Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held Remotely at 6.30pm on Monday 7th December 2020

Present

Cllr. Morrell – Chair, Cllr. Bretan- Vice Chair, Cllr Jennings, Cllr. Hawkins, Cllr Parsons, Cllr. Green and Cllr. Cottrell in attendance: Clerk: Mrs Emmott
Cllr. Hart, Cllr. Bretan and the Clerk, attended the Finance Committee Meeting on the 1st December 2020.

96/12/2020 Apologies for Absence

Cllr. Hart and Cllr. Barrett

97/12/2020 Declarations of Member's Interest in Matters on the Agenda

Cllr. Morrell declared a prejudicial interest in Planning Applications. Cllr. Morrell is a District Councillor and a member of the Craven District Planning Committee.

98/12/2020 Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting held on Monday 2nd November 2020 and Minutes of the Finance Committee held on the 1st December 2020 (circulated to all members) were agreed as a correct record to be signed by the Chairman. Proposed Cllr. Morrell, seconded by Cllr. Bretan.

99/12/2020 Public Participation

None

100/12/2020 North Yorkshire County Council Report from Councillor Philip Barrett

None

101/12/2020 Craven District Council Report from Cllr. Morrell

Craven District Council have undergone a Councils Association Peers Review of Planning with some issues raised concerning both Officers and Members. A Plan of Action has been put in place which is being over seen by Cllr. Simon Myers and Chair of Planning Cllr. Linda Brockbank. Training sessions are also being offered for members and staff.

102/12/2020 Planning Applications

Application Number	Location	Applicants	Proposal	Comments
2020/22063/HH	Chapel House, Holme Lane	Mr & Mrs Burgess	Construction of first floor rear extension	No adverse comments
2020/22106/HH	Stubbing House, West Lane	Mr & Mrs Matthews	Construction of rear sunroom, side canopy, gable detail and first floor garage extension, and conversion of garage to annex	No adverse comments
2020/22167/HH	23 Manse Way	Mr Richard Bramley	Construction of single storey rear extension	No adverse comments

103/12/2020 Clerks Report and Correspondence

a) **Notice Board – Holme Lane / Manse Way**
Craven District Council has confirmed that the re-location of the information kiosk/notice board by the Parish Council is permitted development under the General Permitted Development Order 2015 (as amended), part 12A. Planning consent is not required in this absence.

b) **Government Re-organisation**
Reply to feedback@get-change-right.com
"We fully support the proposals made by Craven District Council for a, East-West two unitary authority structure which we feel would far better serve our local communities and help to preserve local democracy."

Chairman Signature _____ Date _____

c) **Census 2021**

Households across North Yorkshire will soon be asked to take part in Census 2021. The census is a once-in-a-decade survey that gives us the most accurate estimate of all the people and households in England and Wales. It has been carried out every decade since 1801, with the exception of 1941.
It will be the first run predominantly online, with households receiving a letter with a unique access code, allowing them to complete the questionnaire on their computers, phones, or tablets.
The census will include questions about your sex, age, work, health, education, household size and ethnicity. For the first time, there will be a question asking people whether they have served in the armed forces, as well as voluntary questions for those aged 16 and over on sexual orientation and gender identity. Results will be available within 12 months, although personal records will be locked away for 100 years, kept safe for future generations.

2. Park/Pavilion Report

a) **Review of Park**

No action required.

