



PENRYN

Town Council

YOU ARE HEREBY SUMMONED TO A MEETING OF THE AMENITIES COMMITTEE TO BE HELD ON **MONDAY 13 MARCH 2017 AT 7.00 P.M. IN THE COUNCIL CHAMBER, TOWN HALL, PENRYN** FOR THE TRANSACTION OF THE UNDERMENTIONED BUSINESS.

Cas Leo

Town Clerk
7 March 2017

AMENITIES COMMITTEE AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

3. DISPENSATIONS

4. PUBLIC PARTICIPATION

An opportunity for members of the public to address the Committee concerning matters on the agenda. Members of public who wish to speak should contact the Town Clerk by 5.00 p.m. on Monday 13 March to register. For full details of procedures for public speaking at Council meetings, please visit the Town Council's website, www.penryntowncouncil.co.uk, click on the link below, or visit the Town Council offices and request a copy: [Protocol for Public Speaking at Council Meetings](#)

PLEASE NOTE: This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

5. MINUTES

To approve as a correct record the minutes of the meeting of the Amenities Committee held on 9 January 2017 [Pages 3 – 4]

To note the minutes of the meeting of the Penryn Week Committee held on 30 January 2017 [Pages 5 – 6]

To note the minutes of the meeting of the Penryn Week Committee held on 28 February 2017 [Pages 7 – 8]

6. MAINTENANCE SCHEDULE UPDATE

To receive an updated maintenance schedule [Pages 9 -17]

7. **LITTER BINS**
To decide on the design of the 'Novelty Bin' [Pages 18 – 22]
8. **MEMORIAL GARDEN UPDATE**
To receive an update [Page 23]
9. **GLEBE CEMETERY UPDATE**
To receive an update [Pages 24 -25]
10. **TOWN HALL UPDATE**
To receive an update [Page 26]
11. **GREENFIELD EVENT 'GIG AT GLASNEY'**
To discuss the use of a 'stage' and estimated costs [to be tabled]
12. **EXCLUSION OF PRESS AND PUBLIC**
To resolve that in accordance with Section 1 of the Public Bodies Admission to Meetings Act 1960 the public be excluded from the meeting during consideration of the following item by reason of the confidential nature of the item.
Proceedings, apart from any resolutions passed, shall remain confidential.
13. **WEED CLEARING CONTRACTOR FOR 2017/2018 FINANCIAL YEAR**
To appoint a contractor for the weed clearing for the 2017/2018 financial year [to be tabled]
14. **REDECORATION OF SARACEN HOUSE**
To appoint a contractor for the redecoration of Saracen House [to be tabled]
15. **LIBRARY ALTERATIONS**
To discuss the proposed alterations to Penryn Library and appoint a contractor [to be tabled]

Membership:

Councillor C K Wenmoth (Chairman)
 Councillor Mrs M V Bennett
 Councillor N S Ferris
 Councillor D Garwood
 Councillor K S Green
 Councillor Mrs B Hulme
 Councillor Mrs M K May
 Councillor R P Mitchell
 Councillor Mrs S Peters (*ex officio* Deputy Mayor)
 Councillor G C Rickard
 Councillor M Snowdon (*ex officio* Town Mayor)

MINUTES OF A MEETING OF THE **AMENITIES COMMITTEE HELD ON MONDAY 9 JANUARY AT 7.00PM IN THE COUNCIL CHAMBER, TOWN HALL, PENRYN**

Councillors

C K Wenmoth (Chairman)

Mrs M V Bennett, K S Green, Mrs B Hulme, Mrs M K May, R P Mitchell, Mrs S Peters and M Snowdon

53. APOLOGIES

Apologies were received from D Garwood (ill) and G C Rickard (ill).

54. DECLARATIONS OF INTEREST

There were no declarations of interest.

55. DISPENSATIONS

There were no requests for dispensations.

56. PUBLIC PARTICIPATION

No requests had been received from members of the public wishing to speak at the meeting.

57. MINUTES

RESOLVED that the minutes of the meeting of the Amenities Committee held on 14 November 2016 be approved and signed as a correct record.

