

KENN CENTRE

MANAGEMENT COMMITTEE

THURSDAY 9th January 2014 at 7-30 pm.

KENN CENTRE, KENNFORD

NO	MINUTES	ACTION
1.	<p>Attending: Peter Vickery (Chairman), Howard Milton (Vice Chairman), Ruth Bradford, Jackie Sands, Peter Philips, Simon Preece. Neil Woodward</p> <p>Apologies: Kathy Gilbert, Elizabeth Harman</p> <p>In Attendance: Brian Bradford</p>	
2.	<p>The minutes of the Meetings held on the 7th November 2013 were agreed by the Committee and signed by the Chairman as a true record.</p>	
3.	<p>Matters Arising</p> <p>9(1) HM reported that planning permission has been obtained for the capital scheme to increase the available storage.</p>	
4.	<p>Correspondence</p> <p>A letter, regarding the Feed In Tariff, for the Solar Energy system, has been received from NPower (see 5 below).</p>	
5.	<p>Treasurer's Report</p> <p>The Treasurer reported as follows;</p> <p>(a) Due to the absence of EM, there was no financial report. However, the Chairman was able to confirm that the Centre's first Feed In Tariff payment had been received from NPower. The payment was for the period 1/10/13 to 3/12/13 and amounted to a total of £123.38 (£105.29 for generated electricity and £18.09 for electricity exported to the National Grid).</p> <p>(b) Other Financial Matters – There was nothing additional to report.</p>	

6.	<p>Premises –</p> <p>PA System – The Chairman confirmed that the installation of the PA system is complete and the system is available for use, by prior arrangement.</p> <p>BB raised a technical query which the Chairman agreed to bring to the attention of LightFX.</p> <p>SP stated that he felt it was important for the Committee to continue to equip the Centre with high specification equipment which was able to stand up to the heavy workload placed upon it.</p>	PV
7	<p>Fire, Health and Safety</p> <p>(a) Accident Book – There have been no entries since the previous meeting.</p> <p>(b) Training Updates– JS explained that she has had problems viewing the Fire Training DVD. An alternative format is being sought.</p> <p>(c) Health and Safety Review – NW has this in hand.</p>	NW
8	<p>Upkeep of the Hall</p> <p>(a) Decoration / Maintenance and Repairs – HM confirmed that a temporary repair had been made to the hole in the car park surface. A more permanent repair will be made when the weather improves.</p> <p>The work to repair the catch on the internal store door is in hand.</p> <p>HM also confirmed that the floor cleaner has been repaired.</p>	HM
9.	<p>General Reports</p> <p>(a) Flood Emergency – The Flood Emergency Fund balance currently stands at £10,192</p> <p>(b) Future Capital Schemes –</p> <p>(1) Milford Room Resurfacing and Additional Storage – The Chairman informed the meeting that a formal request has been made to the Community Landfill Trust, for £20,000, to facilitate these schemes.</p> <p>(c) Website – There was nothing to report.</p>	PV

10.	Any Other Business (a) In response to a question from JS, HM confirmed that the recent extreme weather had had no adverse effect on the Centre.	
11.	Date of Next Meeting Thursday 20th February 2014 7.30pm The Kenn Centre	All

Signed: _____

Date:
