

**THE KENN CENTRE
MANAGEMENT COMMITTEE MEETING**

Date: **Thursday 8th November 2018**

Time: **7.30 pm**

Venue: **The Kenn Centre**

Agenda

- 1. Apologies for absence –**
- 2. Minutes of the meeting held on the 27th September 2018**
- 3. Matters arising –**
- 4. Correspondence**
 - (a) DCC – Investing in Devon**
- 5. Treasurers report**
 - (a) Figures for the period to 31st October 2018**
 - (b) Other Financial Matters**
- 6. Fire, Health and Safety**
 - (a) Accident Book**
- 7. Upkeep of the Hall**
 - (a) Heating**
 - (b) Acoustic Tiles – Milford Room**
 - (c) Lights**
 - (d) Exterior Beams**
 - (e) Milford Room Decorating**
- (8) General Reports**
 - (a) Future Capital Scheme**
 - (b) Website – Social Media.**
 - (c) Play Park Scheme**
- (8) A.O.B.**

(9) Date of next meeting