Proposed by Councillor M Snowdon and seconded by Councillor Mrs B Hulme

The minutes of the meeting of the Penryn Week Committee held on 11 November 2016 were noted.

58. MAINTENANCE SCHEDULE UPDATE

The updated maintenance schedule was noted

Councillor C K Wenmoth informed the committee that he had visually inspected the exterior of the Old Gent's Hut and it was now been kept in a clean condition, he is also going to 'chase up' when the boat planting would take place.

Councillor R P Mitchell commented that the 'baby change unit' should be located in the disabled toilet in the Temperance Hall, as fathers would not be able to access the unit if it is installed in the ladies toilet.

59. TOWN HALL UPDATE

The update report on the Town Hall was noted.

Councillor M Snowdon informed the committee that he has a meeting with Tim Swain of RTP Surveyors on Tuesday 10 January. At the meeting, he will receive an update on the works to the clock tower and would enquire about the possibility of repairing the weather vane and look at the floodlighting of the clock tower.

60. MEMORIAL GARDEN UPDATE

Councillor Wenmoth confirmed the matting around the play equipment had been installed

RESOLVED to spend the outstanding budget on the levelling of the benches, Councillor Mrs M K May to contact Andy Hoskin of Cormac for a quote

Proposed by Councillor Mrs M K May and seconded by Mrs S Peters

61. LIBRARY UPDATE

Councillor M Snowdon gave a verbal report on the current status of the devolution of the library and distributed the proposed transition timeline:-

- The negotiations are ongoing, but the draft agreement is almost complete
- Staff consultation scheduled for March/April
- The current position of the cleaning contract needs to be clarified
- Building Regulations – have gone out to tender
- Library to be closed for one month for the renovations to be completed, a refuge area to be installed for added security
- Official transfer of TUPE staff to take place May/June
- Grand opening to be at the beginning of June

There being no further business the meeting closed at 7:55pm

CHAIRMAN

MINUTES OF THE MEETING OF THE PENRYN WEEK COMMITTEE HELD ON MONDAY 30TH JANUARY 2017 IN THE TEMPERANCE HALL, PENRYN AT 7.00PM

Committee members present:

Councillors: Chairman - Mrs Mary May
Mrs Shelley Peters, Mark Snowdon

Co-opted Members: John Kirby, Dave Lessles, Ada Renton, Paul Renton

1. APOLOGIES

Apologies were received from Councillors Mrs Grant and Mitchell.

Mary May welcomed Paul and Ada Renton to the Committee.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. DISPENSATIONS

There were no dispensations.

4. MINUTES

RESOLVED that the minutes of the meeting of the Penryn Week Committee held on 11th November 2016 be approved.

Proposed by Councillor Shelley Peters and seconded by John Kirby.

5. FEEDBACK OF 800 DINNER/DEAD RYNNERS BANQUET

Mary May expressed what a huge success both of the events were and how the dinner was exceptional value for money. It was hoped that the dinner could be repeated.

6. FEEDBACK OF CHRISTMAS LIGHTS SWITCH ON

The Chairman of the Christmas Lights Committee, Councillor Mark Snowdon, admitted that the pressure of the event was alleviated a little with the Penryn Week Committee organising the entertainment for the evening, so this will continue for 2017. It was suggested to invite Michelle Bray from Tanya's Courage to join the Committee due to her success with her own events on the Switch On evening.

7. DATE FOR FAIRY QUEEN COMPETITION

After discussion it was agreed to hold the competition again this year with more advertising aimed especially at community groups with younger children and also the schools and nurseries. The competition will be held on April 7th at 6.30pm in the Temperance Hall.

8. EVENTS FOR PENRYN WEEK 2017

The Chairman ran through the week's events already confirmed. Ideas were circulated for new themes and events which would be discussed further and confirmed at the next meeting.

9. GREENFIELDS EVENT

It was agreed to hold this event on Sunday 4th June 2017, 1.00pm – 9.00pm and call it "Gig@Glasney". This will be discussed more in depth at the next meeting when more information will be confirmed.

10. KEMENETH 2017

The date has been confirmed for 14th and 15th October 2017.

11. PENRYN ARTS FESTIVAL

The date has been confirmed for 27th and 28th May 2017.

