

MINUTES OF THE MEETING OF THE **FINANCE AND GENERAL PURPOSES COMMITTEE**  
HELD ON **MONDAY 16 JANUARY AT 7.00PM IN THE COUNCIL CHAMBER, TOWN HALL,**  
**PENRYN**

**Councillors**

Mrs B Hulme (Vice Chairman)

J Langan, Mrs M K May, M J Mullins, Mrs S Peters, C S F Smith, M Snowdon and C K Wenmoth

**62. APOLOGIES**

Apologies were received from Councillor Mrs G A Grant (away).

Councillor Mrs M K May reported that Councillor K S Green had requested that he be taken off this committee.

**63. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**64. DISPENSATIONS**

There were no requests for dispensations.

**65. PRESENTATION FROM STEPHENS SCOWN**

Chris Morse of Stephens Scown Solicitors gave a presentation on the HR services they offer.

**66. PUBLIC PARTICIPATION**

No requests had been received from members of the public wishing to speak at the meeting.

**67. MINUTES**

**RESOLVED** that the minutes of the meeting of the Finance and General Purposes Committee held on 21 November 2016 be approved and signed as a correct record, subject to the following amendments:

*Nankersey Male Choir*

It was commented that the choir had supported a number of town events and had not charged a fee for doing so.

**RESOLVED** that a grant of £300 be awarded to Nankersey Male Choir to assist with the ***purchase of a replacement organ/keyboard.***

*Proposed by Councillor Mrs M K May and seconded by Councillor Mrs S Peters*

*Tanya's Courage Trust*

It was commented that the charity shop would be unable to sell any donated electrical items without PAT testing and that the charity shop always supported town events.

**RESOLVED** that a grant of £300 be awarded to Tanya's Courage Trust to assist with the ***cost of PAT testing for the Penryn charity shop.***

*Proposed by Councillor M Snowdon and seconded by Councillor C S F Smith*

**RESOLVED** that the minutes of the extraordinary meeting of the Finance and General Purposes Committee held on 14 December 2016 be approved and signed as a correct record.

*Proposed by Councillor Mrs S Peters and seconded by Councillor M Snowdon*

**68. ACCOUNTS**

**RESOLVED** that the list of accounts paid and the monthly statement for the period 1 November to 31 December 2016 be approved.

*Proposed by Councillor J Langan and seconded by Councillor Mrs M K*

**69. COMMUNITY GRANTS**

The remaining grant budget for the 2016/17 financial year was £700.

**RESOLVED** that £200 should be available for the finance and general purposes meeting scheduled for Monday 20 March 2017 and that the following grant payments be made:-

Active Plus (Community Rynners) - £100 towards the costs of hiring a venue and materials for projects.

Air Ambulance - £100 to assist in keeping the Cornwall Air Ambulance service available

Highway Church - £300 towards the addition of a ventilation system in the community hall

*Proposed by Councillor Mrs M K May and seconded by Mrs S Peters*

**70. COUNCILLOR AUDIT**

Councillor J Langan confirmed the Councillor Audit of the accounts had taken place on 15 December 2016 and that no issues were identified

**71. RISK MANAGEMENT UPDATE**

The updated Risk Management Plan was noted

**72. CUSTOMER SUPPORT OFFICER**

The timetable for employing the replacement Customer Support Officer was noted

**73. CUSTOMER SERVICE APPRENTICE**

**RESOLVED** that the appointment of the Customer Service Apprentice be deferred until the office relocation to the library has been completed

*Proposed by Councillor M Snowdon and seconded by Mrs S Peters*

**74. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED** that in accordance with Section 1 of the Public Bodies Admission to Meetings Act 1960, the public be excluded from the meeting during consideration of the following items by reasons of the confidential nature of the items. Proceedings, apart from any resolutions passed, shall remain confidential.

*Proposed by Councillor Mrs S Peters and seconded by Councillor C S F Smith*

**75. TOWN CLERK EXIT INTERVIEW**

The Vice-Chairman advised that the Town Clerk had decided not to have an exit interview.

**76. APPOINTMENT OF HR AND HEALTH AND SAFETY ADVISOR**

**RESOLVED** that the appointments of HR and Health and Safety advisor be deferred until the meeting of the full Council on Monday 3 April 2017

*Proposed by Councillor M Snowdon and seconded by Councillor C K Wenmoth*

There being no further business the meeting closed at 8.20pm.