

KENN CENTRE MANAGEMENT COMMITTEE

Minutes of a meeting held Thursday 4th April 2019 following the AGM

NO	MINUTES	ACTION
1.	<p>Attending: Peter Vickery (Chair), Mark Dowse, Elizabeth Harman, Dom Jinks, Simon Preece, Peter Phillips, Ben Stretton, Neil Woodward</p> <p>Apologies: Jackie Sands, Sue Westwood</p>	
2.	<p>The minutes of the Meeting held on the 7th February 2019 were agreed by the Committee and signed by the Chair as a true record.</p>	
3.	<p>Matters Arising</p> <p>(a) PP informed the meeting that he had met with Mark Partridge, who was unaware of the arrangement between the Centre and the former owners of his house, and was happy to relinquish the rights to the parking space.</p> <p>(b) NW has spoken to Coastal Waste, who are offering a choice between a general waste bin or a recycling bin. The Committee selected the general waste bin. NW will inform Coastal Waste.</p>	NW
4.	<p>Correspondence -</p> <p>No correspondence has been received since the previous meeting.</p>	
5.	<p>Treasurer's Report</p> <p>EH presented the Treasurer's report as follows;</p> <p>(a) EH reported that, for the period ended 4th April 2019, income stood at £8,841, with expenditure at £4,688, giving an operating surplus of £4,152,.</p> <p>(b) EH expressed concern that it appeared that Speaking Sense, the speech and language therapy business that holds clinics at the Centre, was using the Centre as a business address, which could nullify the Centre's availability to claim Discretionary Rate Relief. PV agreed to contact Speaking Sense.</p>	PV

6	<p>Fire, Health and Safety</p> <p>(a) Accident Book - There has been no entry in the accident book since the previous meeting.</p>	
7	<p>Upkeep of the Hall</p> <p>(a) Milford Room Floor - A quote has been accepted from Kennbury Carpentry to replace the flooring in the Milford Room. It was agreed that it would be false economy to simply resurface the floor as it is extremely thin in places. The replacement floor will comprise 5cm strips rather than the 3cm used previously. PV agreed to discuss the matter of a warranty and method statement with Kennbury Carpentry.</p> <p>(b) Milford Room Decoration -BS agreed to provide a quote.</p> <p>(c) Exterior Beams - Work is expected to start in June</p>	<p>PV</p> <p>BS</p>
8	<p>General Reports</p> <p>(a) Capital Schemes - Staging and Seating - Whilst Committee members appreciated that a significant sum of money has been designated for maintenance and repairs for 1919/20, it was agreed that there is also a need to increase the Centre's ability to provide a wider range of cultural activities, both for the local community and a wider range of people. DJ suggested that, in order to accomplish this, additional staging will be required and possibly tiered seating. It was agreed to investigate further.</p> <p>(b) Website and Social Media - There was nothing additional to report.</p> <p>(c) Play park Scheme - The next meeting of the Play Park steering committee held on May 20th. PV will attend on behalf of the Centre.</p>	<p>DJ/BS</p> <p>PV</p>
9	<p>Any Other Business</p> <p>(a) It was agreed to advertise the availability for sale of the summerhouse on social media.</p> <p>(b) Kenn Valley United FC has requested help with storage space. It was agreed that this could be arranged.</p>	<p>MD</p> <p>NW</p>

10	Date of Next Meeting <u>Thursday 13th June 2019, at 7.30 pm, at the Kenn Centre</u>	All
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Signed: _____

Date: