

Essex County Neighbourhood Watch Association

Minutes of the 129th Executive Committee Meeting held on Tuesday 10<sup>th</sup> May 2016  
in the Tower Room, Millennium Community Centre, Great Baddow

1. Present:

Clive Stewart (Chairman & Braintree), Sally-Ann Judd (Minute Secretary & Chelmsford), Kevin Blake (EWLO – Essex Police), Peter Fisk (Web Designer), Peter Salmon (Brentwood), Grahame Stehle (Colchester), Clive Bass (Colchester), Mandy Chapman (Maldon), Alan Marshall (Tendring), John Wright (Tendring), Alan Johnson (Uttlesford), Jeff Appleby (ECM – Essex Police), Colin Dobinson (Crimestoppers), Mike Hooper (Rochford), Clive Woodward (Basildon), Alan Norman (Southend), Roger Passfield (Thurrock), Tracey Graham (Epping Forest), Geoff Ireland (President),

2. Apologies for Absence: Colin Freeman, Essex Police and Office of PCC.

3. Police Report: No report received.

4. PCC Report: No report received.

ACTION: CBS said that we have a partnership agreement with BOTH Essex Police and OPCC that they attend every meeting and CS will chase.

5. Minutes of the last meeting

CBS advised the minutes of 128th Executive Committee meeting held Tuesday 8<sup>th</sup> March 2016, were on the ECNWA website and no one made any comments to him regarding an issues.

6. Chairman's Report – Clive Stewart:

The report had been distributed to all ECNWA members and also placed on the website.

7. ECM REPORT: Jeff Appleby

Since we met in March I have been looking at Essex community Messaging, getting used to how it works and developing the system into training for Neighbourhood watch.

It is clear that there are opportunities with ECM in terms of the product and the way it looks and feels and also its capabilities which are probably not best used. I'm looking at some areas that could better enhance the capabilities in terms of its use and make the system better for all users and receivers.

These include working with UMS to provide a better front facing ECM page which will greet those persons wishing to sign up to receive ECM messages. This will include a ticker tape style read showing the latest messages that have been sent over the last 24/48 hours as well as other information on front facing page. The sign up process will include greater options to and include details of if they have CCTV and also more specific areas around their interests with links to other sites and wider opportunities around interests section.

The issue of NHW members sign up (the drop down box for NHW/Coordinators etc.). I am asking to become a compulsory box during registration which should ensure that the system will reflect those sign ups that are NHW members. I have also the providers to check the Segments section of the ECM system to ensure it properly reflects what people have signed up for. This has uncovered some IT issues around Segments which has been rectified.

Each area and ECM platform will now divided into area or District in the case of Essex Police system – 10 Districts and in the case of NHW I am seeing if this can be changed to feature 14 Districts. As an alternative the map selection will cover the neighbourhood watch District rather than selecting several areas.

Cathy and I have also been looking at the issues of groups. This is a function that is available and hasn't been widely used. We can see it as an opportunity to ensure that NHW Districts start to receive timely messages from their respective Partnership hubs and in turn can send messages out to specific NHW groups. As training develops for your districts I will be asking for you to provide details of any groups you would like to make that they reflect who you want the messages to be sent too.

This work in on going and we will continue to get the aspects of ECM to the best advantage.

Training

I have sent out dates to all 14 Districts – Training starts this month with Braintree on 12<sup>th</sup> May 2016 I have had responses from Braintree, Basildon, Brentwood, Chelmsford, Epping, Thurrock, Southend Tendering and Rochford. I will need the details of the new District Coordinator for Castle Point as I know Maureen has advised me of a replacement but it appears I have incorrect email address for her replacements.

In terms of the training, some responses have been tentative in that they are ascertaining details of the numbers interested, others more advanced and training venues booked.

Brentwood High school has kindly provided a venue for Training on 18<sup>th</sup> June for Brentwood and I have asked the school if they can offer an additional day in July as well which I am waiting a response.

#### Continuing work

My intention is to continue to develop work with UMS and the product (where possible and in constraints of what can be provided). I will continue to look at offering training to as many NHW as I can and start developing those groups that each district would like.

I have some work around Partnerships hubs to develop which is about getting out messages to the NHW in timely way and I have also looked at developing groups for Partnership hubs to send bespoke messages to (i.e. Colchester schools). These groups will also be focus of messages sent to NHW by Partnership hubs.

NHW sign ups: In discussion at last meeting were the figures around NHW ECM sign ups and those figures shown in the data. I have now obtained a list of those signed up in specific areas which needs to have some work on it to put it into relative districts (just long list of names and addresses or areas). The work around Segments has changed the figures dramatically and now some 6,000 members of NHW are shown as ECM members – I will check these against the list to ensure that this is correct.

### 8. County Co-ordinator Roger Passfield

#### (a) Regional NHW

1. New Logo Discussion where printers would have to apply for a temporary licence at £500.

This was talked about at length and it was agreed to take it back to H/O.

A few of us said that this would stop us from getting the cheapest price for items to be printed.

