

Councillors Present:

Mrs G A Grant – Town Mayor

Mrs M V Bennett, D Garwood, W J Hodge, J Langan, Mrs M K May, M J Mullins, G C Rickard, C S F Smith and M Snowdon

68. APOLOGIES

Apologies for absence were received on behalf of Councillors K S Green (work), Mrs B Hulme (work), Mrs C Hutchings (away), Mrs S Peters (work) and E L Wilkes (ill).

69. DECLARATIONS OF INTEREST

There were no declarations of interest.

70. PUBLIC PARTICIPATION

The Town Clerk advised that no requests had been received from members of the public wishing to speak at the meeting.

71. MINUTES

RESOLVED that minutes 50 to 67 of the Council meeting held on 1 September 2014 be approved and signed as a correct record, subject to an amendment to Minute No. 56 (Representations by Cornwall Council Members and Reports by Councillors Attending External Meetings) that Councillor J Langan had not attended the Tall Ships opening ceremony, but was present during the event as a volunteer.

Proposed by Councillor J Langan and seconded by Councillor D Garwood

The minutes of the meeting of the Planning Committee held on 15 September 2014 were noted.

72. CORRESPONDENCE

A letter of thanks was received from the Penryn and District Twinning Association for a grant of £400 towards the cost of the annual twinning events.

A letter had been received from the Minister of State, Baroness Kramer, outlining the Government's plans for transport infrastructure in the South West in response to the Council's letter of 2 September in support of the South West Resilience Campaign.

The Town Clerk presented correspondence from CLIC Sergant, a charity that supports children and young people with cancer, asking if the Town Council would consider taking part in its Cornish Christmas Countdown. It was suggested that Councillors take part by wearing Christmas outfits to the Council meeting on 2 December in return for a donation to the charity.

73. **MAYOR'S ANNOUNCEMENTS AND ENGAGEMENTS**

The Council noted the list of Mayor's engagements since the previous meeting. She advised that the Council's attendance at the How To Events at the Tremough Campus as part of the Freshers' events had been beneficial. She also thanked Jim Henderson for deputising for one of the Town Council's regular mace bearers at the universities' graduation ceremonies.

74. **REPRESENTATIONS BY CORNWALL COUNCIL MEMBERS AND REPORTS BY COUNCILLORS ATTENDING EXTERNAL MEETINGS**

Cornwall Councillor Mary May reported on the following:

- The crossing at the top of Station Road had been completed.
- The pilot scheme to provide half price season tickets and the first hour parking fee of £1 in Commercial Road car park had been extended by the Portfolio Holder to the end of December.
- There would be no crossing patrol on Kernick Road for the next two months due to staff sickness.
- A budget meeting was due to be held at Falmouth Town Council on Tuesday 21 October at 4.00 p.m. Cornwall Council was calling for all those who had objections to the budget proposals to suggest alternatives.
- Cornwall Councillors had agreed to give a proportion of their Community Chest funds to fund an additional officer in the Localism team.

Councillor D Garwood advised that a further clean up was being planned for Glasney Valley subject to the availability of the CORMAC toolkit trailer.

75. **REPORT FROM THE TOWN CLERK**

The Town Clerk presented an update report on the work of the Council which was noted. Councillor J Langan commented that the Town Council should not consider purchasing Permarin car park, but should request a freehold transfer and requested that the future of Commercial Road car park be discussed at the next meeting of the Council. The Town Mayor advised that the next Councillor surgery would be held on Saturday 6 December which she would be attending along with Councillor D Garwood.

76. **ACCOUNTS**

The statement and list of payments made for the period 1 to 31 August 2014 were presented.

RESOLVED that the list of accounts paid from 1 to 31 August 2014 be approved.

Proposed by Councillor M J Mullins and seconded by Councillor C S F Smith

77. **STANDING ORDERS**

RESOLVED that the proposed amendments to the Council's Standing Orders be adopted as set out in the report.

Proposed by Councillor Mrs M K May and seconded by Councillor W J Hodge

78. BROADCASTING AND USE OF SOCIAL MEDIA AT COUNCIL MEETINGS POLICY

RESOLVED that the draft Broadcasting and Use of Social Media at Council Meetings Policy, attached as an Appendix to the report, be adopted.

Proposed by Councillor M J Mullins and seconded by Councillor Mrs M K May

79. PENRYN STATION ARTWORK

RESOLVED that the final design for the Penryn Station artwork, attached as an Appendix to the report, be approved.

