

Avonwick and North Huish Community Hall Project

AGENDA

Monday 4th January 2016 at 7pm Venue: 5 Avonwick Green

Item No	Abbreviations used :- DCT: Devon Communities Together, TB: Tom Butt (from DCT), JB: Julie Boulty (from Apse Architects) PF: Project Funds, A4A: Awards for All	Action By
1	Chairmans Welcome	
2	MEETING ATTENDANCE: a) Present b) Acceptance of Apologies for Absence	
3 <i>5min</i>	MINUTES OF THE PREVIOUS MEETING To approve and sign the minutes of the meeting 8 th December 2015	
4 <i>5min</i>	MATTERS ARISING <ul style="list-style-type: none">• Email to Volunteers	
5 <i>30min</i>	FEASIBILITY STUDY 1. Review Progress - Community Survey - Desktop Study - Initial Cost Report - Solicitor re Title of Land, Wayleaves & Covenants - A4A Change of Contact 2. DCT Support & Advice - Proposal from DCT (<i>circulated with Agenda</i>) 3. Pre-App Meetings with Planning and Highways - Payment to SHDC required 4. Interim Report to A4A	
6 <i>20min</i>	FINANCE and ACCOUNTS Report of Treasurer (RB) 1. Bank Accounts 2. Petty Cash 3. Funds Report on Administration Cost Allocations (RB) Expenditure Approval - Julie Boulty Apse Invoice for Desktop Study (RB) Volunteer Hours PT/LR/RM/MB/RB/TG	

7	CORRESPONDENCE	
8	Report back from Meetings or Courses attended None	
9 <i>10min</i>	Any Other Business <ul style="list-style-type: none"> • Note Taking at Meetings 	
10 <i>5min</i>	Next two Full Committee Meetings - date, time and venue to be agreed <ol style="list-style-type: none"> 1. Tuesday 9th February 2. Tuesday 8th March - To Be Discussed 	
11	Close of Meeting	