not renewing. KM asked could we do the ballot ourselves. HH said no that would be possible. The current system works well. Problem is the ballot timing with our annual membership renewal which cant be helped.
- GBTW – Last event went really well. Some members and coaching came from it.
- RB Tournament – Again it was a good tournament but numbers were down. Those who took part enjoyed it. It is a tournament which is fun but ultimately a competition. Discussed various formats to increase numbers (American, invitational, etc) KM suggested we have a think but unless a decision is made to change, the current format can still work.
- Club Championship – Currently under way. We should encourage people to play their matches earlier rather than later.
- Junior Open – Many thanks to SS and HH for the catering. Also thanks to Colin, Branda, John, Keith and Jenny. Also a thank you for the cakes from Celia, Jenny, Cilla, Sarah, Helen and Brenda. Numbers were up this year which was great! A big thank you to Zoltan for organising and running the event. Thanks to Matt too.
- Adult Open – Similar success story. Numbers were up too.
- AGM – Due to take place on 17/10. The AGM itself will be as brief as possible. After we will hand out the awards followed by cheese, wine and pate. Committee asked about the volunteer award. KM asked DS and SS to consider possibilities. AS to send email about the AGM, format, committee members to be nominated again and standing down at the AGM. **AS** asked about the agenda. KM confirmed this would be the same as last year.
- Defibrillator for the club – KM did apply to the heart foundation for oen but didnt get this. They cost between £1-2K. Paul Woods suggested raising money via Local Giving. He had previously raised money for one which went on to save someone's life. HH asked about training. KM said they are automatic and users are prompted with what to do. DS said would be good to raise money rather than use club funds given our large membership. Agreed to promote raising funds until the AGM. Those of the committee who had cash donated £5 each.

- Local Tennis League – We have gained at least one new member ext league is already up. Zoltan has been asked to run a box league internally. KM asked that **ZH** liaise with Geoff. SS said it would be good to have more women taking part.
- The committee thanked KM for all his hard work as Chairman.

## **6. Treasurers Report**

- MC gave an explanation of the accounts for SG.
- KM raised the issue we have had with the junior fees and these need to be properly reflected in the accounts. So from May onwards we need to confirm the split of fees between adult and juniors.
- RH asked how come tournament income was up £900. MC confirmed the figures were just displayed differently.
- RH asked DS about the sourcing of tennis balls. DS said he had this in hand. There were plenty of online sources. Babolat may do something but we can order from other places if we can work out how to store the balls onsite so we can get the bulk discount.
- AS to put a copy of the draft accounts in the club house.
- MC gave an explanation of the surplus on the accounts and how the figure was calculated.

## **7. Coaching Report**

- £500 has been received from LV for the disability fund.
- We have had 4 weeks of wheelchair sessions. Have done previously but weren't necessarily immobile. These people were introduced to us following a taster session with Sportability (with another coming up). KM said it was great to see this being such a success. We have had a helper from another club who is an experienced wheelchair player. She loves to encourage people who are in wheelchairs. She has been kind enough to lend us a chair and we are looking at ways of obtaining more. We have been in touch with the Rugby League in Poole who we are looking to form links with to develop this side of tennis.
- The holiday camps have been a big success and extremely busy with 30 children each at the camps. Wednesday is by far the busiest.
- DS has been approached by a player who competes in the transplant games. Currently offering some free sessions which is another way to show we are an inclusive club.
- KM thanked DS for his hard work over the past 5 years which have transformed the club.

## **8. Social Secretary's Report**

- Z and SS are updating FB regularly and Matt is doing Twitter.
- Z and S are working on updating the website.
- Charity event has been postponed for the foreseeable future.
- Team kit is in hand
- Davis Cup pictures are up on FB. Thanked RH for these. SS from County Tennis thanked the Club for a successful event.

- The Southbourne Tennis mini orange, red and green was a big success and we had some great results for the club.
- This weekend we have a fun mini tournament taking place
- **SS** - Survey still to be done
- **SS** - Bowling evening still to be arranged.
- **SS** - Will be arranging a fun doubles on a Sunday or perhaps a Wednesday.
- SS showed the committee a brochure from another club which impressed her which they produce annually and it might be a good idea for us to have one.
- Christmas Party – this will take place the last week of November. KM can arrange the DJ for the party.
- KM thanks SS for all her hard work.

## **9. Secretary's Report**

Nothing to report – preparations are under way for the AGM

## **10. Membership Secretary's Reports**

- KM said this was not about 180. Would be really good to get to about 200. DS mentioned he had gotten 3 new members since then.
- KM mentioned ClubSpark appeared to be worked very well.

## **11. Match Secretary's Report**

- HH said summer season was now finished and the winter season was being arranged. The ladies have done a lot better than the men's this year.
- The league positions for this summer
  - Men's 1 relegated to div 2
  - Men's 2 relegated to div 3,
  - Men's vets-3rd
  - Ladies 1-2nd in div 1
  - Ladies 2 relegated to div 2
  - Ladies 3- 4th in div 2
  - Ladies vets won the league
  - Mixed 1 promoted to div 1
  - Mixed 2 relegated on rubbers to div 3
  - Mixed vets- 2nd of 4.
  - Men's And ladies both promoted to div 1 of the Hants and IOW league.
  - We have entered a Men's 3 this winter.
- RH said it would be good to see more of the juniors involved with the adult teams. RH asked DS how this could happen as he considered it very important to give the juniors experience and have mentors. KM asked DS to look into this and perhaps discuss ways to take this forward with RH. MC said he would be happy to help.
- League this year is going to be sponsored by Dorset Tea.

## **12. Maintenance Health & Safety Report**

- Don has had to decommission a water extinguisher because the pin had been removed

- Utility room – cable cage is missing and getting dusty so DG will make a temporary cover in the meantime
- Council inspections – Don mentioned another club he is involved with had been visited by hygiene inspectors advising people how to store liquids, etc.
- **SS** will put together a health and safety report.

### **13. Any other business**

- RH asked for maintenance morning before finals day. It was agreed the 9<sup>th</sup> October. KM to promote this in the newsletter.

### **Next Committee Meeting – To be confirmed (AS)**

#### **To Do for the Committee**

- |              |   |
|--------------|---|
| MC           | Confirm the amount refunded from the LTA for Wimbledon tickets                  |
| ALL          | Consider ways to raise money to fund the extra courts                           |
| MC, JC<br>HH | Co-ordinate over the best way of handling match fees                            |
| DS           | Confirm lighting situation for the mini court                                   |
| KM           | Provide quote to repair the light where the bulbs are exposed (done)            |
| DG           | Make temporary cover for the utility room                                       |
| SS           | Prepare H & S report  |
| DS           | Consider ways of transitioning girls to the junior session                      |
| KM           | Arrange for the Championship board to be updated                                |
| SS           | Survey  |
| SS           | Bowling evening   |
| SS           | Fun Doubles on a Sunday/Wednesday   |
| AS           | Email and prepare for the AGM, Accounts to be in the Clubhouse (done)           |
| ALL          | Promote the raising of funds for a defibrillator                                |
| ALL          | Encourage all entrants to play their matches earlier for the Club Championships |
| ZH           | To liaise with Geoff about the internal box league                              |
| MC           | Split the fees between junior and adult for the club account                    |

