

MINUTES OF THE MEETING OF THE PENRYN WEEK COMMITTEE HELD ON MONDAY 6TH NOVEMBER 2017 IN THE LIBRARY, ST THOMAS STREET, PENRYN AT 6.00PM

Committee members present:

Councillors:

Mary May, Shelley Peters, Julie Tucker and Charlie Wenmoth

Co-opted members:

Dave Lessles, Ada Renton and Paul Renton

1. APOLOGIES

There were no apologies received.

2. MINUTES

RESOLVED that the minutes of the meeting of the Penryn Week Committee held on 12th September 2017 be approved.

Proposed by Councillor Julie Tucker and seconded by Councillor Shelley Peters.

Matters arising:

- Amie is to send out invites for the Concert Evening
- Amie is to send out invites for the Christmas Switch-On evening
- Amie to email Tracey Prissell at Penryn Primary Academy to ask if they can sell the raffle tickets to the Junior children for the prize of switching on the lights
- Amie to print A5 leaflets of the Shop Window Competition poster for the shops

3. CHRISTMAS LIGHTS SWITCH-ON

After a discussion the Committee agreed:

- Guests to parade from the Memorial Gardens at 6.15pm – Amie to find out if there will be a lantern/willow parade.
- The lights would be switched on at 6.30pm after the Chairman's speech and the announcement of the Shop Window Competition
- The Suitcase Singers would sing in the Town Hall from 7.00pm – any other choirs coming could go on the Temperance Hall balcony and the Chapel and perhaps rotate
- The handmade Christmas Fair would be in the Temperance Hall from 5.00pm and Julie would help with teas and coffees
- Mary would be doing refreshments in the Town Hall
- Punch and Judy would start in the Library at 7.15pm and to coincide with the official library launch
- Amie to invite Helen Dale to the library launch
- Father Christmas' sleigh to be positioned on Fish Cross
- The infant children to come down to the Methodist Chapel with their handmade presents on Friday 1st December if possible – Rose Webber to be informed

4. CHRISTMAS CONCERT

Points covered were:

- Choirs to confirm if they can sing 4 or 5 songs each on the evening
- Jazz Harbour have confirmed attendance for a donation to the group
- Once all confirmed a programme can be printed

5. A.O.B.

Mary said that two new "Town Centre Closed – please use alternative route" signs would be required.

Sarah at Xtrospective be asked to judge the Christmas picture competition

At the Quayside Service during Penryn Week, to collection raised £100 which would be donated to Falmouth Lifeboats.

£300 was raised from the Carnival collection, and it was agreed to donate £150 to Tanya's Courage towards the purchase of a Christmas projector to be used in her shop over the festive period.

Proposed by Councillor Shelley Peters and seconded by Councillor Mary May.

6. DATE OF NEXT MEETING

The Committee agreed to set a date for October

There being no further business the meeting was closed at 7.50pm