

MINUTES OF THE **MEETING OF THE COUNCIL OF PENRYN HELD ON MONDAY 2 SEPTEMBER 2019 AT 7:00PM IN THE COUNCIL CHAMBER, TOWN HALL, PENRYN**

Councillors

Wenmoth (Mayor), Tucker (Deputy Mayor), Bennett, Garrett, M May, McSorley, Mullins, Peters, Snowdon and Widdon

In Attendance

Helen Perry (Town Clerk)

Councillor J Symons – Cornwall Councillor, Penryn East and Mylor

57. APOLOGIES

Apologies for absence were received from Councillors Cant (work), Langan (away), H May (family commitments), Rickard (medical) and Ruby (work).

Councillor Edwards absent, no apology given.

58. DECLARATIONS OF INTEREST

Councillor M May declared non-registrable interests in Agenda Item No. 11 Accounts June 2019 – the payment made for the Bespoke cabinet to house the Town Silver was from a close associate.

Councillor Snowdon declared a non-registrable interest in Agenda Item No. 14 Community Grants as he is a member of St Gluvias Cricket Club

59. DISPENSATIONS

There were no requests for dispensations.

60. PUBLIC PARTICIPATION

No requests had been received from members of the public wishing to speak at the meeting

61. MINUTES

RESOLVED that minute numbers 38 to 56 of the meeting of the Council held on 1 July 2019 were approved and signed as a correct record

Proposed by Councillor M May and seconded by Councillor Peters

62. COMMITTEE MINUTES

The minutes of the meeting of the Planning Committee held on 15 July 2019 were noted

The minutes of the meeting of the Planning Committee held on 19 August 2019 were noted

The minutes of the meeting of the Neighbourhood Plan Steering Group held on 17 July 2019 were noted

The minutes of the meeting of the Neighbourhood Plan Steering Group held on 5 August 2019 were noted

The minutes of the meeting of the Climate Working Group held on 29 July 2019 were noted.

63. CORRESPONDENCE

The Town Clerk reported;

- Penryn Rowing Club - updated the Council on the status of their Club and the possibility of the Quay steps being widened by using a precast set.
- Road Closure – West Street will be closed for South West Water to carry out works on:
 - 8 September 7:30am to 6pm
 - 15 September 7:30am to 6pm
 - 17 September 7pm to 7am
- Community Governance Review – a meeting to present the submissions of the Falmouth and Penryn Community Network Area has been set for 7pm on Tuesday 17 September 2019, the meeting will take place at Falmouth Town Council, The Old Post Office, The Moor, Falmouth.
- Local Football Facility Plan – an email from Councillor Cant updated members on the meeting he had attended at Helston Football Club regarding the football facilities within the area.

64. MAYOR'S ANNOUNCEMENTS AND ENGAGEMENTS

The list of Mayor's engagements for the period 1 July 2019 to 1 September 2019 were noted.

The Mayor thanked Councillor Tucker for her assistance, and he had especially enjoyed attending the viewing of the Merchants House, Broad Street.

65. REPRESENTATIONS BY CORNWALL COUNCIL MEMBERS AND REPORTS BY COUNCILLORS ATTENDING EXTERNAL MEETINGS

Councillor M May reported;

- A walkabout of various estates in Penryn had taken place and where applicable items of concern had been reported to Cornwall Housing.
- Handrail at Station Steps – this has been reported to Cornwall Council, but they were finding it difficult to get a response from the landowner
- She had visited Summercourt with the Clerk, to look at the parking situation and to consider submitting a Traffic Regulation Order for yellow lines.
- Packsaddle Traffic Regulation Orders are hoping to be installed prior to the University students returning for the start of term.
- A meeting with Viv Bidgood has been arranged to look at the pavements in Broad Street.
- A quotation has been requested from Cornwall Fire and Rescue to move the camera in Broad Street to St Thomas Street.
- The annual Town Fair had been a good day and Titan the robot had been successful.
- Penryn Week's Carnival was not so well attended and the committee were looking for suggestions to improve the event. The event takes place annually during the second week in July.

66. TOWN CLERK'S REPORT

The Town Clerk's report was noted.

