

MINUTES OF THE MEETING OF THE COUNCIL OF PENRYN HELD ON MONDAY 4 MARCH 2019 AT 7:00PM IN THE COUNCIL CHAMBER, TOWN HALL, PENRYN

Councillors

Mrs S K Peters (Town Mayor)

M Cant, D Edwards, Dr J Garrett, Ms R L Holden, J Langan, Mrs H May, Mrs M K May, C Mullins, G Rickard, K Ruby, M Snowdon, Mrs J Tucker, C K Wenmoth and Mrs T Widdon

In Attendance

Helen Perry (Town Clerk)

169. APOLOGIES

Apologies for absence were received from Councillor Mrs M V Bennett (personal).

Reverend S Turner and Councillor J Symons, Cornwall Councillor for Penryn East and Mylor also apologised

170. DECLARATIONS OF INTEREST

Councillor M Snowdon declared a non-registrable interest in Agenda Item No. 16 (community grants) as he is a trustee of Penryn Memory Café and Stuart Stephen Memorial Hall Trust.

Councillors Mrs M K May and J Langan declared non-registrable interests in Agenda Item No. 16 (Community Grants) as they are trustees of the Stuart Stephen Memorial Hall Trust.

171. DISPENSATIONS

There were no requests for dispensations.

172. PRESENTATION – TREVOR HOWELLS, PENRYN RUGBY CLUB

Trevor Howells, Club Secretary of Penryn Rugby Club gave a presentation on the background of the Club and its four priorities of protect, engage, grow and succeed.

There is a long-term plan which includes the possible building of small industrial units, making the area a central hub but maintaining the sports facilities. To enable the long-term plan to be implemented funding would be required, the Club have applied for a lottery grant towards the installation of discreet changing rooms.

A discussion then took place regarding how S106 funding could assist local sports clubs in Penryn

173. PUBLIC PARTICIPATION

Councillor Mrs M K May, having earlier in the meeting declared an interest in Agenda Item No. 16 (Community Grants), was permitted to speak as a Trustee on behalf of the Stuart Stephen Memorial Hall Trust in support of an application for a community grant.

174. COUNCIL MINUTES

RESOLVED that minutes 152 to 168 of the meeting of the Council held on 4 February 2019 be approved and signed as a correct record.

Proposed by Councillor C K Wenmoth and seconded by Councillor Mrs M K May

175. COMMITTEE MINUTES & MINUTES FROM OUTSIDE BODIES

The minutes of the meeting of the Planning Committee held on 18 February 2019 were noted.

The minutes of the meeting of the Neighbourhood Plan Steering Group held on 13 February 2019 were noted.

The minutes of the meeting of the Penryn Week Committee held on 19 February 2019 were noted.

The notes of the meeting of the Penryn Town Fair Group held on 29 January 2019 were noted and it was **RESOLVED** that the following expenditure be approved from the 2019 Penryn Town Fair budget:

- Punch and Judy - £140
- Soul Sensation - £350
- Co-Act, The Collective - £60
- Blues Brothers - £250
- Celtic Steps - £60
- St Keverne Band - £200
- Suitcase Singers - £100
- Titan the Robot - £1,515

Proposed by Councillor Mrs M K May and seconded by Councillor Mrs H May

176. CORRESPONDENCE

The Town Clerk reported:

- Email from Emma Ball – Neighbourhood Planning Officer at Cornwall Council – a 'Meet the Planners in your Area' is being held on Wednesday 13 March at 4:30pm at The Emmanuel Baptist Church, the Town Council has two spaces available. Councillors J Langan and Ms R L Holden requested to fill the two spaces available.
- Email from a local resident – regarding parking in Glasney Place and the use of Glasney Field.
- Great British Spring Clean – the spring clean is due to take place between 22 March and 23 April 2019, if Councillors wish to arrange an event.
- Email from Amy Looker – Highway Technology Manager at Cornwall Council – regarding an overcharge on the OSCCTV project, the issue will be rectified as follows: no invoice will be issued for the 2019/2020 financial year and the invoice for the 2020/2021 financial year will be reduced by £607.05.
- Kernow Credit Union – Thank you letter for their community grant of £330

177. MAYOR'S ANNOUNCEMENTS AND ENGAGEMENTS

The list of Mayor's engagements for the period 4 February 2019 to 3 March 2019 were noted.

Councillor C K Wenmoth gave an overview of the official opening of the Stella Turk Building at Penryn Campus.