12. A.O.B.

The Chairman, Councillor Mary May, wanted to express her thanks to the Committee for delivering, what she felt, was a fantastic year of events for Penryn 800. Every event was well supported by the Town.

The Committee provisionally agreed to repeat the Mock Mayor event this year on Saturday 30th September.

13. DATE OF NEXT MEETING

The next meeting will be held on Tuesday 28th February in the Temperance Hall.

There being no further business the meeting was closed at 8.40pm.

MINUTES OF THE MEETING OF THE **PENRYN WEEK COMMITTEE HELD ON TUESDAY 28TH FEBRUARY 2017 IN THE COUNCIL OFFICES, PENRYN AT 5.15PM**

Committee members present:

Councillors: Chairman - Mrs Mary May
Mrs Shelley Peters, Charlie Wenmoth

1. APOLOGIES

Apologies were received from Councillors Mrs Grant, Mitchell and Snowdon and co-opted members John Kirby, Dave Lessles, Paul Renton and Ada Renton.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. DISPENSATIONS

There were no dispensations.

4. MINUTES

RESOLVED that the minutes of the meeting of the Penryn Week Committee held on 30th January 2017 be approved.

Proposed by Councillor Shelley Peters and seconded by Councillor Charlie Wenmoth.

5. PENRYN WEEK

The Committee discussed at length events that have been confirmed and events that still require organising.

The Committee agreed that they would organise food and refreshments themselves on the Sports Evening to keep it low cost to the visitors.

Councillor Peters would ask Baileys if they can bring the maze again this year and the secretary would invite the Go Karts and an ice cream van.

The secretary will contact Rose Webber to ask if the Methodist Church's facilities could be used to provide refreshments on the concert evening.

A raft race idea would be circulated for interest in Penryn Week and this will also be added onto the next meeting's agenda.

6. GIG@GLASNEY

The secretary had emailed a fair amount of local bands asking if they would like to partake in the event and their costs. It was agreed to hire 3 toilets for the day at a cost of £45.00 plus delivery. The secretary is to email the May Day Committee to ask if we can have use of the coconut shy for the day. The secretary had sourced a few quotes for a mobile bar, the best one being from St Ives Brewery who would come for free and supply lots of varieties of drink and would donate a percentage of takings possibly.

7. AOB

Mary May gave details of her St Piran's Day Lunch Celebration on Saturday 4th March at 2.00pm in the Temperance Hall. Proper Job and the Caledonian Pipers will be providing the entertainment.

8. DATE OF NEXT MEETING

A date for the next meeting will be decided at a later date, but it would be held in March.

There being no further business the meeting was closed at 7.02pm



PENRYN Town Council

AMENITIES COMMITTEE

13 MARCH 2017

Maintenance Schedule Update

Author: Helen Perry, Finance Officer

1. Background

Assets owned or managed by Council need to be maintained; items that are brought to the attention of Council requiring repair are added to the schedules.

2. Discussion

The Town Council's caretakers carry out basic maintenance, other maintenance is completed by suitably qualified engineers (e.g. electricians).

The current schedules are attached as appendices to the report.

3. Recommendation

That the maintenance schedules be noted.

4. Appendices

- 1) Old Gent's Hut Maintenance
- 2) Memorial Garden Maintenance
- 3) Temperance Hall Maintenance
- 4) Permarin Car Park
- 5) Permarin Public Toilets
- 6) Glebe Cemetery



