

MINUTES OF A MEETING OF THE **AMENITIES COMMITTEE HELD ON MONDAY
26 SEPTEMBER AT 7.00PM IN THE COUNCIL CHAMBER, TOWN HALL, PENRYN**

Councillors

C K Wenmoth (Chairman)

K S Green, Mrs B Hulme, Mrs M K May, Mrs S Peters and M Snowdon

33. APOLOGIES

Apologies were received from Councillors Mrs M V Bennett (personal), N S Ferris (work), D Garwood (away), and G C Rickard (ill).

34. DECLARATIONS OF INTEREST

There were no declarations of interest.

35. DISPENSATIONS

There were no requests for dispensations.

36. PUBLIC PARTICIPATION

No requests had been received from members of the public wishing to speak at the meeting.

37. MINUTES

RESOLVED that the minutes of the meeting of the Amenities Committee held on 12 September 2016 be approved and signed as a correct record.

Proposed by Councillor M Snowdon and seconded by Councillor Mrs B Hulme

38. PRE-BUDGET DISCUSSION

The Committee discussed various options for additional items to be included in the draft budget for the 2017/2018 financial year.

RESOLVED TO RECOMMEND TO THE FINANCE AND GENERAL PURPOSES COMMITTEE that the following provisions be included in the Town Council budget for 2017-18:

Amenities (cost centre 110)

Bus Shelter Maint – provision for digital bus timetables (Councillor Mrs M K May to confirm if the responsibility for the time tables is with Cornwall Council)

Footpath Maintenance – no extra funding required

Seat Maintenance –£500 for refurbishment of the Glebe Cemetery Seats

Treluswell Verge – no extra funding required

Packsaddle Verge – no extra funding required for maintenance

Other General Maintenance - allow contingency budget of £1,000

Quay Hill Shelter – no extra funding required

Doorstep Green/Glasney – replace fencing around the pond

Memorial Garden Maint – provision for replacement of flagpole (with internal mechanism for raising the flag)

Floral Displays – no extra funding anticipated for hanging baskets, quotation requested from Cormac for Summer Baskets.

Litter Bin Maintenance – awaiting installation of bins, no extra funding required

Weed Clearing – no extra funding required

Bee Friendly Planting – funds required to assist with planting throughout Penryn (e.g. planters attached to Town Signs) - Councillor C K Wenmoth to investigate seed/plant prices

Cemetery (cost centre 120)

Burial Ground Maint – budget to increase to £5000 to allow for repainting of the gates and levelling of sunken graves

Capital Expenditure (cost centre 130)

Bus Shelters - £3000 for installation of a new bus shelter

Seats - £3000 for two replacement seats in the Memorial Garden (to match existing)

Car Parks (cost centre 140)

Permarin Maint – add £1000 to existing budget for repair/replacement of the missing/damaged coping stones

Civic Pride (cost centre 150)

Civic Insignia/Regalia - £2500 for two new Mace bearer robes

Bunting - £1500 for new bunting (approx. 1000m)

Grants (cost centre 160)

Community Grants – to remain at £7000, of which £2000 be allocated to the Stuart Stephen Memorial Hall

Minor Enhancement Grant – £5000 new grant scheme to assist householders

Other Services (cost centre 180)

CCTV – no additional funding required

Youth Service - £3375 budget, reduced by 50%

Projects & Events (cost centre 190)

Penryn Week - £2500

Penryn Town Fair - £1500

Penryn Arts Festival - £1500

Penryn Christmas Lights - £2500 increase of £1000

Remembrance Sunday - £300 increase of £50 for the brass band

Neighbourhood Plan – roll over any unspent budget and add a further £5000

800th Anniversary Celebration – no budget required, celebration complete

Penryn Commemorates – roll over unspent budget (re grant funded)

Council Chamber Refurbishment – no budget required, project complete

Clock Tower Refurbishment – roll over budget if project not completed

Permarin Pocket Park – roll over remaining funds from the grant received

Greenfield Event - £1500 for new event

Mock Mayor 2017 – £500 (to become an annual event)

Miscellaneous Expenditure - £500 to support additional events

Public Conveniences (cost centre 200)

Add 5% to current budgets

Budget to be removed if there is enough interest in a community toilet scheme

Saracen House (cost centre 210)

Due to the proposed relocation of the Town Council offices to Penryn Library – no budget is required

Temperance Hall (cost centre 220)

Add 5% to current budgets

Interior and Exterior Decoration - £10,000 for the exterior/interior decoration of the Temperance Hall, priority to be given to the exterior of the building.

Town Hall (cost centre 230)

Add 5% to current budgets

Museum Expenditure - £1000 to remain unchanged

Wedding Licence Fee – no budget, renewal due 2019/2020 financial year

Penryn Library (cost centre 240)

As an estimate to cover non-domestic rates, water, gas, electric, repairs and maintenance and annual contracts - £30,000 be put in the budget

Health & Safety (cost centre 250)

Add 5% to current budgets

Other projects and requests

Paintings – professional refurbishment/cleaning of the Bissom and Miss Rowe (Postmistress) paintings – Councillor Mrs B Hulme to contact a local restoration business

There being no further business the meeting closed at 9:15pm