

**THE KENN CENTRE
MANAGEMENT COMMITTEE MEETING**

Date: **Thursday 8th February 2018**

Time: **7.30 pm**

Venue: **The Kenn Centre**

Agenda

- 1. Apologies for absence –**
- 2. Minutes of the meeting held on the 7th December 2017**
- 3. Matters arising –**
- 4. Correspondence**
- 5. Treasurers report**
 - (a) Figures for the period to 31st January 2018**
 - (b) Other Financial Matters**
- 6. Fire, Health and Safety**
 - (a) Accident Book**
- 7. Upkeep of the Hall**
 - (a) Decoration/Maintenance/Repairs**
 - (i) Milford room blinds**
 - (ii) Heating System**
 - (iii) Rubbish removal**
 - (b) CCTV**
- 8. General Reports**
 - (a) Future Capital Schemes**
 - (i) Safety lights in car park**
 - (b) Website – Social Media.**
- 9. A.O.B.**
- 10. Date of next meeting and AGM**