

COMMITTEE MEETING - SOUTHBOURNE TENNIS CLUB
Monday 11th September 2017 – 7.00 pm

Venue – Tennis Club

AGENDA

1. Apologies – PR, AS, HH, JC
2. Minutes of meeting held 17 July 2017
3. Matters arising
Action points from last meeting
 - PR - Following agreement PR to arrange the purchase and fitting of the signs about risk
 - AS - Distribute revised club rules for Pay and Play and other appropriate areas
 - DS - Investigate lottery funding for adjustments to the entrance
 - AS, DS, SG, PR - Review the business plan, constitution and would present the work at a future date to the committee
 - MC - Finalise end of year accounts
 - DS - Obtain second quote for the radiator (written)
 - PR - Put hooks in the shower room
 - Committee - Provide feedback on safeguarding
 - DS SG - Amend and sign coaching contract
 - SS - Complete Food Hygiene Certificate
 - SS - SS to highlight TB is an open tournament
 - MC - To check why the telephone bill has increased
 - SS - Look at other alternatives for hosting the Christmas party
 - PR DS - Arrange a spare set of keys for the club to be made
 - SS SG - Investigate the possibility of locking the drawer containing knives
 - PR - Investigate the options for highlighting parking beside club house is for disabled and coaches only
4. Chair Person's Report
5. Treasurer's Report
6. Coaching Report
7. Social Secretary's Report
8. Secretary's Report
Club rules reviewed and amended by DS and SG
9. Membership Secretary's Report
Membership at end of August :
Adults: 176 - inc 1 new adult in August and one former member
Juniors: 45 + 6 Girls Friday Club - No change in August
10. Match Secretary's Report
11. Maintenance & H&S Report
12. Safeguarding

13. Any other business

Next meeting is to take place on 16th October 2017 at 7PM for the AGM