Proposed by Councillor J Langan and seconded by Councillor C S F Smith

80. FLYPOSTING ON TOWN COUNCIL BUS SHELTERS

RESOLVED that

- (a) the practice of posting on Town Council bus shelters be forbidden without express permission in writing;
- (b) all posters be removed from Town Council bus shelters; and
- (c) persons responsible for posting on Town Council bus shelters be advised that it is not permitted and that any further posting may result in the Council seeking to reclaim the cost of removal.

Proposed by Councillor J Langan and seconded by Councillor D Garwood

81. COUNCIL CHAMBER

The Town Clerk advised that further to publication of the report, two more quotes had been sought for the panelling which suggested that the current quote was possibly not for the right quality timber and that it may therefore be necessary to accept a slightly higher quote. Councillor M Snowdon advised that he would investigate this before proceeding with an order for the materials. During the debate, it was suggested that the Council purchase one large meeting table to seat 14 in preference to a modular arrangement seating 18–20. In response to a comment that Falmouth Town Council had one large conference table in their Council Chamber, Councillor Mrs G A Grant advised that the presence of the table in the Falmouth Council Chamber had prevented the Town Council from licensing the room for wedding ceremonies and reminded Councillors that the Penryn Council Chamber was already licenced for such events. It was suggested that a decision regarding the Council Chamber furnishings be deferred to the January meeting of the Council to allow time for further investigation.

RESOLVED that the refurbishment of the Council Chamber be carried out with the addition of panelling to the schedule of works up to the total budget of £6000, and that a decision on the furnishings be deferred to the Council meeting of 5 January 2015.

Proposed by Councillor M J Mullins and seconded by Councillor W J Hodge

82. OFFICE BASEMENT

RESOLVED that the shelving be replaced in the Town Council office basement at a total cost of £426.48, inclusive of VAT, to be funded from the furniture and fittings budget.

83. CHRISTMAS LIGHTS

It was commented that the Town Council's insurance already provided public liability cover for Penryn Town Fair and there was no reason why this should not be extended to the Christmas Lights. It was also commented that a requirement for quarterly reporting of accounts was unnecessary and that an annual report would suffice.

RESOLVED that the Town Council agrees to take ownership of the Christmas lights and to provide all necessary insurance cover, subject to:

- (a) a review of the constitution of the Christmas Lights Committee to include the appointment of a Councillor to act as liaison with the Council;
- (b) a requirement for annual reporting from the Christmas Lights Committee to include submission of a set of accounts; and
- (c) submission of a full inventory of all displays and equipment in possession of the Christmas Lights Committee for inclusion on the Town Council's asset register.

Proposed by Councillor Mrs M K May and seconded by Councillor D Garwood

84. COMMUNITY GRANTS

An application from the Penryn Methodist Church for a grant of £50 towards the cost of a summer holiday club for children from Penryn and the surrounding area had been deferred from the previous meeting pending confirmation that the Church had not already received a grant in the current civic year. The Town Clerk confirmed that this was the first application of the year.

RESOLVED that, in accordance with Section 137 of the Local Government Act 1972, the Penryn Methodist Church be awarded a Community Grant of £50 towards the cost of a summer holiday club for children from Penryn and the surrounding area.

Proposed by Councillor Mrs M K May and seconded by Councillor W J Hodge

A request had been received from Falmouth United Rangers Under 12s for a grant towards the cost of taking the team to watch England play at Wembley in November. During a discussion, it was commented that the Town Council could not justify giving public money for such a purpose, particularly in the current financial climate.

RESOLVED that the request from Falmouth United Rangers Under 12s for a grant towards the cost of taking the team to watch England play at Wembley be refused.

Proposed by Councillor J Langan and seconded by Councillor W J Hodge

85. CORNWALL LOCAL PLAN

RESOLVED that the Town Council notes the proposed amendments to the Cornwall Local Plan Strategic Policies Proposed Submission Draft and seeks further clarification on the proposed amendment to Policy PP5.1(c).

Proposed by Councillor J Langan and seconded by Councillor C S F Smith

86. TRESOOTH LANE CYCLE ROUTE SIGNAGE

RESOLVED that Cornwall Council be advised that the Town Council has no objections to the proposed signage for the cycle route through Tresooth Lane.

Proposed by Councillor C S F Smith and seconded by Councillor M Snowdon

87. CORNWALL COUNCIL'S BUDGET PROPOSALS

RESOLVED that the report be noted and that Councillors consider the potential impacts on the Town Council's budget prior to the next meeting of the Council.

Proposed by Councillor D Garwood and seconded by Councillor J Langan

There being no further business the meeting was closed at 8.15 p.m.

TOWN MAYOR