A discussion then took place regarding College Field and the works that had recently been carried out, Councillor M May reported there is approximately £2,000 left in the budget for planting. Possible ideas for the area included:

- St Piran's Cross outline planting
- Bee made out of willow
- Old style bee hive made out of willow
- Planting of lavender
- Wild flowers
- Updated interpretation board and signage
- Piece of granite

An issue was also raised regarding black paint being on the wooden arch/gates where the hinges had been treated.

67. ACCOUNTS – 1 JUNE to 30 JUNE 2019

Having earlier in the meeting declared a non-registerable interest, Councillor M May left the room for the duration of the following item and did not take part in the debate or the vote.

RESOLVED that the list of accounts paid and the monthly statement for the period 1 to 30 June 2019 be approved.

Proposed by Councillor Peters and seconded by Councillor Widdon

Following the above resolution Councillor M May returned to the meeting.

68. ACCOUNTS – 1 JULY to 31 JULY 2019

RESOLVED that the list of accounts paid and the monthly statement for the period 1 to 31 July 2019 be approved.

Proposed by Councillor Peters and seconded by Councillor Widdon

69. EXTERNAL AUDITOR'S REPORT

The external auditor's (PKF Littlejohn LLP) report for the financial year ending 31 March 2019 was noted.

The Town Clerk confirmed the audited accounts had been posted on the Town Council's website and the only issue raised from the audit was the incorrect carrying over of the figures from the previous financial year.

70. COMMUNITY GRANTS

There were two requests for community grants

Falmouth Age Concern

RESOLVED that in accordance with S137 of the Local Government Act 1972 Falmouth Age Concern be awarded a grant of £500 to extend its services more fully into Penryn.

Proposed by Councillor M May and seconded by Councillor Peters

Having earlier in the meeting declared a non-registerable interest, Councillor Snowdon left the room for the duration of the following item and did not take part in the debate or the vote.

St Gluvias Cricket Club

RESOLVED that in accordance with S31 of the Local Government and Rating Act 1997 St Gluvias Cricket Club be awarded a grant of £630 towards a CCTV system.

Proposed by Councillor Peters and seconded by Councillor Tucker

Following the above resolution Councillor Snowdon returned to the meeting.

71. APPOINTMENT OF A TOWN COUNCIL REPRESENTATIVE TO THE COMMUNITY NETWORK AREA CLIMATE GROUP

RESOLVED that Councillor Garrett be appointed as the Council's representative on the Community Network Area's Climate Group.

Proposed by Councillor M May and seconded by Councillor McSorley

72. RECOMMENDATIONS FROM THE CLIMATE EMERGENCY GROUP

Councillors Garrett and Widdon updated members on the Climate Emergency surveys distributed at the Town Fair, a general discussion then took place regarding Councillor Induction, the information available on the Town Council's website, in the Town Council office and how its distribution and visibility can be improved.

RESOLVED that Paper-free Papers be added to the October Council agenda.

Proposed by Councillor Peters and seconded by Councillor Mullins

Following a further discussion, it was also **RESOLVED** to add to the October Council agenda:

- a) Review of Gas/Electricity Suppliers
- b) Review of Council Banking Arrangements

Proposed by Councillor Garrett and seconded by Councillor Mullins

73. PLANNING APPLICATIONS

PA19/05558 – 13 Church Road, Penryn, Cornwall TR10 8DA

RESOLVED that the Town Council objects to the change of material for the patio door from painted wood to upvc, the property is within the conservation area and near to listed buildings

Proposed by Councillor Snowdon and seconded by Councillor McSorley

PA19/06606 – Kernick Business Park, Annear Road, Penryn

RESOLVED that the Town Council fully supports the replacement of the six windows with four wooden box sash windows and two wooden casement windows.

Proposed by Council Snowdon and seconded by Councillor Peters

74. STAFF HANDBOOK

RESOLVED that the staff handbook be adopted

*Proposed by Councillor M May and seconded by Councillor Widdon
Councillor Snowdon abstained from the vote.*

There being no further business to transact the meeting was closed at 7:57pm

CHAIRMAN

DRAFT