PENRYN TOWN COUNCIL MAINTENANCE SCHEDULE - OLD GENT'S HUT

<i>Item</i>	<i>Detail</i>	<i>Action</i>	<i>By Whom</i>	<i>Target Date</i>	<i>Completed</i>	<i>Comments</i>
Satellite Dish	Rusty, unused satellite dish	Remove satellite dish and dispose		30/06/2017		
Sweep	Clean outside area	Sweep outside area to remove debris and rubbish			10/10/2016	Youth Service - to ensure outside is swept regularly
Waste receptacle for cigarettes	New container required	Install cigarette butt container				Visual Inspection - no cigarette butts visible, continue to monitor before purchasing receptacle
Graffiti	Far door has sprayed paint	Remove sprayed paint from door				Spray paint less visible (fading), monitor to ensure that no further graffiti appears
Rubbish	General rubbish to be removed	Request the Dracaena Centre to ensure their rubbish is put out for collection			10/10/2016	Rubbish removed - Youth Service to ensure area is kept free of rubbish. General rubbish bin installed
Motorbike	Blocking entrance	Try to ascertain ownership of motor bike and request that they do not park on Council property			31/01/2016	New bin prevents motorbike from blocking entrance
Boat Painting/Planting	Needs refreshing, plants already self seeding, boat needs repainting	Repaint Boat Add a perennial		30/04/2017		

General notes:-

MAINTENANCE Before commencing work - agreement with Dracaena Centre needs to be check (to ascertain responsibility)
 WATER BUTT Owned by Incredible Edible
 CHAIN Removed from concrete bench at entrance



PENRYN TOWN COUNCIL

MAINTENANCE SCHEDULE - MEMORIAL GARDEN

<i>Item</i>	<i>Detail</i>	<i>Action</i>	<i>By Whom</i>	<i>Target Date</i>	<i>Completed</i>	<i>Comments</i>
General Surface	Trip zones at edge of surface	Build up ground levels to remove trip hazard				
Paths	Trip Points	Repair surface as required				
Unsecure Benches	Benches to be secured to the floor	Secure to the ground		31/03/2017		CORMAC - have been instructed to carry out the levelling of the benches
Various Benches	Benches should be located 1m away from the fence where possible	Move to correct distance and secure		31/03/2017		
Plaques	Cleaning of plaques	Jennings Plaque - clean Audiern Plaque - clean		31/03/2017		Councillor Wenmoth to clean the plaques
Dustbin	Cleaning	Clean		31/03/2017		
Lectern	Cleaning	Clean		31/03/2017		Councillor Wenmoth to clean

General notes:-

Bee Friendly	Planting has commenced
Memorial	Memorial stone in good condition
Flag Pole	Rope currently in good condition (replaced recently by Councillor Green)

Date: 13 March 2017



PENRYN TOWN COUNCIL MAINTENANCE SCHEDULE - GLEBE CEMETERY

<i>Item</i>	<i>Detail</i>	<i>Action</i>	<i>By Whom</i>	<i>Target Date</i>	<i>Completed</i>	<i>Comments</i>
Gates	Dirty Gates	Clean gates	contractor			Contract cleans gates annually
Grave Levelling	32 graves to be levelled	Level Graves	contractor	31/03/2017		List of 32 graves given to contractor - works to be completed March 2017
Gates - Oil	Gates creaking	Oil gates		31/03/2017		

General notes:-

MAINTENANCE Monthly contract - Robbie's Garden Services
Contract includes - grass cutting, weed spraying, planting



PENRYN TOWN COUNCIL

MAINTENANCE SCHEDULE - TEMPERANCE HALL

<i>Area/Item</i>	<i>Detail</i>	<i>Action</i>	<i>By Whom</i>	<i>Target Date</i>	<i>Completed</i>	<i>Comments</i>
Kitchen						
Electrics	Switches located in kitchen - labelling	Label Switches		31/03/2017		
Wall	Wall under window - bubbled	Scrape wall and make good				
Boiler Room						
Paintwork	Paintwork poor	Tidy paintwork				
Shelving	Shelving	Install shelving to enable the storage of more items				Prices for shelving to be obtained
Toilets						
Ladies	Baby changing unit	Install a baby changing toilet in the ladies toilet				Price for baby changing unit to be obtained
Coat hangers outside disabled toilet	Repair wall	Fill in the holes by the coat hooks				
Gents	Wall - poor paintwork	Scrape wall by left of toilet and make good				
Gents	Toilet handle	Replace - toilet handle				
Upstairs toilets	Damp	To investigate the cause of the damp				
Upstairs toilets	Partition	Price to remove partition				Cost to remove the partition in the upstairs toilets to allow for better use of the space
Toilet - on stairway going to Committee room	Paintwork in poor condition	Scrape wall as required and make good				
Stairways						
To Balcony	Ceiling damp	To investigate the cause of the damp				
Peeling Paintwork	Paintwork poor	Scrape affected areas and make good				

