



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the Community Centre, North Street, 6.45pm on Monday 6th June 2016

Present

Cllr Hart, Cllr. Joy, Cllr. Marchant, Cllr. Hawkins, Cllr. Smith, Cllr. Parsons and Cllr. Green.

In Attendance: Mrs D Emmott – Clerk, and two members of the public.

In the absence of Cllr. Morrell, Councillor Hart chaired the meeting.

066/06/2016 Apologies for Absence

Cllr. Bretan, Cllr. Barrett, Cllr. Morrell

067/06/2016 Declarations of Member's Interest in Matters on the Agenda

None

068/06/2016 Minutes of the Previous Meeting

It was **resolved** that the minutes of the Annual Meeting held on Monday 9th May 2016 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Hawkins, seconded Cllr. Parsons

069/06/2016 Public Participation

Bowling Club

Two members of the Bowling Club attended the meeting and spoke about their proposal for Floodlighting:

- 4 x lighting poles, each 6 metres in height, 76mm width, painted black to match the park lamp posts.
- Poles to be positioned in the 4 corners next to the green
- 2 lights on each pole, to illuminate the entire green without shadows or dark spots. Lights will shine almost vertically downwards owing to height of poles.
- Armoured cable from pavilion to poles, buried in the ground and/or behind the white boards around the green.
- A separate meter in the pavilion to measure the electricity used.
- Club member, retired electrician, will make all connections and installations.
- A local qualified/certificated electrician to "sign off" all electrical work.
- Holes for poles to be dug by volunteers, Park keeper to supervise.
- All costs to be paid by Sutton Bowling Club, including labour, certification etc.
- The approximate cost will total about £3,000.
- The lights would be used on Tuesday, Wednesday, Thursday evenings (during the months of April, May, September and perhaps the end of August). During June July the club do not envisage using floodlights.
- The Bowling Club is aware of the aesthetic aspect of Sutton Park and its environment, and feel that the poles will be non-intrusive.
- Plan circulated

Residents' Concerns:

Blue Badge Holders

A resident commented that in his opinion Blue Badge Holders are abusing the double yellow lines by the Church.

West Lane – Vehicles Reversing

Vehicles from the building site are reversing down West Lane.

It was advised the matter will be brought to the Enforcement Officers attention at Craven District Council.

070/06/2016 North Yorkshire County Council Report from Councillor Philip Barrett

None

071/06/2016 Craven District Council Report from Cllr. Morrell

None

072/06/2016 Planning Applications

| Planning Ref No. | Site Location | Description of Proposal | Comments |
|------------------|--------------------|--|---------------|
| 66/2016/16943 | St Thomas's Church | Fell No. 1 Horse Chestnut, Crown Lift and Thin 1 No. whitebeam, Crown Lift 1 No. Lime to 5.2 Metres and remove the Limb growing towards the house on 1 No. Lime. | No Objections |
| 66/2016/16920 | 26 Manse Way | Proposed first floor Bathroom Extension | No Objections |

Chairman Signature _____

Date _____

- a) Email to Muir Housing regarding maintenance of hedge on the Acres.
- b) Email to CDC with Local Plan Comments
- c) Trailer for Park Keeper purchased from Bob Wild Machinery Ltd.

1. Floodlights – Sutton Bowling Club

Sutton Bowling Club – details of proposal for floodlights for the Bowling Green were circulated and information given in Public Participation. Permission has previously been given in 2008.

It was **resolved** that permission be granted subject to professional advice on securing the posts in the ground, certification of the electricians and the Park keeper overseeing the installation.

2. Park/Pavilion Report**Sewage Pipe**

Week commencing 16/05/2016 the Park Keeper reported a blocked sewage pipe. The park keeper tried to unblock the pipe without success. Yorkshire Water were called and came out but could not unblock the pipe. A larger pump vehicle was then booked and attended and successfully unblocked the pipe. However due to the size and weight of the vehicle damage was caused to the park path (pictures circulated).

Quotation obtained from E & R Hutchinson £1,500 to repair and resurface.

It was **resolved** that the repairs be carried out.

Beck – banking

The park keeper reported severe erosion of sections of the banking due to flooding in the park (pictures circulated). The park keeper has cut some areas of the banking back as an emergency measure.

It was **resolved** that the area be sectioned off until the area has been professionally assessed.

Park Shelter Windows

Small sections of the windows in the middle shelter have completely rotted. Awaiting quotes.

