



Policy 6

**E-Safety Policy and E-Safety Code of
Code of Conduct for Volunteers**

For

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Riding for the Disabled Group

Address: Bowleys Barn Farm, Stanford Road, Normanton-on-Soar
Leicestershire, LE12 5ER

Registered Charity No: 1073408

Revisions

In policy added need to highlight poor practice in objectives. No change to code of conduct.

E-SAFETY POLICY

INTRODUCTION

The aim of Riding for the Disabled Association (RDA) is to provide disabled people with the opportunity to ride or carriage drive, to benefit their health and well-being. The Member Groups provide disabled people with opportunities to join in social activities, competitions, or residential experiences - which combine to bring a new dimension to necessarily restricted lives, encourage independence and do much to improve a wide range of medical conditions.

RDA is committed to providing a safe and enjoyable environment for children, young people and adults at risk. All children, young people and adults at risk have a right to be safe and protected from harm.

INTERNET SAFETY POLICY STATEMENT:

- RDA recognises its responsibility to safeguard the welfare of all children, young people and adults at risk, by protecting them from all forms of abuse which can occur through the use of electronic communications.
- RDA is committed to meeting this obligation by affording the highest level of care for children, young people and adults at risk through its safeguarding procedures.
- This policy applies to anyone within RDA, whether those persons be in a paid or volunteer capacity, or as part of a competing team or volunteer/supporting group. This also includes trustees, members of the committee/board and designated medical and veterinary staff.
- RDA accepts that the use of the internet, electronic communications and social media is an intrinsic part of everyday life and can present challenges in terms of how it is used responsibly. RDA recognises that through misuse, all forms of electronic communications can be actually or potentially harmful to others.

OBJECTIVES

RDA has a responsibility to ensure that its activities are free from abuse and to ensure that it has put into place adequate measures to safeguard all involved from harm. This includes highlighting poor practice.

This Policy sets the following objectives:

- To ensure that Groups implement a code of conduct for all forms of electronic communications that is applicable to all involved with the organisation.
- To ensure that all paid staff, committee/board members, trustees, physiotherapists, volunteers, competitors and support groups of the Group are aware of their duty and of the process to report any incident of alleged abuse relating to electronic communications

RDA E-SAFETY CODE OF CONDUCT FOR RDA VOLUNTEERS

RDA understands the importance of emerging technologies for education, personal development and social interaction. However, we also recognise that safeguards need to be in place to ensure everyone using these electronic communications is kept safe at all times.

RDA seeks to promote e-safety by:

- Supporting and encouraging the use of electronic communications in a way that keeps everyone safe and shows respect to others.
- Supporting and encouraging parents and carers to do what they can to keep their children or vulnerable people safe when on-line or using their mobile phone.
- Informing parents and carers of incidents of concern as appropriate, dealing firmly, fairly and decisively with any examples of inappropriate use.
- Ensuring that images of children, vulnerable people and families are used only after written permission has been obtained and only for the purpose for which consent has been given.

Whilst a lot can be gained from anyone using electronic communications, RDA requests the following guidance be followed during or involving RDA activities:-

Always

- Accept that there is a duty of care to all children, young people and vulnerable people.
- Use electronic communications in an open and honest manner and conduct yourself as you would in face to face communications.
- Separate your personal and RDA social networking identities, by setting up a separate RDA account.
- Ensure your personal networking profile is set to private or friends only.
- Choose your profile picture with care.
- Ensure you have the required permissions when uploading photos and videos online.
- Copy in a colleague when communicating with any RDA participant or anyone under the age of 18.
- Report any concerns to your Group Safeguarding Officer.

Never

- Accept electronic communications with anyone under the age of 13.
- Accept friend requests on your personal account from anyone over whom you hold a position of trust.
- Use your personal social network account to communicate with anyone over whom you hold a position of trust.
- Post derogatory or malicious comments or use inappropriate language.
- Engage in a one-on-one conversation via chat or instant messaging facilities.
- Deliberately browse, download or upload material that is offensive or illegal.
- Give out details such as address, phone number or location unless they are separate professional contact details.

Useful Information and Links

Child Exploitation and Online Protection Centre www.ceop.police.uk

Think u Know www.thinkuknow.co.uk

NSPCC – 0800 1111 www.nspcc.org.uk

Net Aware <https://www.net-aware.org.uk/>

RDA National Office

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