

	<p>PT to complete the end of grant form and send it to Awards for All once all bills have been received. PT to contact Steven Evans at Coodes.</p> <p>Organisation Structure This will be discussed at the next meeting on the 10th May 2016.</p>	<p>PT PT</p> <p>PT</p>																
	<p>2) Preparation of Investment Ready Documents</p> <p>Investment Ready Checklist Capital Funding Plan from Tom Butt (TB) has been received and accepted.</p> <p>Communication Strategy (Discuss Draft) The committee discussed the communication strategy, prepared by TG, which included updating the website monthly. Also, suggested that the Facebook page be given regular posts with at least a weekly post, more regular if possible, depending on the amount of activity within the project.</p> <p>As part of this the Parish Council will be kept informed of progress and meetings arranged to allow dialogue between PC and Project. Permission to be obtained from PC to display minutes and other updates on PC notice boards.</p> <p>It was also suggested articles in local newspapers and Magazines be used to publicise events and the project. (These to be displayed on the A&NHCHP website in due course).</p> <p>The 2nd Communication Strategy [for after completion of the Hall construction] will be discussed at a subsequent meeting</p>	<p>TG</p> <p>TG</p> <p>PT</p>																
<p>6.</p>	<p><u>FINANCE AND ACCOUNT</u></p> <p>Report from Treasurer (RB)</p> <p>Balance & Totals as at 25th February 2016.</p> <p>Treasurers Account £534.29 Instant Access Account £4,603.70 Petty Cash £16.71 TOTAL £5,154.70</p> <p><u>ANHCHP Bank Accounts Report</u></p> <p><u>Treasurers Account</u></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"><u>Income</u></td> <td style="width: 50%;"><u>Expenditure</u></td> </tr> <tr> <td>South Hams D C £ 360.00</td> <td>Create.Net Web Site £ 4.99</td> </tr> <tr> <td style="text-align: right;">TOTAL £ 360.00</td> <td style="text-align: right;">TOTAL £ 4.99</td> </tr> </table> <p><u>Instant Access Account</u></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"><u>Income</u></td> <td style="width: 50%;"><u>Expenditure</u></td> </tr> <tr> <td>Interest £ 0.15</td> <td></td> </tr> <tr> <td style="text-align: right;">TOTAL £ 0.15</td> <td style="text-align: right;">TOTAL £ 0.00</td> </tr> </table> <p><u>Petty Cash</u></p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"><u>Income</u></td> <td style="width: 50%;"><u>Expenditure</u></td> </tr> <tr> <td style="text-align: right;">TOTAL £ 0.00</td> <td style="text-align: right;">TOTAL £ 0.00</td> </tr> </table> <p>New Balances and Totals as at 25th March 2016 Treasurers Account £889.30 Instant Access Account £4,603.85 Petty Cash £16.71 TOTAL £5,509.86</p>	<u>Income</u>	<u>Expenditure</u>	South Hams D C £ 360.00	Create.Net Web Site £ 4.99	TOTAL £ 360.00	TOTAL £ 4.99	<u>Income</u>	<u>Expenditure</u>	Interest £ 0.15		TOTAL £ 0.15	TOTAL £ 0.00	<u>Income</u>	<u>Expenditure</u>	TOTAL £ 0.00	TOTAL £ 0.00	<p>RB</p>
<u>Income</u>	<u>Expenditure</u>																	
South Hams D C £ 360.00	Create.Net Web Site £ 4.99																	
TOTAL £ 360.00	TOTAL £ 4.99																	
<u>Income</u>	<u>Expenditure</u>																	
Interest £ 0.15																		
TOTAL £ 0.15	TOTAL £ 0.00																	
<u>Income</u>	<u>Expenditure</u>																	
TOTAL £ 0.00	TOTAL £ 0.00																	

	<p>Avonwick & North Huish Community Hall Project Fund Balance £1,589.56</p> <p>Awards for all Grant Fund Balance £3,920.30</p> <p style="text-align: right;">TOTAL £5,509.86</p> <p><u>Matters Arising</u> <u>Financial</u></p> <p>APSE Invoice No: 1701 £600.60 DCT Invoice No: 3508 £1,470.00</p> <p>Payment has been approved by the committee.</p>	RB
7,	<p><u>Apple Pie Fair 2016</u></p> <p>The Date of this year's Apple Pie Fair has been confirmed as 18th September 2016.</p> <p>Organisation Strategy – Events Committee have agreed that the Fair will Commence at 12.30 – 15.30pm</p> <p>Printing of leaflets and flyers will be arranged by TG.</p> <p>Meetings will be held on the 26th April (Project Committee only) and on the 17th May (including volunteers) to make progress with arrangements for the Apple Pie Fair</p>	TG
8.	<p>Meeting held with Parish Council.</p> <p>An informal meeting was held on the 29th March 2016 with members of the PC to discuss progress made in regard to the Community Hall Project.</p> <p>The meeting proved very positive and the PC endorsed the work carried out on the Project so far.</p> <p>Further meetings will take place periodically to keep the PC informed of progress.</p>	
9.	<p>Any other business.</p> <p>None raised</p>	
10.	<p>Next two full committee meetings – date, time and venue</p> <p>1. Tuesday 10th May 2016 at 7pm 2. Tuesday 21st June 2016 at 7pm</p> <p>Venue 5 Avonwick Green</p>	
11.	<p>Close of meeting 9.50pm</p>	