Ability / Inclusive Play Equipment

The play equipment allows wheelchair user access. Quotes for ability/inclusive play equipment were circulated to members. Information and statistics were circulated to members.

Ability Swing Enclosure: Sovereign £14,675.63, GL Jones £13,314.00

Roundabout/Abilitydisk: Hags SMP £9,334.05, Sovereign £12,231.28, GL Jones £12,270.00

It was **resolved** that a Roundabout/Abilitydisk would be more appropriate as this is inclusive. The clerk to look into applying for grants.

Barbecues in the Park

It has been reported that over the last weekend a number of members of the public are having barbecues in the Park. Foil trays are being used on the grass.

The Byelaws state: No person shall light a fire or place, throw or drop a lighted match or anything likely to cause a fire. Permission is required from the Council to hold a barbecue.

It was **resolved** to seek advice from the Council Insurers on the matter and enquire if signage is necessary.

4. Crag Nook Delph

Cllr. Hart reported that the owners of the Mast have replaced the small gate on the Public Footpath and then padlocked it. The seconded gate on the same footpath is not in good repair.

It was **resolved** to report the matter to Public Rights of Way and also request a way marked sign.

It was **resolved** to request an update on previously reported missing signs i.e. Bank Foot Farm

It was also noted that there is no seating at the site.

It was **resolved** that Cllr. Hart look into the matter and acquire a cost for concrete pillars with bench seating.

5. Craven District Council –Planning Decisions

a)

| Date of Valid Application | Site Location | Description of Proposal | Date Decision Issued | Decision |
|-----------------------------|-----------------------|---|----------------------|----------|
| 31 st March 2016 | Land Off Manor Way | Installation of Steel Storage Unit | 10 May 2016 | Granted |
| 04 April 2016 | Sutton Baptist Chapel | Single Storey Rear Extension | 20 May 2016 | Granted |
| 04 April 2016 | 1 Ellers Road | Proposed Porch and Alterations To Front Elevation (Resubmission of Refused Application ref 66/2016/16583) | 23 May 2016 | Granted |

6. Cricket Field / Ellers Road Well

Cllr. Hart suggested that the Wells on Ellers Road and near the Cricket Field should be listed. It was **resolved** that the clerk make enquiries to see if the wells/troughs can be listed.

7. Environment Agency -South Craven Catchment Study

A meeting has been arranged for Thursday 9th June at the Park Pavilion. The meeting is to report on the progress of the South Craven Catchment Study. Cllr. Morrell to attend.

074/06/2016 Members Reports from Meetings and Community Reports

- a) Cllr. Hawkins reported that the path on the becksides/cricket field has now been completed. Comments of appreciation have been made by members of the public.

075/06/2016 Finance

To authorise payments in accordance with the budget and note receipts. It was **resolved** that payments orders and transfers listed in the report (circulated) be authorised. Receipts noted.

076/06/2016 Future Agenda Items

None

077/06/2016 Public and Press Excluded

That the public and press be excluded from the meeting during consideration of this agenda item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business. Letter from Employee.

078/06/2016 Date and Time of Next Meeting

The meeting closed at 7.50pm. The next meeting will be held on the 4th July 2016 at 6.45pm.

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|----------|----------------------------------|---------|--|
| SPC23 | North Yorkshire County Council | 2581.00 | 2015/16 Footway Lighting Maintenance |
| SPC24 | Bob Wild Grass Machinery Ltd | 1962.00 | Tipping Trailer with mesh sides |
| SPC25 | Sutton Green Hut Theatre Company | 250.00 | Donations towards lighting |
| SPC26/28 | GB Plumbing | 145.00 | Pavilion Toilets |
| SPC27 | Mike Barnes Chainsaws | 37.50 | Shear sharpening |
| SPC29 | A Spark (Anthony Appleyard) | 40.00 | Pavilion PAT Test |
| SPC30 | City Electrical Factors | 46.77 | Lighting bulbs |
| SPC31 | Staff (6 members) | 3649.44 | salary |
| SPC32 | HM Revenue & Customs | 397.32 | Tax & Nat Insurance |
| SPC33 | NYCC Pension Fund | 686.70 | Pension Contributions |
| SPC34 | E & R Hutchinson | 6840.00 | Tarmac Becksides Footpath |
| SPC35 | BT Telecommunications | 133.62 | Line Rental, calls, Internet Mar, Apr, May |
| | | | |

Chairman Signature _____

Date _____