3. Flooding/Footpath/Lighting/Highways/Trees/Land

a) **Report from David Jones**

The bollard is to be replaced outside the park entrance.
An order has been raised to put a keep clear mark across the park entrance and refresh the double yellows outside the church.
There is also an order in to refresh the yellow line and zig zags on Bridge Road outside the school.
Also, to be done is Holme Lane lining refreshing from Bridge Road to North Street.
Holme Lane from Bridge Road back to the A6068 is programmed to be surface dressed next year so all this lining will be refreshed following this.

b) **Streetlighting**

Streetlights 1 and 2 North Road are being obscured by branches. Reported to NYCC 18th November 2020.

c) **Beech Grove**

It was reported to the Parish Council that building work to widen the access to Beech Grove has started without planning consent.
Report from Craven District Council: -
I can see that the application (2020/22007/FUL) has not yet been determined, so we have opened an enforcement file (ENF/3337/2020).
However, I don't propose to take any further action until the application is determined. I note that Highways did not object to the proposed works and in fact considered the widening of the access to be an improvement:
*'There are **no local highway authority objections** to the proposed development.*
The proposed development does alter existing access to the site but is making it wider which will be an improvement. The volume of traffic using the site will not alter and consequently there are no Local Highway Authority Objections to the proposed development.'
Should the application be refused, we will consider our enforcement options.

The Parish Council have not been consulted on the proposed Enhanced Care Community Housing.
The clerk has obtained information from the internet (forwarded to members).
The clerk to contact Craven District Council regarding Change of Use and Elysium Healthcare regarding consultation and concerns raised.

104/122020 Craven District Council –Planning Decisions

Application No	Date Received	Proposal	Location	Decision Date	Decision
2020/22094/OUT	02 October 2020	Outline application with some matters reserved for proposed dwelling	Stubbing Hill Farm, West Lane	26th November 2020	Refused (see below)
1. The development as currently proposed would not ensure appropriate levels of density or mix. The development is therefore contrary to policy SP3 of the Craven Local Plan 2012-32. 2. The development as currently proposed would result in residential development in an inappropriate, unsustainable location in open countryside. The development is therefore contrary to policy SP4 of the Craven Local Plan 2012-32.					

105/12/2020 Members Reports from Meetings and Community Reports

a) Cllr. Parsons raised concern regarding the amount of water in the Clough and queried if this was in any way to do with the recent road works on the Ellers (i.e., blocked drains)
Cllr. Parsons to visit the site and report back.

Chairman Signature _____ Date _____

106/12/2020 **Finance**

a) **To authorise payments in accordance with the budget and note receipts.**
It was **resolved** to authorise payments orders and transfers listed in the report (circulated). Receipts noted.

b) **Budget and Precept 21/22**
Cllr. Hart, Cllr. Bretan and the clerk attended a Finance Committee Meeting on 1st December 2020 at 1pm to draft the budget for full Council (documents circulated to all members).
It was resolved that the proposed budget be set and a precept request of £78,000 be made this equates to £61.83 per annum for band D.

c) **Quotations for works in the Park 2021**
Lodge Loft - Apply woodworm treatment throughout loft area. Remove damaged floorboards due to woodworm and treat and re-board.
It was resolved that the quote of £370 (cost of materials and labour) be accepted and the work carried out January/February 2021.

d) **Main Lodge Flat Roof -** Remove all existing roof felt and boards. Re-board and apply fibreglass roofing system. Remove copings and re-bed.
It was resolved that the quote of £2900 (cost of materials and labour) be accepted and the work carried March/April 2021.

107/12/2020 **Future Agenda Items**

None – Councillors to inform the clerk seven days in advance of meeting.

108/12/2020 **Date & Time of Next Meeting**

The meeting closed at 7.30pm.

SPC72	Agrovista	64.98	Fertiliser
SPC73	Jacs	36.12	Patio wizard
SPC74	Business stream	353.98	Park/pavilion water
SPC75	Open Space Society	45.00	subscriptions
SPC76	Viking Direct	37.81	Paper /folders
SPC77	Sky	173.94	April – November internet/calls/broadband
SPC78	Ripon Farm Services	34.16	shovel
SPC79	M Apreda	675.67	Repair slide/muga fence/slampost/benches
SPC80	Ripon Farm Services	917.39	Tractor Repairs
SPC81/82	Staff	3980.24	Salaries/tax Nat Insurance
SPC83	NYCC Pension Fund	965.41	Pension contributions

Chairman Signature _____ Date _____