178. REPRESENTATIONS BY CORNWALL COUNCIL MEMBERS AND REPORTS BY COUNCILLORS ATTENDING EXTERNAL MEETINGS

Councillor Mrs T Widdon reported;

- She attended the CALC (Cornwall Association of Local Councils) Conference on Saturday 16 February. The conference discussed the proposed Community Governance Review, the last review took place in 1984, as part of the review there is a possibility that the boundary could be changed, but the request would need to pass legal tests. The provisional timetable for the review is
May 2019 – Proposals and options from Town Councils
November 2019 – Liaison between Cornwall Council and Parishes
February 2020 – Consultation of draft recommendations ends
July 2020 – Final recommendations considered
September 2020 – New Order made

Councillor Mrs M K May reported;

- Cornwall Council have increased their budget by 3.99% - a third alternative budget was submitted by the labour party which was approved and gives additional funding to children's services
- Empty properties that can be made into dwellings will incur additional council tax charges i.e. Year 2 – 200%, Year 3 – 300%, Year 4 – 400% and Year 5 – 500%
- Council Offices, Saracen House – the building previous rented by the Town Council has been empty for approximately 18 months and is looking 'tired'
- Harbours Board – the slipway still has not been started and to date we do not have confirmation of when the work will commence
- Carrick House (Commercial Road) – Cornwall Council have recently purchased properties in Penzance and Tavistock, but have not made any progression on Carrick House

RESOLVED that letters are written for the following and reported back to Council when responses have been received;

- a) Harbours Board – to confirm the start date of the slipway
- b) Property Services – to receive an update on the vacated Council Offices in Saracen House
- c) Property Services – to receive an update on what is happening with Carrick House (Commercial Road)

Proposed by Councillor K Ruby and seconded by Councillor Mrs T Widdon

Councillor C K Wenmoth reported;

- Penryn Museum has re-opened after its winter closure and the office has been redecorated.
- Displays – the new displays in the museum include "Toys throughout the years".
- Councillors were invited to the museum to learn about the history of Penryn, and complete the 'Marmaduke' challenge to earn a badge.
- The FaceBook page of Penryn History has 756 members and requests for assistance have been worldwide.

Councillors requested that Councillor C K Wenmoth pass on the thanks of the Council to the museum volunteers for their continual support.

179. TOWN CLERK'S REPORT

The Town Clerk's report was noted.

The Town Clerk also reported;

- Skip – a skip has been arranged for Thursday 7 March and will be placed in the parking spaces outside of the Town Hall
- Glebe Cemetery – Robbie’s Garden Services have reported a crack that has appeared in the wall at our cemetery.
- Library Wall – the neighbouring property still has not responded to our letter regarding ownership of the wall behind the library.

180. SELECTION OF THE DEPUTY TOWN MAYOR FOR THE 2019/2020 CIVIC YEAR

The Town Clerk reported that one nomination had been received for Councillor Mrs J Tucker, the Town Mayor called for any further nominations, no further nominations were received

RESOLVED that Councillor Mrs J Tucker be selected as Deputy Town Mayor for the ensuing 2019/20 civic year.

Proposed by Councillor Mrs S K Peters and seconded by Councillor M Snowdon

Councillor Mrs J Tucker thanked Councillors for selecting her as Deputy Mayor for the 2019/20 civic year and gave a brief outline of the activities and groups that she supports within the Town.

181. REALLOCATION OF S106 FUNDS

At approximately 8:15pm Councillor G Rickard left the meeting and did not return.

Councillor D Edwards reported that he has had meetings with the University regarding S106 funds that have been allocated to them. Ruth Grimmer has agreed to decline the funds that were allocated for a Penryn Sports area.

Councillor Mrs M K May reported that the funding allocation that was due from the development at Packsaddle was changed by the Open Space team at Cornwall Council, it was originally to be allocated to Sports Clubs.

£35k from the Chandler Park development has been partly allocated to Penryn College with the remaining £21k for a play area at Old Well Gardens.

Councillor Mrs M K May confirmed that she has a meeting along with other partners (Cricket club, rugby club etc) with Stuart Wallace of the Open Space Team regarding S106 funding on the 29 March 2019, and will be able to update Councillors at the next Council meeting.

To enable the funds from the University to be reallocated a Deed of Modification needs to be completed by the applicant and Cornwall Council and sent to the Planning Department at Cornwall Council for agreement.

On behalf of the Council, Councillor Mrs M K May thanked Councillor D Edwards for all the research that he has carried out regarding the S106 funds.

182. REVIEW OF PENRYN’S S106 PRIORITIES

Councillor Mrs M K May informed Councillors of the background regarding the S106 priority list, a short discussion then took place, it was **RESOLVED**;

- a) Members look around the parish for items they would like to be added to the priority list

- b) Review of Penryn S106 Priorities is added to the April 2019 Council agenda to enable the list to be updated and submitted to Cornwall Council.

Proposed by Councillor Mrs M K May and seconded by Councillor M Snowdon

183. ACCOUNTS – 1 JANUARY TO 31 JANUARY 2019

RESOLVED that the list of accounts paid and the monthly statement for the period 1 to 31 January 2019 be approved.