Date: 13 March 2017



PENRYN TOWN COUNCIL MAINTENANCE SCHEDULE - TEMPERANCE HALL

Area/Item	Detail	Action	By Whom	Target Date	Completed	Comments
Lights	Lights not working	Replace light bulbs and possible the fitting		30/09/2016	28/09/2016	
To committee room	Plaster needs to be repaired	Scrape off blown plaster and repair				
Floor by Box Office	Non-slip paint	Floor to be repainted as required				
Main Hall						
Paintwork	Redecorate	Repaint main hall		01/12/2019		repainting to be scheduled, number of years in between decorating required
Lights	6 x Light tubes not working	Replace faulty tubes				Electrician required - due to height tower required in places
Dip in floor	dip in floor near boiler room entrance	Investigate the cause of the dip and how to repair				
Balcony						
Floor	Re-varnish the floor	Re-varnish when next scheduled repaint of the hall		01/12/2019		
Museum Storage						
Partition	Consider removal of partition	Partition to possibly removed to create a larger storage space		01/08/2017		
Yard						
Buddleia	Remove buddleia	Remove buddleia and treat				
Hose Holder	Rusty	Replace rusty hose holder				
Drainage Pipe	Extend pipe	Extend pipe from launders to be nearer the drain				



PENRYN TOWN COUNCIL MAINTENANCE SCHEDULE - TEMPERANCE HALL

<i>Area/Item</i>	<i>Detail</i>	<i>Action</i>	<i>By Whom</i>	<i>Target Date</i>	<i>Completed</i>	<i>Comments</i>
Flooring	Slippery floor	Bleach flooring to remove green slippery area				
Committee Room						
Rubbish	Dispose of rubbish	Dispose of bike and wooden ramp				Arrange removal of items, check if other items need removing before arranging
Front of Building						
Buddleia	Remove buddleia	Remove buddleia and treat				
Windows	Poor paintwork	Repaint and repair windows				
Guttering	Guttering	Check guttering isn't blocked				

General Notes

Automatic lights look at feasibility of automatic lights for the toilets, to save on electricity
Boxes Boxes to be labelled in cupboards



PENRYN TOWN COUNCIL MAINTENANCE SCHEDULE - PERMARIN CAR PARK

<i>Item</i>	<i>Detail</i>	<i>Action</i>	<i>By Whom</i>	<i>Target Date</i>	<i>Completed</i>	<i>Comments</i>
Litter Pick	General litter	Remove litter - litterpick	CJ	As Required		Litterpick to be carried out as required
Line Painting		Lines to be repainted as required	CONTRACTOR			As required (possibly 2018/19 budget
Car Park Lights						SEC to be called in when lights fail, to be charged to Penryn Town Council

General notes:-

Retaining Wall Find out ownership, look at bee friendly planting



PENRYN TOWN COUNCIL

MAINTENANCE SCHEDULE - PERMARIN PUBLIC TOILETS

<i>Item</i>	<i>Detail</i>	<i>Action</i>	<i>By Whom</i>	<i>Target Date</i>	<i>Completed</i>	<i>Comments</i>
Cleaning Contract	General Cleaning	Cleaning				Contractor - Churchill responsible for the day to day cleaning and open/close of the toilets
Wallgate Units	Service				28/02/2017	Contractor - to service the wallgate units
Leak	Water escaping from wallgate unit				28/02/2017	Contractor - to service the wallgate units

General notes:-

MAINTENANCE Visual inspection of toilets required periodically



PENRYN Town Council

AMENITIES COMMITTEE

13 MARCH 2017

Novelty Litter Bin

Author: Helen Perry, Finance Officer

1. Background

Council are at an early stage of implementing a waste reduction scheme, at the Council Meeting held on 6 February 2017 it was RESOLVED that Novelty bin be purchased to encourage children to recycle, the location of the bin to be decided at a later date

2. Discussion

To discuss the various 'novelty bins' available and decide which is the most appropriate design.

