

MINUTES OF THE MEETING OF THE COUNCIL OF PENRYN HELD ON MONDAY 2 JULY 2018 AT 7.00PM IN THE COUNCIL CHAMBER, TOWN HALL, PENRYN

Councillors

C K Wenmoth (Deputy Town Mayor)

Mrs M V Bennett, M Cant, D F Edwards, Ms R L Holden, D Mason, Mrs M K May, C Mullins, G C Rickard, M Snowdon and Mrs J Tucker

In Attendance

Helen Perry (Town Clerk)

Councillor J Symonds – Cornwall Councillor Penryn East & Mylor

Prior to the start of the meeting the Deputy Town Mayor informed Councillors of the death of Mrs Betty Blackett and lead the Council in prayers for those who wished to take part.

39. APOLOGIES

Apologies for absence were received from Councillors K S Green (Work), Mrs H May (Work) and Mrs S K Peters (Away).

40. DECLARATIONS OF INTEREST

There were no declarations of interest.

41. DISPENSATIONS

There were no requests for dispensations.

42. PUBLIC PARTICIPATION

No requests had been received from members of the public wishing to speak at the meeting.

43. MINUTES

RESOLVED that minutes 12 to 38 of the meeting of the Council held on 4 June 2018 be approved and signed as a correct record.

Proposed by Councillor M Snowdon and seconded by Councillor Ms R L Holden

The minutes of the meeting of the Planning Committee held on 18 June 2018 were noted.

The minutes of the meeting of the Staffing Committee held on 12 June 2018 were noted

The minutes of the meeting of the Penryn Week Committee held on 21 June 2018 were noted

The minutes of the meeting of the Neighbourhood Plan Steering Group held on 25 June 2018 were noted

44. CORRESPONDENCE

The Town Clerk reported:

Road Closure

The road closure for the Penryn Street Party on Sunday 15 July has been approved, the times of the closure are 2 p.m. to 5:30 p.m.

Code of Conduct Training

Training will be held in the Council Chamber, New County Hall, Truro from 6 p.m. to 8 p.m. on Thursday 27 September 2018, the Town Clerk confirmed that she had provisionally booked five spaces on the training.

Sign Bottom of Quay Hill

Mr Baker submitted an email regarding the yellow signs that had been put up over the information sign at the bottom of Quay Hill.

Councillor Mrs M K May confirmed that the signs had been attached to the information board as they were unable to get the signs into the frame and to comply with legislation for the road closure the signs have to be in situ two weeks prior to the road closure. However, they will look at moving the signs if a suitable alternative can be found.

Various Concerns – Mr Baker

A further email was received from Mr Baker regarding the following:

- £12 Asda Shirt
- Jet Spraying
- Street Cleansing
- Penryn Campus – Planning
- Council tax – landlords who rent to students
- Heather and Lay – fascia and window illumination

The Town Clerk confirmed that the £12 Asda shirt had been purchased for one of the macebearers who had stepped in at the last moment for the Mayor Making Ceremony.

Macebearer – Martin Northern

The Town Clerk confirmed that Martin Northern has withdrawn as a mace bearer.

Councillor Mrs M K May confirmed that she had sent a card on behalf of the Council thanking Martin for his service and wished him well for the future.

45. MAYOR'S ANNOUNCEMENTS AND ENGAGEMENTS

The list of Mayor's engagements for the period 5 June 2018 to the 1 July 2018 were noted.

46. REPRESENTATIONS BY CORNWALL COUNCIL MEMBERS AND REPORTS BY COUNCILLORS ATTENDING EXTERNAL MEETINGS

Councillor Ms R L Holden reported:

- Neighbourhood Plan – that as resolved by the Town Council to enable the spending of the budget to be delegated to the group Councillor Mrs M K May had been elected Vice Chairman and she had been elected as Chairman.

- Twinning – that she had attended the meeting of the Twinning Association where they discussed the recent visit to Penryn of the members in Audierne. The AGM is scheduled for Wednesday 10 October in the Town Hall.

Councillor Mrs M K May reported:

- Penryn Week Leaflets – approximately 2,000 leaflets had been delivered so far, and requested help with the delivery of the remaining 1,000. Bohelland/Trelowen Drive/Glasney still required delivery.
- Penryn Week Events – assistance was sought for help with the events, including the sports evening to hand out rosettes and prizes. Councillors were requested to form a comical choir to sing at the 104 Voices concert. An updated version of 'An English Country Garden' was suggested as the song choice.

47. TOWN CLERK'S REPORT

The Town Clerk's report was noted.

The Town Clerk was still waiting to hear from Smith of Derby regarding a suitable date to repair the Town Clock.

48. ACCOUNTS – 1 MAY TO 31 MAY 2018

RESOLVED that

- a) the list of accounts paid and the monthly statement for the period 1 to 31 May 2018 be approved.
- b) the prices for the supply of gas and electric be checked to confirm they are still competitive

Proposed by Councillor Mrs M K May and seconded by Councillor Ms R L Holden

49. CHANDLER PARK – S106 FUNDS

Councillor John Symonds (Cornwall Councillor – Penryn East and Mylor) gave an update on the position of the Section 106 funds for the development of Chandler Park.

There is approximately £48,000 of S106 money, of which;

- £22,800 was allocated for open spaces at Round Ring Gardens
- The remainder of the budget is allocated for Penryn Sports College

Persimmon Homes have been contacted about the open space play area, but at present no plans had been submitted.

50. BOUNDARY REVIEW, ELECTORAL ARRANGEMENT FOR CORNWALL COUNCIL

The town council previously chose to support the option of reducing the number of Cornwall Councillors from 123 to 99. This option was not taken forward and the consultation is now to reduce the number of Cornwall Councillors to 87 from May 2021.

The boundary review also means that how the Parish is currently warded (i.e. Penryn West 11 Councillors, Penryn East 5 Councillors) will change with the new wards as follows:

- Penryn Ward – 15 Councillors
- St Gluvias Ward – 1 Councillor

RESOLVED that

- a) the Council reluctantly accepts the reduction of Cornwall Councillors to eighty-seven
- b) objects to the new ward being called St Gluvias Ward, as this will cause confusion due to there being a parish of St Gluvias
- c) further objects to the parish of Penryn being split into wards, due to a very small ward of approximately 230 voters being created (St Gluvias Ward).
- d) Clarification is sought on the projected electorate figures

Proposed by Councillor Mrs M K May and seconded by Councillor Mrs J Tucker

51. ANNUAL LEAVE POLICY

Councillor Mrs M K May gave Councillors background on the policy and confirmed that she had spoken with some members of staff and contacted others by email, asking for their opinion of the policy. The majority of the feedback had been positive.

Councillor Ms R L Holden requested confirmation that there are procedures in place for dealing with family emergencies.

The Town Clerk confirmed that 'Time of for Dependants' was a legal requirement which covered dealing with an emergency with a dependant e.g. spouse, child. This time is unpaid.

RESOLVED that the annual leave policy be adopted

Proposed by Councillor Ms R L Holden and seconded by Councillor Mrs M K May

52. RoSPA INSPECTIONS – MEMORIAL GARDEN AND GLASNEY

A lengthy discussion took place regarding the play equipment at the two sites.

RESOLVED that

- a) quotations be obtained for the following:
 - Replacement air-walker
 - Price to re-dress the BMX track
 - Cost to repaint the MUGA
- b) the missing parts be replaced where possible

Proposed by Councillor M Snowden and seconded by Councillor J Langan

There being no further business the meeting was closed at 8:00pm

CHAIRMAN