Proposed by Councillor Mrs M K May and seconded by Councillor Ms R L Holden

184. COMMUNITY GRANTS

There were three requests for community grants:

Cornwall Air Ambulance

RESOLVED that in accordance with S137 of the Local Government Act 1972 Cornwall Air Ambulance be awarded a grant of £300

Proposed by Councillor Ms R L Holden and seconded by Councillor Mrs T Widdon

Having earlier in the meeting declared a non-registrable interest in the Penryn Memory Café and Stuart Stephen Memorial Hall Trust Councillor M Snowdon left the room for the duration of the following two items and did not take part in the discussion or the vote.

Councillor J Langan requested that the Council considers returning to allocating grant funding at each Council meeting (excluding the Annual Meeting of the Council held in May each year) rather than on a quarterly basis.

The Town Clerk confirmed that the grant funding was allocated as per our current 'Grant Funding Policy' which currently states funding will be allocated at the June, September, December and March meetings.

It was **RESOLVED** that;

- a) That grant funding policy is added to the April agenda
- b) The current policy is amended to allow applications to be decided at each Council meeting (excluding the Annual Meeting) and presented at the April Council meeting for approval

Proposed by Councillor J Langan and seconded by Councillor Mrs M K May

Penryn Memory Café

RESOLVED that in accordance with S137 of the Local government Act 1972 Penryn Memory Café be awarded a grant of £1,000

Proposed by Councillor Ms R L Holden and seconded by Councillor M Cant

Having earlier in the meeting declared a non-registrable interest in the Stuart Stephen Memorial Hall, Councillors Mrs M K May and J Langan left the room for the duration of the item and did not take part in the discussion or the vote.

Stuart Stephen Memorial Hall Trust

RESOLVED that in accordance with S19 of the Local Government (Miscellaneous Provisions) Act 1976, a grant of £3,500 be awarded to the Stuart Stephen Memorial Hall Trust

Proposed by Councillor D Edwards and seconded by Councillor Ms R L Holden

Following the above decision Councillors M Snowdon, Mrs M K May and J Langan returned to the meeting.

185. COLLEGE FIELD

Councillor Mrs M K May circulated the plans to outline the edge of where the Collegiate Church stood, the work to College Field will be in two phases, with the first phase being the edging and the second phase the entrance to the field.

The first phase is being funded by S106 monies i.e. £36k Gabbons development (Strawberry Fields) and £32k from the Tresooth Lane development.

It is estimated that a further £30k to £40k is required to complete the project.

There are other issues within the field that need addressing, the bamboo, pollarding of the trees and the spring.

186. GLASNEY FIELD – BMX TRACK

The Town Clerk reported the feedback that had been made on the Town Council's Facebook page, of the nineteen responses six were in favour of retaining the BMX track, but requested additional facilities might be made available e.g. track for radio-controlled toy cars, clubhouse.

Thirteen requests were in favour of removing the BMX track and using the space for other purposes, suggestions included doggie field, park, green gym, parking, community centre, café and housing.

A lengthy discussion took place about the various ideas, it was **RESOLVED** that delegated authority be given in conjunction with the Town Mayor and Deputy Mayor to commission a survey of the open spaces in Penryn, the linkage between them and their usage.

Proposed by Councillor Mrs T Widdon and seconded by Councillor D Edwards

187. REVIEW OF INTERNAL CONTROLS

The list of items on the 'Review of the Effectiveness of Internal Controls' was reviewed by Councillors.

RESOLVED that the following items be added to list

- a) Confirmation that Standing Orders are current and in place
- b) Confirmation the Financial Regulations are current and in place

Proposed by Councillor Dr J Garrett and seconded by Councillor Mrs S K Peters

188. PLANNING APPLICATIONS

PA19/01276 – Trelawney, Truro, Penryn TR10 8GD

RESOLVED that the Town Council has no objections to the change of a glazed gable end on the East elevation to a semi-circular window with hanging slate.

Proposed by Councillor Ms R L Holden and seconded by Councillor C K Wenmoth

PA19/01413 – Green Acres, Woodland Avenue TR10 8PG

RESOLVED that the Town Council has no objections to the application to reposition the house to avoid a drain easement as requested by South West Water

Proposed by Councillor Ms R L Holden and seconded by Councillor C Mullins

189. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that in accordance with Section 1 of the Public Bodies Admission to Meetings Act 1960, the public be excluded from the meeting during the consideration of the following items by reasons of the confidential nature of the item. Proceedings, apart from any resolutions passed, shall remain confidential.

Proposed by Councillor Mrs M K May and seconded by Councillor M Snowdon

190. EASEMENT OVER PERMARIN CAR PARK

RESOLVED that the Town Council strongly objects to an easement through Permarin Car Park.

Proposed by Councillor J Langan and seconded by Councillor M Snowdon

There being no further business the meeting was closed at 9:54pm

CHAIRMAN