

Mountfield Village Hall Hiring Agreement

This agreement is made on _____ between the Committee (as defined in clause 2 below) and the Hirer (as defined in clause 3 below), in consideration of the sum(s) mentioned in clause 4 below:

The Committee agrees to permit the Hirer to use the Hall (as defined in clause 5 below) for the purpose described in clause 6 below and for the period (s) described below, viz:

1. **Date** (s) required

Time required: From _____ To _____

2. **Mountfield Village Hall Committee** (the committee):

Authorised Representative : Alison Sarson
Address: Bartrum Gables, Hoath Hill, Mountfield, TN32 5LP
Tel: 07984 152095

3. **Hirer** ("the hirer")

(a) Name and Address (person signing must be over 18yrs):

(b) Organisation (if applicable):
Name of Organisation's representative:

(c) Contact Telephone Number:

4. **Hiring Fee:** £10/ hr , Weddings £250 (£200 Mountfield Parish residents)

Deposit

Total

(This deposit is defined in clause 7 below, will be refunded within 28 days of the termination of the period of hire provided that no damage or loss has been caused to the premises, for whatever reason, and /or contents during the period of the hiring as a result of/or in connection with the hiring)

5. **Premises:** Mountfield Village Hall (the hall) , the car park and bordering land

6. **Purpose of Hiring:** A private / public event (delete as applicable)

Description of event:

7. **Deposit:** In certain circumstances, specifically for teenagers' parties' and functions involving the consumption of alcohol, a deposit of up to £250 will be lodged with the authorized representative. The deposit will be in cash or cheque made payable to Mountfield Village Hall and be made at least 14 days prior to the hire date

8. Will alcohol be provided or on sale at the event Yes / No (Delete as applicable)

If YES, a deposit of up to £250 will be required at the discretion of the Management Committee. Furthermore, your attention is drawn to clause 24 of the Committee's Standard Conditions of Hire.

If alcohol is to be sold the hirer must have a temporary Events Notice. This must be agreed with the village Hall Committee.

9. The Hirer undertakes to be present (by it's authorized representative, if appropriate) during the hiring and to comply fully with this hire agreement.

10. It is hereby agreed that the Standard Conditions of Hire together with any additional conditions imposed under the Premises Licence shall form part of the terms of the Hiring Agreement unless specifically excluded. The Hirer shall confirm he'she understands.

11. The Hirer hereby declares that the information given by the Hirer in this agreement is correct and the Hirer acknowledges that any misstatement or misrepresentation will invalidate this agreement.

As Witness the hands of the parties hereto:

Signed by the person named at 2(b) above on behalf of Mountfield Village Hall Committee:

Alison Sarson

Signed by the person named in 3(a) (on behalf of the organization at 3(b) above where applicable).

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