



## Guidance Notes to Vendors

- ☛ Listings on website may be made at any time at the discretion of the organiser and will appear for a maximum of two weeks unless relisted.
- ☛ WSBKA will only facilitate the introduction between vendors and buyers. The financial transaction is between vendor and buyer.
- ☛ Please advise if the item sells within the 2 weeks so that the item can be withdrawn from the website.
- ☛ Maximum of ONE photo per lot.
- ☛ BRIEF description of lot including condition – N: new, VG: very good, G: good, F: fair.
- ☛ WSBKA accepts no responsibility for wrong description.
- ☛ Description to include a general area for collection i.e., Tangmere (PO18 0), Horsham (RH12 1) etc. NOT an address.
- ☛ Lot prices should be realistic based on quantity, quality, condition etc. Prices are per item where multiple identical items are being sold in the same lot.
- ☛ Vendors must positively agree to their contact details (email, phone) being published on the website. If vendors choose not to publish their personal details the association secretary's e-mail will be the default contact and the secretary will then be used as the go-between.
- ☛ All communication in respect of advertising lots for sale will be with the association secretary only.
- ☛ There is no registration fee but a voluntary donation to West Sussex BKA after a successful sale would be appreciated. Contact [secretary@westsussexbeekeepers.org.uk](mailto:secretary@westsussexbeekeepers.org.uk) .