

1. Club Name

1.1 The Club shall be called 'The Southbourne Tennis Club Limited'.

2. Aims & Objectives

2.1 To provide and encourage social and competitive tennis within the Community in a friendly, sociable atmosphere.

3. Rules & Bye-Laws

3.1 The Rules of the game shall be those adopted by the Lawn Tennis Association with whom the Club is affiliated.

3.2 The management of the Club affairs shall be entrusted to the General Committee as prescribed in the Articles of Association and whose presents shall be observed.

4. Officers

4.1 The Officers shall be as contained in the Articles of Association i.e. Chairman, Honorary Secretary, Honorary Treasurer, Match Secretary and Honorary Social Secretary

4.2 The Chairman's term should not exceed three consecutive years *in the first instance. If no alternative person is available this term can be extended with Committee approval.*

5. Committee

5.1 The General Committee shall consist of the nominated Officers the Club Coach and not less than four or more than eight other Members of the Club. A quorum shall consist of six Members.

5.2 The General Committee shall have the power to form Sub-Committees as necessary.

5.3 Any Adult member of the Club of at least twelve months standing shall be eligible for election as an Officer or Committee Member.

5.4 The Match Selection Committee shall consist of the Match Secretary, Head coach and nominated ~~Club Captain~~ *and with advice as necessary from* female team member and male team member (who may not necessarily be Committee Members). A formal committee may be set up if deemed appropriate.

6. Annual General Meeting

- 6.1 An Annual General Meeting shall be held in every calendar year for the purpose of:
- a) Electing members of the Committee to those offices vacated.
 - b) Receiving Officer's Reports
 - c) Confirming Subscriptions and Fees for the coming year.
 - d) Comment on proposed Tournaments and other events and any other general business.
 - e) Present to the club a proper income and expenditure account, a proper balance sheet, proper reports of the Committee and Auditors.
- 6.2 A quorum shall be *add: six Committee members and a further ten adult members.*

7. Extraordinary General Meeting

- 7.1 An Extraordinary General Meeting may be requested by the Committee or, on application, by 10 members of the club to alter, repeal or make additions to these rules; such requisition to be handed to the Secretary, stating the reason.

8. Subscriptions

- 8.1 Subscriptions are due before the 1st June each year and must be paid by the 1st June each year.
- 8.2 The nature of sanctions, if any, against late paying members shall be at the discretion of the Committee.
- 8.3 Members joining from the 1st September shall pay pro-rata subscriptions until the end of the Club year (31st May).
- 8.4 Subscriptions include the LTA affiliation fee.
- 8.5 Subscriptions include the cost of good quality balls at 'Club Play' sessions.
- 8.6 Subscriptions shall not be re-funded in whole or part except in exceptional circumstances and then only at the discretion of the Committee.
- 8.7 There shall be:
- i. 10% discount for families with two members or more. (Family discount is not applicable to pro rata fees.)
 - ii. 25% Senior Citizen Discount (65+ years)
 - iii. 35% Student Discount (18 to 23 years)
- 8.8 A Joining Fee of £25 may be applicable on any adult new member and on an adult current member re-joining after 15th

9. Membership

9.1 The membership limits shall be fixed at the Annual General Meeting.

9.2 Candidates for membership shall complete an Application Form which shall be forwarded to the Membership Secretary who will confirm acceptance.

The following memberships are available :-

Adult: all Members over the age of 18 years and not in full time education. They have full voting rights and can enter the ballot for Wimbledon tickets. The Coach will assess each new Member and allocate a Club Rating and will advise on suitable playing sessions.

Junior: young people up to the age of 18 years.

Mini and Transitional tennis: children up to the age of 10.

Country: available to ex-Members who now live more than 25 miles from Bournemouth

Social: non playing member enjoying full access to the Pavilion and all social events

11. Visitors & Non-Members' Pay & Play

11.1 Members are welcome to introduce visitors providing the latter demonstrate an appropriate standard of play and conduct.

11.2 The names of the Member and Visitor are to be entered in the Visitors Book and the Member must pay the current Visitors fee.

11.3 Due to insurance restrictions, a visitor may not play more than 6 times in a year.

11.4 Non-members on a court booking pay & play basis, can play as many times as they wish during the year, but it is hoped they will wish to join the club.

12. Court Bookings For Members

12.1 Members can book courts online, no more than 14 days in advance and no less than 1 hour in advance.

12.2 Members can select two available 30 minute sessions in any one day and book a total of four 30 minute sessions within a 14 day period.

12.3 Matches, tournaments and special events will be marked on the court bookings sheets as far in advance as possible.

12.4 If a member has booked a court but has not turned up to play within 15 minutes after the court booking time started, then the court becomes free.

12.5 To ensure members have the maximum opportunity to use the courts, members are asked to try to cancel their entry on the court booking system if they know they cannot play. Please do not book courts unless you are fully intending to play.

12.6 Courts for private coaching sessions will be booked in the same way as other members make court bookings, ie no more than 14 days in advance.

12.7 If nobody has booked the court you may turn up to play.

13. Court Bookings For Non-Members

13.1 Non-members can book courts online, no more than 7 days in advance and no less than 1 day in advance

13.2 Non-members can book a maximum of two 30 minute sessions within a 7 day period.

13.2 Non-members will pay the appropriate court booking fee at the time of the booking.

14. Times of Play

14.1 The Committee shall decide times of play for all groups of Member and special regulations as necessary, these details to be published by April 1st each year.

14.2 During Club Play any Committee Member present shall ensure that Members waiting for a game are picked fairly and that fours are evenly balanced.

14.3 Balls will be provided for all Club Play sessions.

15. Junior Section

- 15.1 The Committee shall administer Junior play in a considered manner without reference to a General Meeting.
- 15.2 All new members to be provided with a Junior Section Information Sheet.
- 15.3 A Committee Member or an Ordinary Member must and shall be nominated to administer the terms of the Child Protection Legislation.

16. General

- 16.1 Recognised 'tennis style clothing' shall be worn at all times,
- 16.2 The Committee shall reserve the right to veto any particular item of clothing.
- 16.3 Non-marking tennis shoes are mandatory.
- 16.4 We have the right of refusing any member who is constantly breaking the guidelines as defined within the members information pack. If a member is constantly in breach of these guidelines they will be given a warning and will be expected to attend a disciplinary meeting. Any further breaches after this may result in their membership being withdrawn for a period of time or in certain circumstances withdrawn indefinitely.
- 16.5 Membership of the Club shall be open to everyone on application, regardless of age, ability, disability, gender, race, ethnicity, sexuality, nationality, religious belief or social/economic status. Member, non members and visitors are not to be denied access to the Club because of a discriminatory reason.

Updated October 2017

Southbourne Tennis Club Ltd

A company limited by guarantee and not having a capital divided into shares. This is to certify that on receipt of membership fees you become a registered member of the above named club subject to the articles of association thereof and that your liability is limited to the sum of ONE POUND in accordance with clause 5 of the Memorandum of Association of Southbourne Tennis Club Limited.

- Statement from the memorandum added 11/05/2015
- Changes to sections 11, 12 and 13 added to cover Pay and Play plus the booking of courts by members and non-members. 16/10/2017
- Changes to section 16.4 made to be consistent with the member's information pack. 16/10/2017