3. Recommendation

The design of the 'novelty bin' is decided and that the Finance Officer arranges purchase of the bin

4. Appendices

1. Novelty Recycling Bin Pictures
2. Novelty Litter Bins











Novelty Recycling Bins

Our Novelty Recycling bins consist of colourful and fun characters, making them the perfect choice for theme parks, schools and nurseries. They are a great way of encouraging children to recycle as the novel design will capture children's imagination and make recycling fun.

Sort By: **Price (Low > High)** ▾

Show: **100** ▾



 <p>Novelty Face Recycling Bin - 40 Litre</p> <p>£79.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>	 <p>Novelty Face Recycling Bin - 52 Litre</p> <p>£83.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>	 <p>Novelty Face Recycling Bin - 62 Litre</p> <p>£87.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>	 <p>Buddy Recycling Bin - 84 Litre</p> <p>£112.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>
 <p>BestBuddy Recycling Bin - 84 Litre</p> <p>£129.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>	 <p>SpaceBuddy Alien Recycling Bin - 84 Litre</p> <p>£129.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>	 <p>Frog Buddy Recycling Bin - 84 Litre</p> <p>£146.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>	 <p>Envirobuddie Pencil Recycling Bin - 70 Litre</p> <p>£154.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>
 <p>Dolphin Buddy Recycling Bin - 55 Litre</p> <p>£162.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>	 <p>Penguin Buddy Recycling Bin - 55 Litre</p> <p>£162.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>		

















Novelty Litter Bins













Novelty bins provide an engaging and fun way to help encourage children to use litter bins and recycle waste materials. They are ideally suited for playgrounds and outdoor spaces around primary schools and nurseries.













Sort By: Price (Low > High) ▾

Show: 100 ▾



 <p>Face Litter Bin - 90 Litre Capacity</p> <p>£105.49 (ex VAT)</p> <p>⌚ 3-4 weeks</p>	 <p>In Stock</p> <p>Water Bottle Recycling Bin - 90 Litre Capacity</p> <p>£119.99 (ex VAT)</p> <p>⌚ 1-2 working days</p>	 <p>Hippo Animal Face Litter Bin - 90 Litre</p> <p>£126.00 (ex VAT)</p> <p>⌚ 3-4 weeks</p>	 <p>Ladybird Animal Face Litter Bin - 90 Litre</p> <p>£126.00 (ex VAT)</p> <p>⌚ 3-4 weeks</p>
 <p>Mouse Animal Face Litter Bin - 90 Litre</p> <p>£126.00 (ex VAT)</p> <p>⌚ 3-4 weeks</p>	 <p>Tiger Animal Face Litter Bin - 90 Litre</p> <p>£126.00 (ex VAT)</p> <p>⌚ 3-4 weeks</p>	 <p>Box Cycle Animal Face Recycling Bin - 60 Litre Capacity</p> <p>£129.99 (ex VAT)</p> <p>⌚ 3-4 weeks</p>	 <p>MiniBuddie Calfy Litter Bin - 60 Litre</p> <p>£129.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>
 <p>MiniBuddie Ladybug Litter Bin - 60 Litre</p> <p>£129.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>	 <p>MiniBuddie Piglet Litter Bin - 60 Litre</p> <p>£129.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>	 <p>MiniBuddie Tadpole Litter Bin - 60 Litre</p> <p>£129.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>	 <p>Frog Buddy Litter Bin - 75 Litre</p> <p>£136.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>
 <p>Micro Pencil Litter Bin - 42 Litre</p> <p>£144.00 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Midi Pencil Litter Bin - 52 Litre</p> <p>£148.00 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Envirobuddie Pencil Litter Bin - 70 Litre</p> <p>£149.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>	 <p>Dolphin Buddy Litter Bin - 55 Litre</p> <p>£154.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>

