



COMMITTEE MEETING - SOUTHBOURNE TENNIS CLUB
Monday 16th July 2018 – 7.00 pm

Venue – Tennis Club

AGENDA

1. Apologies
2. Approval of the minutes for the committee meeting held 19 March 2018
3. Matters arising
 - Action points from last meeting
 - DS to check how the LTA prevent non-members exceeding the maximum four bookings. Also with GDPR what is the process to be able to display names in the booking system
 - SG and DS to update on discussions with the council about the maximum times non-members play at the club.
 - SS to arrange informal legal advice in regards to the leases
 - DS to determine the status of land not covered by the leases
 - DS to update on the consultants report in regards the potential extra court and lighting.
 - SS to email members with details on our GDPR policy
 - SS and AS to update the website with the GDPR policy - *Done*
 - CG to pick up the new cards/labels for the member cards from the printers.
 - SS action points from her report:
 - Organise photos and framing for red team tennis winners and last year's runners up
 - Put Spring Open photos on website
 - Recent receipts to Martin Cavey
 - Round up of hoodie order
 - Look at Christmas party venues
 - CB is to arrange all members sign up to a code of conduct.
 - CB is to put the membership pack on the shared drive.
4. Chair Person's Report
 1. Establishment of working groups
 2. Status of STC
 3. Tennis Club 'byline' (and main purpose/aim)
 4. Open meeting with members
 5. Ongoing issues
5. Treasurer's Report
 - Income and expenditure accounts to 30 June 2018
 - Summary of receipts and payments
 - Year to date variance
 - Summary and analysis of funding payments
 - Dave Sanger Coaching Ltd Invoice Analysis

6. Coaching Report
7. Social Secretary's Report
8. Secretary's Report
 - Nothing to raise
9. Membership Secretary's Report
 - Update on matches and leagues
10. Match Secretary's Report
11. Maintenance & H&S Report
12. Safeguarding
 - Nothing to raise
13. Any other business

Next meeting 10/09/2018