Alan Johnson has agreed to take this back and will be discussed further at a later meeting.

2. New Logo would not be issued until 2026?

3. Talk about food and price for meeting around the county.

I have agreed that we would supply Tea/Coffee and Biscuits for when they arrive and some lunch, i worked this out £70 approx.

4. We had a talk on Arson which was done by Andy Martin Bedfordshire Fire Service.

This very good and an eye opener on what they do, for example, if you see a build-up off rubbish you can notify them and they will go out have a look and report to the council.

Reception being held at Parliament 28<sup>th</sup> not sure of month check with AJ.

#### (b) Community Agents - CAE MEETING 6<sup>TH</sup> April Essex County Council.

I was welcomed to the meeting as the County Coordinator

- Community Agents currently have 32, but hope to increase this to 36.
- Revised time of visiting from the point of notification of a vulnerable person is to be done in 40hrs at the moment they are reaching a target of 80% in 7days.
- Brentwood and Uttlesford are the first trying out new leaflet, but Harlow is hold for the moment.
- The next areas to be tried with leaflets will be Rochford and Colchester.
- Funding is being done for ECNHW £7000 next year, i will get
- Clarification on this at the next meeting May 4<sup>th</sup> 2016

### 9. District Reports

Basildon District – Clive Woodward: No report

Braintree District – Clive Stewart:

We are holding our AGM/Conference tomorrow (11<sup>th</sup> May) and over 200 NW members in Braintree were invited but we expect about fifty will attend.

Our two guest speakers are Chief Inspector Craig Carrington, Braintree District Commander ,Essex Police and also from Crimestoppers Stuart Rawlins. Plus we will have a number of exhibition stands including:- Victim Support (Julie Binstead), Braintree District NW (Ian Johnson), , Crime Stoppers ( Stuart Rawlins) , Crime Prevention (Stephen Armson-Smith, Essex Police) and Community Agents Essex (Chivonne Claydon). Recently I attended a number of new NW groups and have only six street signs left out of 30 which we purchased from ECNWA. They have proved very popular as they are plastic and easy to install.

In addition as I said last time we ordered another 1000 promotional pens and now only have 200 left!

Our Summer Newsletter was distributed to over 13,000 NW members and the community via email or hardcopy! We have increased our Steering Group, which meets every three months, by four people in

recent months due to the Halstead NW SG joining us as they are unable to meet at the Halstead Police Station and Essex Police will only attend Braintree District NW meetings now.

Brentwood District Report - Peter Salmon

We have held 7 of our usual sessions in the 3 Libraries in the Borough, The Brentwood Community Hospital and a local Village Hall.

3 Senior Safety Road Shows have been held.

We have also started appearing ( so far twice) in Brentwood High Street & Shenfield High Street alongside our CSP promoting NhW, ECM, CAE etc.

We have attended the PCC's Rural Crime Forum and the Crimestoppers meetings (brief reports were sent to colleagues)

Following a meeting with CAE we are now trialling the use of their new (joint) leaflet and trying to develop a new card that will promote NhW and CAE.

With (one of) our local Community Agents we are looking at the possibility of developing a system to assist Dementia sufferers/the Police.

Attended Police Tasking meeting: We have held the first of our 4 sessions on JNhW at our local Junior School. In conjunction with our CSP (and hopefully Epping and Thurrock CSP's/NhW) we are putting together Victim Support Packs (2 types) for and with VS based in Ingatestone.

Castle Point District – Maureen Figgins: No report

Rochford District: Mike Hooper No report

Chelmsford District – Steve Leverett: No report

Colchester District – Grahame Stehle:

We are still showing 60 schemes in our District with possibly three more in the pipeline. We are also starting to see applications for membership coming through but in locations where no scheme presently exists. Efforts are being made to accommodate these people or to persuade them to start a scheme of their own. Old and unverified membership lists from the Carol Dennis era, are now being used to attract new members and schemes. We are piloting this exercise in Dedham and Langham. We have two coordinators wishing to stand down and plans are in hand to find replacements. This has prompted us to write to all coordinators, thanking them for their work, and suggesting further ways in which we can provide support. Our inventory of products is valued at £378 and so we are planning to push for more sales to both reduce stock and to boost our funds. Proposals have been made to the Students' Union at the University of Essex and we are awaiting the decision to proceed with implementation. Supporters for the proposals now include Julie Young, the Councillor for Greensted, where many students reside, and Les Nicholl of the Essex County Fire and Rescue Service. Management and staff at SelectaDNA have been very helpful in suggesting ways of marking students' property.

Epping Forest District – Tracey Graham: No report

Essex Police Liaison Officer – Colin Freeman

There are currently only 2.5 of us covering the whole County. Moves are in hand to address this, but no decisions made to date. Watch this space!

On the 12th May, I will be attending the Epping Forest NhW Committee Meeting.

17th May, I am attending a joint event with the Essex Heritage Trust at Hyde Hall.

20th May with Peter Salmon, Brentwood NhW, Brentwood CSP, Rural Specials and others in Brentwood High Street, with NhW info and recruitment plus Dog Watch, Heritage Watch and Active Citizens for Horse Riders. Together with Caroline Wiggins EFDC Safer Communities, I recently visited Mick Sheen's widow June and daughters to present them with Mick's 'Citizen of the Year Award.'

Maldon & District – Mike Rees: No Report.

Tendring District – John Wright: It has been a relatively quiet two months as far as recruitment goes but we have a new trained Coordinator at Brightlingsea and four in other parts of Tendring waiting to be seen . One of our coordinators held a recruiting drive on 26<sup>th</sup> March at the Co-Op, Brightlingsea, lots of interest shown and one possible new coordinator there. On 29<sup>th</sup> March I had a meeting at Clacton Police Station with P.S. Gerard in which we discussed how we can work together in the future. On 15<sup>th</sup> April I met with the owner of AGS Security at his request and he informed me that his business in Frinton was not doing well and he had withdrawn and returned monies paid by his previous clients. I told him that a big mistake

was to exaggerate the crime numbers in Frinton and for his agents to call on mostly elderly people after dark. Since that meeting I see he has issued a written apology in a Frinton Community Magazine. 21<sup>st</sup> April saw our AGM where a well-attended meeting was delivered an excellent presentation on Crimestoppers by Colin Dobinson and a presentation by our guest Chief Inspector Cole. This was by far the best attended and enjoyed AGM for many a year. By a unanimous vote I was elected as the new Chairman/District Co-ordinator. We have laid out our programme for the coming year and hopefully try to expand our membership across the whole of Tendring.

Thurrock – Roger Passfield : No report

Uttlesford – Alan Johnson

- We continue to attend the fortnightly meetings of the Braintree and Uttlesford Tasking, and have taken action on a number of issues including localised recruiting and the launch of a 'Raise the Profile' campaign. This latter will see us attending supermarkets and street markets across the District.
- The BBC Antiques Road show will be televised at Audley End House near Saffron Walden. This takes place on Thursday 26th May and will be broadcast on the following Sunday. Working with the Police and District Council, we will have an NhW stand and will forward any enquiries received on the day to the appropriate NhW contact in Essex and neighbouring Force Associations.
- We reported that we had been awarded £500 from the High Sheriffs Fund to support our recruitment campaign aimed at the new build housing sector which will begin in the early summer. We were delighted that this was increased to £1,000 at the presentation event from other funds managed by Essex Community Foundation.
- Our efforts at starting up new schemes is showing positive results. One highlight is that Carver Barracks in Wimbish, which is the main centre for bomb disposal work and has nearly 300 properties owned by the MOD, has revived an old scheme. Other successes include schemes within major housing developments, many with up to 1,000 properties. The tactic is to start with a 'street scheme' and use this as a means of spreading out to new schemes across the development.
- At the same time, we are maintaining contact with established schemes, and where we encounter those which need support, we meet with Parish Councils and Residents Associations to revive interest.
- We met with RCCE staff and Peter Salmon from Brentwood to receive support material to help Co-ordinators to promote the Community Agents Essex initiative. This is now being distributed in order to encourage the level of referrals across the district.
- We are holding the Steering Group AGM on 17<sup>th</sup> May at the Day Centre in Thaxted.

10. Treasurer's report – Mike Hooper: This was distributed to all before the meeting.

11. AGM Conference:

Nominations for AGM:

Chairman	-	Clive Stewart
Vice Chairmen	-	Roger Passfield/Peter Salmon
Minute Secretary	-	Sally-Ann Judd
Treasurer	-	Mike Hooper
County Co-ordinator	-	Roger Passfield
Event Co-ordinator	-	Colin Freeman

Letters will be sent out to all Districts with the agenda, which will include awards and Exhibit Stands, along with nomination forms.

12. ECNWA to register as a Charity: PS nearly there – financial reports required.

13. Crimestoppers and ECNWA Update – PS

- Programme is now using fund material & press etc. to target the 15-23 age groups.
- Working with Tendring Police re: gangs coming down from Liverpool. These gangs use hire vehicles to conduct criminal activity.
- County NhW were asked by CD if they would be willing to look out for suspect vehicles but no-one wanted to put themselves at risk.

**14. Any other Business**

- Sally-Ann Judd requested all send on their reports as soon as possible.
- NhW insurance is available to all.
- RP has 500 pens for Chelmsford – SAJ agreed to deliver.
- RP has sent all info to Crime Stoppers and all is now resolved.
- TG informed the meeting that there is now a nail varnish that detects date rape drugs, she will look into this further and update all at the next meeting.
- Scam Awareness month is scheduled for July.

**15. Dates of next ECNWA meetings in 2016:**

Tuesday 2<sup>nd</sup> August 2016, Tuesday 4<sup>th</sup> October 2016, Tuesday 6<sup>th</sup> December 2016

These dates have already been booked for the Tower Room, Millennium Centre from 10:00 – 12:30 hrs.

ECNWA AGM/CONFERENCE Wednesday 27<sup>th</sup> July 2016 Millennium Centre

MEETING CLOSED AT 11:50 hrs.