

MINUTES OF THE MEETING OF THE COUNCIL OF PENRYN HELD ON MONDAY 1 JULY 2019 AT 7:00PM IN THE COUNCIL CHAMBER, TOWN HALL, PENRYN

Councillors

C K Wenmoth (Mayor), Mrs J Tucker (Deputy Mayor), Mrs M V Bennett, M Cant, D F Edwards, Mrs M K May, Mrs R L McSorley, C Mullins, Mrs S K Peters and M Snowdon

In Attendance

Helen Perry (Town Clerk)

Councillor J Symons – Cornwall Councillor, Penryn East and Mylor

38. APOLOGIES

Apologies for absence were received from Councillors Dr J Garrett (away), Mrs H May (family commitments), G C Rickard (away), K Ruby (work) and Mrs T Widdon (family commitments).

Councillor J Langan absent, no apology given.

39. DECLARATIONS OF INTEREST

There were no declarations of interest

40. DISPENSATIONS

There were no requests for dispensations.

41. PUBLIC PARTICIPATION

No requests had been received from members of the public wishing to speak at the meeting

42. MINUTES

RESOLVED that minute numbers 14 to 37 of the meeting of the Council held on 3 June 2019 were approved and signed as a correct record

Proposed by Councillor Mrs R L McSorley and seconded by Councillor M Cant

43. COMMITTEE MINUTES

The minutes of the meeting of the Staffing Committee held on 24 June 2019 were noted, the Council considered a recommendation from the Staffing Committee to install an air conditioning unit in the Town Clerk's Office. It was **RESOLVED** that the installation of the air conditioning unit by Recoair be approved at a cost of £1,525 +vat and a further £100 allowed for the electrical works.

Proposed by Councillor Mrs M K May and seconded by Councillor M Snowdon

The minutes of the meeting of the Planning Committee held on 17 June 2019 were noted

The minutes of the meeting of the Penryn Week Group held on 11 June 2019 were noted

The minutes of the meeting of the Penryn Town Fair Group held on 11 June 2019 were noted

The minutes of the meeting of the Neighbourhood Plan Steering Group held on 10 June 2019 were noted

44. CORRESPONDENCE

The Town Clerk reported;

- Road Closure – West End, will be closed overnight 7pm to 7am from 30 July 2019 to 1 August 2019, for BT to carry our works to their apparatus.
- Local Football Facility Plan – invitation to send a representative on 3 July to Helston Football Club to have input in to the ten-year vision for football facilities within the county. Councillor M Cant volunteered to be the Council's representative at the meeting.

45. MAYOR'S ANNOUNCEMENTS AND ENGAGEMENTS

The list of Mayor's engagements for the period 3 June 2019 to 30 June 2019 were noted.

46. REPRESENTATIONS BY CORNWALL COUNCIL MEMBERS AND REPORTS BY COUNCILLORS ATTENDING EXTERNAL MEETINGS

Councillor J Symons reported;

- That a further five enforcement officers are being employed on a pilot scheme to monitor parking and dog fouling.

Councillor Mrs M K May reported;

- The consultation for the Traffic Regulation Orders (TRO's) for the areas at Green Lane, Penryn has closed, and we are waiting for the results to be published.

Councillor Mrs M K May then updated Councillors on the Penryn Week celebrations and Penryn Town Fair, and asked for their support. Thanks, were then extended to Councillor M Snowdon and the Christmas Lights team for ensuring the bunting was in place prior to the start of Penryn Week.

47. TOWN CLERK'S REPORT

The Town Clerk's report was noted.

48. ACCOUNTS – 1 MAY to 31 MAY 2019

RESOLVED that the list of accounts paid and the monthly statement for the period 1 to 31 May 2019 be approved.

Proposed by Councillor Mrs R L McSorley and seconded by Councillor Mrs S K Peters

49. MAYORAL ALLOWANCE

The Town Clerk reiterated the advice given in the last internal audit carried out by Steve Hudson of Hudson Accounting, where Member's Allowances should be paid through the payroll.

It was **RESOLVED** that;

- a) A separate budget of £450 be created for the Mayor Making Reception
- b) all expenditure for the Mayor making Reception, made to date for the 2019/20 financial year be transferred to the new budget
- c) The Mayor's Allowance budget be reduced from £2750 by the £450 for the Mayor Making Reception, then a 20% uplift applied to allow for the income tax deduction, making the new budget amount for the 2019/20 financial year £2760
- d) The balance of the Mayor's Allowance to be divided down between the remaining months of the financial year 2019/20, and paid monthly through the payroll
- e) Future years - allowance to be paid through the payroll in 12 equal monthly instalments
- f) The outgoing Mayor will receive the monthly budget for April, the Mayor elected at the Annual Meeting of the Council will receive the budget for May.

Proposed by Councillor C K Wenmoth and seconded by Councillor Mrs M K May

50. COMMUNITY GRANTS

RESOLVED that in accordance with S137 of the Local Government Act 1972 Friends of Falmouth Hospital be awarded a grant of £30.

Proposed by Councillor M Snowdon and seconded by Councillor Mrs M K May

51. PERMARIN CAR PARK – TEMPORARY ACCESS

The Town Clerk confirmed that no communication had been received from the developer by the closing date of 14 June 2019 in response to Dan Thairs' email (dated 15 May 2019), in relation to temporary access through Permarin Car Park.

52. POLLING DISTRICTS AND POLLING PLACES REVIEW – STAGE 2

RESOLVED that the Town Council supports the stage 2 proposals for the three Polling Venues within Penryn Parish to remain the same from 2021 when the Cornwall Council electoral divisions are scheduled to change. (The Space, Temperance Hall and Highway Community Centre)

Proposed by Councillor Mrs M K May and seconded by Councillor Mrs S K Peters

53. COUNCIL PROJECTS

RESOLVED that;

- a) a small informal group is formed to assist with progressing Council projects
- b) the group will meet in office hours and will be attended by either the Clerk or the Finance Officer.
- c) membership will be Councillors Mrs M V Bennett, Mrs M K May, M Snowdon and Mrs J Tucker.

Proposed by Councillor Mrs M K May and seconded by Councillor Mrs J Tucker

54. TERMS OF REFERENCE – CLIMATE EMERGENCY WORKING GROUP

The Town Clerk emphasised the scope of the group is to improve the energy efficiency and reduce the carbon footprint of the Council and not climate emergency in general.

RESOLVED that subject to the following, the Terms of Reference be approved;

- a) Quorum is increased from four to five
- b) Co-optative Members are selected

Proposed by Councillor Mrs S K Peters and seconded by Councillor M Cant

55. HOW COUNCILLORS ARE ADDRESSED

RESOLVED that the Town Council ceases the use of the marital status of female councillors and addresses all councillors by the title Councillor followed by the surname, in instances where two or more councillors have the same surname, the first name initial will also be included.

Proposed by Councillor Mrs S K Peters and seconded by Councillor Mrs R L McSorley

56. COMMUNITY GOVERNANCE REVIEW

A lengthy discussion took place regarding the various aspects of the Governance Review. The main discussion points included:

- Councillor numbers – various arguments were put forward regarding the number of councillors, the low attendance at meetings, savings that could be made sending out less agendas, the increasing number of small groups that required more Councillor time commitments.
- Warding arrangements – Penryn will fall in to two Cornwall Council areas after the reduction of Cornwall Councillors to 87, the proposed warding arrangements are reflecting the new Cornwall Council divisions from May 2021.
- Parish boundary – the town clerk along with Councillors M May, Langan and Wenmoth had met with representatives of Budock Parish Council regarding the possibility of changing the boundary. The Clerk is also trying to arrange meetings with representatives of Falmouth Town Council, Mable Parish and St Gluvias Parish Councils.

It was **RESOLVED** that;

- a) the number of Councillors representing the parish remains the same at sixteen
- b) the parish name remains the same
- c) the Councillor Warding arrangements of 15 Councillors for the ward of Penryn and 1 Councillor for Penryn Bissom, from May 2021 remains the same

Proposed by Councillor Mrs R L McSorley and seconded by Councillor M Snowdon

- d) the parish boundary is changed as follows;
 - the parish boundary (from the Asda roundabout on the A39) follows the A39 to Treluswell roundabout then down the B3292 to join the existing parish boundary near Watergate House. This will incorporate the remainder of the Kernick Industrial Estate and also Penryn Campus of the university within Penryn Parish
 - Down the A39 (towards the roundabout with the canon and anchor, then down the hill to meet the existing boundary (train line). This will incorporate the land that faces Penryn Parish (top part of College wood)
 - Move the boundary out so the whole of the old Dales Motors site on Falmouth Road is in Penryn, currently just over 50% of the site is within the parish

- With the whole of the old Dales site in Penryn, the line should be drawn across the road down to the waterfront, meaning the whole of the park and ride site and also the Marina will become part of Falmouth Parish. (Marina exchanged for remainder of Dales site)

Proposed by Councillor Mrs R L McSorley and seconded by Councillor Mrs S K Peters

There being no further business to transact the meeting was closed at 8:53pm

CHAIRMAN