 <p>Penguin Buddy Litter Bin - 55 Litre</p> <p>£158.49 (ex VAT)</p> <p>⌚ 2-3 weeks</p>	 <p>Animal Kingdom Bear Litter Bin</p> <p>£169.99 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Animal Kingdom Cat Litter Bin</p> <p>£169.99 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Animal Kingdom Chick Litter Bin</p> <p>£169.99 (ex VAT)</p> <p>⌚ 10-14 working days</p>
 <p>Animal Kingdom Fox Litter Bin</p> <p>£169.99 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Animal Kingdom Frog Litter Bin</p> <p>£169.99 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Animal Kingdom Mouse Litter Bin</p> <p>£169.99 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Animal Kingdom Panda Litter Bin</p> <p>£169.99 (ex VAT)</p> <p>⌚ 10-14 working days</p>
 <p>Animal Kingdom Penguin Litter Bin</p> <p>£169.99 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Animal Kingdom Tiger Litter Bin</p> <p>£169.99 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Monster Litter Bin - Blue</p> <p>£170.00 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Monster Litter Bin - Green</p> <p>£170.00 (ex VAT)</p> <p>⌚ 10-14 working days</p>

 <p>Monster Litter Bin - Orange</p> <p>£170.00 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Monster Litter Bin - Purple</p> <p>£170.00 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Drinks Can Litter Bin - 90 Litre</p> <p>£177.50 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Twist Litter Bin - 90 Litre</p> <p>£183.50 (ex VAT)</p> <p>⌚ 10-14 working days</p>
 <p>Twist Litter Bin with Frog Logo - 90 Litre</p> <p>£186.50 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Twist Litter Bin with Litter Please Logo - 90 Litre</p> <p>£186.50 (ex VAT)</p> <p>⌚ 7-10 working days</p>	 <p>Mushroom Litter Bin - 90 Litre</p> <p>£204.50 (ex VAT)</p> <p>⌚ 10-14 working days</p>	 <p>Hippo Litter Bin - 70 Litre</p> <p>£279.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>
 <p>Set of 4 Animal Face Litter Bins</p> <p>£499.00 (ex VAT)</p> <p>⌚ 3-4 weeks</p>	 <p>Set of 4 MiniBuddie Litter Bins</p> <p>£499.99 (ex VAT)</p> <p>⌚ 2-3 weeks</p>	 <p>Double Decker Bus Recycling Unit - 160 Litre</p> <p>£599.99 (ex VAT)</p> <p>⌚ 4-6 weeks</p>	 <p>Set of 4 Monster Litter Bins</p> <p>£659.00 (ex VAT)</p> <p>⌚ 10-14 working days</p>



PENRYN Town Council

AMENITIES COMMITTEE

13 MARCH 2017

Memorial Garden Update

Author: Helen Perry, Finance Officer

1. Background

The memorial garden is situated on Quay Hill, Penryn and contains a memorial to those killed on the site in WW2, various benches, play equipment and grassed areas.

2. Discussion

Bench Levelling

Cormac have been appointed to carry out the levelling of the benches at a cost of £132.41 plus VAT

Bee Friendly Planting

The bee friendly planting has continued in addition to the crocuses planted for 'Polio Awareness' the flower bed nearest the Bowling Green has been filled with Lavender, Rosemary and various Hebe's.

3. Recommendation

That the report be noted.

4. Appendices

None.



PENRYN Town Council

AMENITIES COMMITTEE

13 MARCH 2017

Glebe Cemetery Update

Author: Helen Perry, Finance Officer

1. Background

The Glebe Cemetery is located at the end of Love Lane, Gorran Gorras, Penryn, the cemetery is owned and managed by the Town Council.

2. Discussion

Border

The new border by the cremated remains section is the process of being installed and planted by our contractor Robbie's Garden Services.

The border has significantly tied up the area.

3. Recommendation

That the report be noted

4. Appendices

1. Picture of the new border





PENRYN Town Council

AMENITIES COMMITTEE

13 MARCH 2017

Town Hall Update

Author: Helen Perry, Finance Officer

1. Background

Penryn Town Hall is used for civic functions and wedding ceremonies, therefore, it is important that the building be well maintained.

2. Discussion

Interior decoration – the decoration of the main hall, museum toilet and entrance (museum end) has been completed.

External decoration – was originally scheduled to be completed by the end of March 2017. Due to issues arising with the road closure and weather, the exterior decoration has been 'provisionally' rescheduled to October 2017.

Clock Tower Refurbishment – Councillor Snowdon will give a verbal update on the progress of the refurbishment.

3. Recommendation

The report be noted

4. Appendices

None.